For the sake of clarity, agenda items discussed during the meeting follow their original order on the agenda in these minutes; however, some agenda items may have been taken out of order during the meeting.

1. **Call to Order**

   The Physical Therapy Board of California (Board) meeting was called to order by Katarina Eleby at 8:11 a.m. on November 28, 2016.

2. **Roll Call and Establishment of a Quorum**

   All members were present and a quorum was established. Also present at the meeting were Tara Welch, Legal Counsel; Elsa Ybarra, Sarah Conley, Liz Constancio and Brooke Arneson, Board staff.

3. **Review and Approval of October 25, 2016, November 16, 2016 Meeting Minutes**

   Ms. Arneson presented the October 25, 2016 minutes for the Board’s consideration. During review of the October 25, 2016 meeting minutes at the November 16th meeting, the Board requested PTBC staff add California Physical Therapy Association’s (CPTA’s) comments regarding possible revisions to BPC Section 2620.1, adding exemptions to 45-day/12 visit treatment plan of care requirement to Agenda Item 9; Public comments on Items Not on the Agenda. In addition, the Board requested that additional explanation and clarification be made to Agenda Item 6, regarding retired license status identified as an issue to be addressed in the Sunset Report as there was concern that the motion was not representative of what occurred at the October meeting.
Ms. Arneson pointed out that the November 16 & 17, 2016 meeting minutes were not included in the agenda materials for this meeting and would be presented for Board consideration at the February 8, 2017 meeting.

4. **Discussion and Possible Board Action Regarding 2017 Rulemaking Calendar**

Ms. Arneson presented the proposed 2017 Rulemaking Calendar for Board consideration. Tara Welch, Legal Counsel suggested the Board make a revision to the proposed calendar to include the current status of the English Proficiency (TOEFL) regulation and also include a proposed regulation to implement retired license status.

**MOTION:** To approve the proposed regulatory calendar with revisions to add the current status of the TOEFL regulation package and to include a proposed regulation to implement retired license status pursuant to legislative Sunset Review revisions to statute in 2017.

**M/S:** Eleby/Drummer

**VOTE:** 7-0 Motion carried

5. **Closed Session**

(A) Pursuant to Government Code section 11126(c)(3) Deliberation on Disciplinary Actions

Once issued, disciplinary decisions can be found on the Board’s website at [www.ptbc.ca.gov](http://www.ptbc.ca.gov).

(B) Pursuant to Government Code section 11126(a)(1) Evaluation of Executive Officer

6. **Reconvene Open Session**

7. **Discussion and Possible Board Action Regarding Revisions to Business and Professions Code (BPC) Section 2620.1, Adding Exemptions to 45-day/12-visit Treatment Plan of Care Requirement**

Stacy DeFoe, Executive Director of the California Physical Therapy Association (CPTA), presented additional statistics on the number of children affected by this issue which was requested by the Board at the November 16-17, 2016 meeting regarding adding exemptions to the 45-day/12 visit treatment plan of care requirement in BPC 2620.1.
MOTION: To include in the Board’s Sunset Review Report a summary of the concerns brought to the Board by CPTA regarding adding an exemption to the 45-day/12 visit treatment plan of care required for children covered under the Individuals with Disabilities Education Act (IDEA) without statutory recommendation from the Board.

M/S: Rabena-Amen/Dominguez

VOTE: 5-0 (2 absent) Motion carried
Katarina Eleby and Tonia McMillian were not present at the time of this motion. A quorum was still in place.

8. Review, Discussion and Possible Board Action on Sunset Review Report Pursuant to BPC Section 2602

PTBC staff presented the draft Sunset Review Report to the Board for review. The Board provided edits and feedback throughout the report which were made during the meeting.

MOTION: To adopt the 2016 Sunset Review Report as revised, delegate to Board staff the authority to make non-substantive changes, and delegate to the Board President the authority to review and proof the revised version, and submit the report to the Legislature.

M/S: Rabena-Amen/Watkins

VOTE: 4-0 (3 absent) Motion carried
Katarina Eleby, Tonia McMillian and Jesus Dominguez were not present at the time of this motion. A quorum was still in place.

9. Public Comment on Items Not on the Agenda

There were no public comments on items not on the agenda.

10. Agenda Items for Future Meeting

The Board indicated it did not have any specific items at this time for the February 2017 meeting.

11. Adjournment

The Board concluded the meeting on Monday, November 28, 2016 and adjourned at approximately 6:42 p.m.