



PHYSICAL THERAPY
BOARD OF CALIFORNIA

MARCH 18-19, 2025
BOARD MEETING

University of the Pacific, Stockton
Thomas J. Long School of Pharmacy
751 Brookside Rd., Stockton CA 95211
Room: D121

PHYSICAL THERAPY BOARD OF CALIFORNIA

2005 Evergreen St., Suite 2600, Sacramento, California 95815

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www.ptbc.ca.gov

PHYSICAL THERAPY BOARD OF CALIFORNIA NOTICE OF PUBLIC MEETING

March 18, 2025 9 a.m.

March 19, 2025 9 a.m.

University of the Pacific, Stockton
Thomas J. Long School of Pharmacy
751 Brookside Rd., Stockton CA 95211
Room: D121

Action may be taken on any agenda item.
Agenda items may be taken out of order.

Unless otherwise indicated, all agenda items
will be held in OPEN SESSION. THE PUBLIC IS
ENCOURAGED TO ATTEND.

BOARD MEMBERS

Karen Brandon, P.T., DSc P.T., *President*

Sam Qiu, *Vice President*

Dayle Armstrong, Ph.D., P.T., M.S.

Katarina Eleby, M.A., *Member*

Tonia McMillian, *Member*

Alicia Rabena-Amen, P.T., DPT, *Member*

Vacant, *Professional Member*

BOARD STAFF

Jason Kaiser, *Executive Officer*

Sarah Conley, *Assistant Executive Officer*

Brooke Arneson, *Legislation and Regulation Manager*

Carole Phelps, *Consumer Protection Services Manager*

Liz Constancio, *Administrative Services Manager*

Valerie Kearney, *Licensing Manager*

MISSION

To advance and protect the interests of the people of
California by the effective administration of the
Physical Therapy Practice Act.

VISION

The standard for consumer protection in
physical therapy.



CALIFORNIA DEPARTMENT OF
CONSUMER
AFFAIRS

Agenda – Tuesday; March 18, 2025

Action may be taken on any agenda item. Agenda items may be taken out of order.

1. **Call to order – 9:00 a.m.**
2. **Roll Call and Establish of Quorum**
3. **Reading of the Board's Mission Statement**
4. **Special Order of Business – 9:05 a.m.**
 - (A) Petition for Reinstatement – Michael Cain
After submission of the matters, the Board will convene in CLOSED SESSION to deliberate on the petitions pursuant to Government Code section 11126(c)(3)
5. **Closed Session**
 - (A) Pursuant to Government Code section 11126(c)(3), the Board will convene to Deliberate on Disciplinary Actions and Decisions to be Reached in Administrative Procedure Act Proceedings
 - (B) Pursuant to Government Code section 11126(a)(1), the Board will convene to Consider the Evaluation of Performance of the Executive Officer
6. **Review and Approval of December 5-6, 2024, Meeting Minutes** – Kim Rozakis
7. **President's Report** – Karen Brandon
 - (A) 2025 Adopted Meeting Calendar
 - (B) 2026 Proposed Meeting Calendar
8. **Executive Officer's Report** – Jason Kaiser
 - (A) Executive Services
 - (B) Administrative Services
 - (C) Licensing Services
 - (D) Consumer Protection Services
9. **Executive Services Update**
 - (A) **Legislation Report** – Brooke Arneson
2024/25 Legislative Session Summary
 - (B) **Rulemaking Report** – Brooke Arneson
2025 Rulemaking Update for Pending or Proposed Regulations
 - (1) Update Regarding the Development of Possible Amendments to the Board's Continuing Competency Regulations

(C) Communication & Education Update – April Beauchamps

10. Public Comment on Items Not on the Agenda

Please note that the Board may not discuss or take action on any matter raised during the public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting (Government Code sections 11125, 1125.7(a).)

11. Recess

Agenda – Wednesday; March 19, 2025

Action may be taken on any agenda item. Agenda items may be taken out of order.

12. Call to Order – 9:00 a.m.

13. Roll Call and Establishment of Quorum

14. Reading of the Board's Mission Statement

15. FSBPT National Update on Dry Needling and Analysis of Competencies for Dry Needling by Physical Therapists Review (2024) – Leslie Adrian & Michelle Sigmund-Gaines

16. Dry Needling Presentation from Physical Therapists at the Veteran's Administration, Palo Alto, California

17. Consumer and Professional Associations and Intergovernmental Relations Reports

- (A) Federation of State Boards of Physical Therapy (FSBPT)
- (B) Department of Consumer Affairs (DCA) – Executive Office
- (C) California Physical Therapy Association (CPTA)

18. Administrative Services Update – Liz Constancio

- (A) Program Updates
- (B) Budget Report

19. Licensing Services Update – Valerie Kearney

- (A) Program Updates
- (B) Statistical Reports

20. Consumer Protection Services Update – Carole Phelps

- (A) Program Updates

(B) Statistical Reports

21. Probation Monitoring Services Update – Monny Martin

(A) Program Updates

(B) Statistical Reports

22. Public Comment on Items Not on the Agenda

Please note that the Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Government Code sections 11125, 11125.7 (a).)

23. Agenda Items for Future Meeting

June 25-27, 2025

Location: Department of Consumer Affairs

24. Closed Session

(A) Pursuant to Government Code section 11126(c)(3), the Board will convene to Deliberate on Disciplinary Actions and Decisions to be Reached in Administrative Procedure Act Proceedings

(B) Pursuant to Government Code section 11126(a)(1), the Board will convene to Consider the Evaluation of Performance of the Executive Officer

25. Adjournment

Informational Notes:

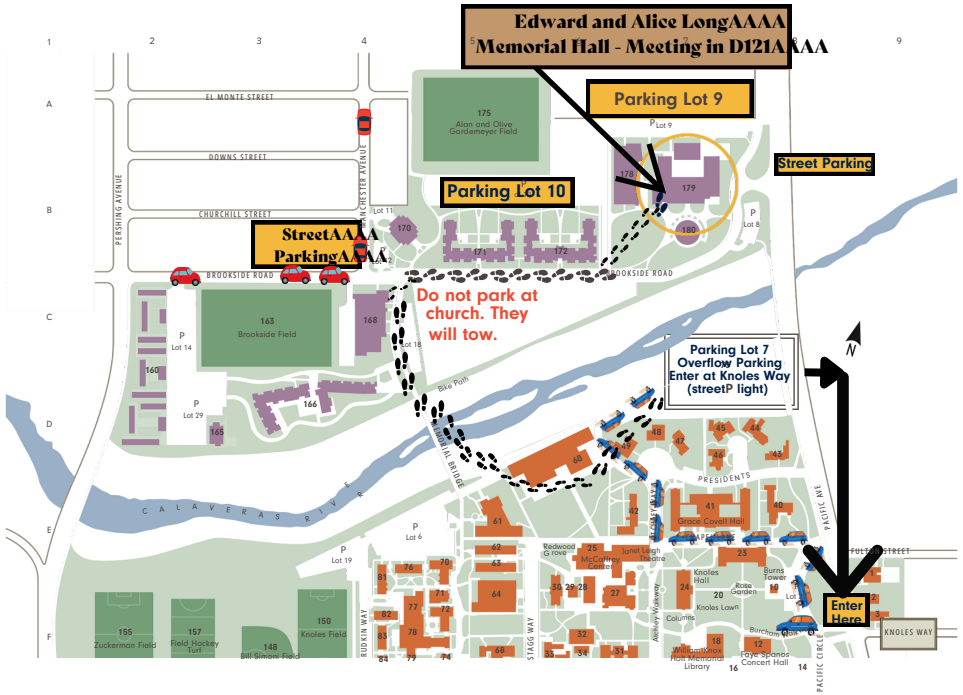
Action may be taken on any agenda item. Agenda items may be taken out of order. Times stated are approximate and subject to change. Agenda order is tentative and subject to change at the discretion of the Board; agenda items may be taken out of order and items scheduled for a particular day may be moved or continued to an earlier or later day to facilitate the effective transaction of business.

In accordance with the Bagley-Keene Open Meeting Act, all Board meetings are open to the public. Pursuant to Government Code section 11125.7, the Board provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Total time allocated for public comment on particular issues may be limited. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on any matter not included in this agenda,,,,,, except to decide to place the matter on the agenda of a future meeting. (Government Code sections 11125, 11125.7 (a)).

You can access DCA's Public Meeting calendar by visiting <http://www.dca.ca.gov/webapps/eventcal.php> or visit DCA's Live webcast page at thedcapage.blog/webcasts/ . Webcast availability cannot, however, be guaranteed due to limited resources or technical difficulties. The meeting will not be cancelled if webcast is not available. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend in-person. Adjournment, if it is the only item that occurs after a closed session, may not be webcast.

The meeting is accessible to the disabled. A person who needs disability-related accommodation or modification to participate in the meeting may make a request by contacting Kim Rozakis at (916) 561-8279, e-mail: Kimberlie.Rozakis@dca.ca.gov, or send a written request to the Physical Therapy Board of California, 2005 Evergreen Street, Suite 2600, Sacramento, CA 95815. Providing your request at least five (%) business days before the meeting will help ensure availability of the requested accommodations. TTD Line: (916) 322-1700.

- Please see the below campus map for parking and meeting location
- Please enter Edward and Alice Long Memorial Hall through front entrance



- Please see the below instructions on how to pay for parking
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ROLL CALL

**Tuesday,
March 18, 2025**

	Present	Absent
Karen Brandon, P.T., DsC P.T., President		
Samuel Qiu, Vice-President		
Dayle Armstrong, Ph.D, PT, MS, DPT		
Katarina Eleby, M.A.		
Tonia McMillian		
Alicia Rabena-Amen, PT, DPT		

**Wednesday,
March 19, 2025**

	Present	Absent
Karen Brandon, P.T., DsC P.T., President		
Samuel Qiu, Vice-President		
Dayle Armstrong, Ph.D, PT, MS, DPT		
Katarina Eleby, M.A.		
Tonia McMillian		
Alicia Rabena-Amen, PT, DPT		



1

Board Members

President

Tonia McMillian

Vice-President

Dayle C. Armstrong, Ph.D., P.T., MS, DPT

Members

Karen Brandon, P.T., DSc P.T.

Katarina Eleby, M.A

Samuel Qiu

Alicia Rabena-Amen, PT, DPT

Vacant, PT, DPT

**Physical Therapy Board of California
Draft Meeting Minutes**

December 5-6, 2024 9:00 a.m.

California Department of Consumer
Affairs
2005 Evergreen St., Hearing Room
Sacramento, CA 95815

Board Staff

Jason Kaiser, Executive Officer

Sarah Conley, Assistant Executive

Officer

Brooke Arneson, Specialist

Liz Constancio, Manager

Valerie Kearney, Manager

Carole Phelps, Manager

2 For the sake of clarity, agenda items discussed during the meeting follow their original
3 order on the agenda in these minutes though some agenda items may have been taken
4 out of order during the meeting.

5

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9

1. Call to Order

10 The Physical Therapy Board of California (Board) meeting was called to order
11 by President McMillian at 9:04 a.m. and went into closed session at 1:43 p.m.
12 and recessed at 2:08 p.m.

13

14

2. Roll Call and Establishment of Quorum

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McMillian - Present
Armstrong- Absent
Brandon - Present
Eleby – Absent
Qiu- Present
Rabena-Amen - Present

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All Members except for Dr. Armstrong and Ms. Eleby were present, and a quorum was established. Also present at the meeting were: Michael Kanotz, PTBC Legal Counsel, Sarah Conley, Assistant Executive Officer; Brooke Arneson, Legislation and Regulation Manager; Carole Phelps, Enforcement Manager; Valerie Kearney, Licensing Manager; and Board staff: Kim Rozakis, April Beauchamps, Vincent Azar.

30
31 **3. Reading of the Board's Mission Statement**

32 Dr. Brandon read the Board's mission statement: To advance and protect the
33 interests of the people of California by the effective administration of the
34 Physical Therapy Practice Act.
35

36
37 **4. Closed Session**

- 38
39 (A) Pursuant to Government Code section 11126(c)(3), the Board will
40 convene to Deliberate on Disciplinary Actions and Decisions to be
41 Reached in Administrative Procedure Act Proceedings.
42
43

44 **5. Review and Approval of September 17-18, 2024, Meeting Minutes**

45
46 Ms. Rozakis presented the draft meeting minutes for September 17-18, 2024.
47 The Board reviewed the minutes and made no changes.
48

49 **MOTION:** Adopt the September 17-18, 2024, Meeting Minutes.

50
51 **M/S:** Brandon/Rabena-Amen
52

53 **VOTE:** McMillian - Aye
54 Armstrong- Absent
55 Brandon - Aye
56 Eleby – Absent
57 Qiu - Aye
58 Rabena-Amen - Aye
59 4-0 Ayes, Motion Carried
60

61 **6. President's Report**

- 62
63 (A) 2024 Adopted Meeting Calendar
64

65 Mr. Kanotz, Legal Counsel thanked the Board for being accommodating
66 with his schedule.
67

68 No changes were made to the 2024 Adopted meeting calendar.
69

(B) 2025 Proposed Meeting Calendar

Dr. Brandon asked how often the Expert Consultant training is given. Mr. Kaiser answered the Board would like to hold the training one time a year, rotating the location from Northern California and Southern California.

Mr. Kaiser added there may be a possibility that the Board will have a hybrid meeting in 2025; potentially, the University of the Pacific, Stockton, will be the first hybrid meeting.

MOTION: Adopt the Proposed 2025 Meeting Calendar

M/S: Rabena-Amen/Brandon

VOTE: McMillian - Aye
Armstrong- Absent
Brandon - Aye
Eleby – Absent
Qiu - Aye
Rabena-Amen - Aye
4-0 Ayes, Motion Carried

7. Executive Officer's Report

(A) Executive Services

Mr. Kaiser shared with the Board he was not able to attend the September 2024 Board Meeting and received a lot of positive feedback, and other schools are wanting to engage in meetings.

Mr. Kaiser reported that there was a Subject Matter Expert (SME) Workshop given by Professional Examination Services' (OPES) on December 5th, 2024, and December 6th, 2024. Mr. Kaiser thanked Ms. Arneson, Ms. Rozakis and Ms. Conley for coordinating this workshop.

(B) Administrative Services

Mr. Kaiser provided an update on the budget. The Board is currently working under the Department of Finance issued Budget Letters 23-24 and 23-27 which anticipated significant general fund deficit in fiscal year (FY) 2023-24 and 2024-25 moving forward. As of now, the Board has not had to surrender any position authority. The Board currently has two vacancies: one an Administrative Services Analyst and a Continuing Competency Analyst. The Board is actively and urgently trying to fill these vacancies.

Mr. Kaiser reported there is still one Board member vacancy, there have been several Board member appointments made in the last few months with other Department of Consumer Affairs (DCA) Boards such as Board of Barbering and Cosmetology, Contractor State Licensing Board, Acupuncture Board, Physician Assistant Board and Osteopathic Medical Board of California. Mr. Kaiser added the Governors Appointment Secretary is aware of the Board's current vacancy.

(C) Licensing Services

Mr. Kaiser reported there has been a prediction of increased Physical Therapy Assistant (PTA) applications as a result of an increase in the number of PTA programs.

(D) Consumer Protection Services

Mr. Kaiser reported recently that Ms. Phelps organized two trainings, one in August for DCA Department of Investigation (DOI) Investigators and one in September for PTBC Expert Consultants. He stated that additionally, two of the Enforcement Analysts completed the Council on Licensure, Enforcement, and Regulation CLEARs National Certified Investigator and Inspector Training (NCIT) course.

Mr. Kaiser shared that Ms. Phelps filled the last CPS vacancy at the Board and welcomed Mr. Heaton as the newest CPS analyst. Mr. Heaton will be responsible for case review and investigation up to and including the issuance of citations for consumer complaints, adverse actions, malpractice reports, and conviction cases.

Mr. Kaiser added that with outreach there were seven presentations to PT and PTA programs, and staff attended CPTA's Annual Conference in September that was held in Burlingame, CA. Additionally, the third week of October was the busiest outreach has ever been in that week alone, the Board did five presentations. Two of the presentations were to high school students; one was at Antioch School District's College and Career Fair, and the second was at Arthur A. Benjamin Health Professions High School.

Ms. McMillian expressed she is very happy and appreciates the Board presenting and providing outreach to high school students.

Dr. Brandon shared she really likes the idea of other boards working together with high school students and asked if there will be additional opportunities to work with CPTA. Mr. Kaiser responded that the Board is open to any collaboration, and the Board has collaborated with CPTA in the past.

8. Executive Services Update

(A) Legislation Report

2023/24 Legislative Session Summary

Ms. Arneson stated that the Board is approaching the end of the two-year legislative session. There were nine bills that remained on the Board's watch list going into the final part of the session. Of those nine bills, five died, two were vetoed, and two were chaptered and will go into effect January 1, 2025.

1) AB 796 (Weber) Athletic Trainers

Ms. Arneson stated this bill was chaptered on September 29, 2024. This bill is a title protection bill which prohibits a person from identifying themselves to others as an athletic trainer, or from using titles such as certified athletic trainer, licensed athletic trainer, or registered athletic trainer, or other terms to imply or suggest that the person is an athletic trainer, unless they meet prescribed requirements, including that the person is certified by the Board of Certification for the Athletic Trainer.

2) AB 814 (Lowenthal) Veterinary Medicine: Animal Rehabilitation

Ms. Arneson reported this bill did not pass out of the Senate Business and Professions and Economic Development Committee and is dead. This bill would have authorized a licensed PT who meets requirements by the Veterinarian Medical Board to provide animal rehabilitation to an animal patient if certain requirements are met; including that the animal physical rehabilitation is performed on premises registered with the VMB and that the PT works under the supervision of a licensed veterinarian who has established veterinarian-client-patient relationship with the animal.

Mr. Kaiser shared he does anticipate this bill to be reintroduced in the next legislative session.

3) AB 1991 (Bonta) Licensee and Registrant Records

Ms. Arneson reported this bill was chaptered on September 22nd, 2024. This bill requires a licensee or applicant who electronically renews their license or application to provide their Individual National Provider Identified (NPI) number if they have one at the time of renewal or registration. The implementation for AB 1991, DCA'S Office of Information Services, will be making the necessary changes to the HCAI survey to implement the provisions of this bill on behalf of all DCA's Boards and Bureaus.

4) AB 2269 (Flora) Board Membership Qualifications: Public Members

Ms. Arneson reported that this bill was held in the Senate Business and Professions Committee and is dead. There were some suggested amendments and policy implementation concerns identified by the committee to be addressed. This bill would have revised requirements for public members of any Board within DCA related to business relationships with a licensee of that Board. This bill would also have removed exemptions if the relationship with a licensee constituted no more than two percent of the practice or business of the license.

5) AB 2289 (Low) Vehicles: Parking Placards and Special License Plates for Disabled Veterans and Persons with Disabilities

Ms. Arneson reported this bill is dead as it was held in the Senate Appropriations Committee. This bill would have authorized a licensed PT to certify a person's disability for purposes of applying to the DMV for issuance of a disability placard, license plate or temporary disability placard. A significant fiscal impact was identified by the DMV and there were quite a few concerns as well from the DMV regarding IT implementation challenges within their existing IT systems as the DMV is currently in the process of an expansive multi-year effort to modernize their IT systems.

6) AB 2725 (Rubio & Muratsuchi) Teacher Credentialing:
Administrative Services Credential: Occupational and Physical
Therapists

Ms. Arneson reported the Board took a support position at the June meeting, but that the bill was vetoed on September 27th, 2024. The bill would have created a pathway for a school based occupational therapist or a school based physical therapist to obtain a credential that would allow them to pursue administrative and leadership positions in schools. The pathways for these licensed professionals can be created at the local level, through human resources and collective bargaining. As a more appropriate statewide approach, the CTC could create at least two administrative services pathways; one for teachers, and one for other credential or license holders without a teach preparation background.

7) AB 2862 (Gipson) Department of Consumer Affairs; African
American Applicants

Ms. Arneson reported this bill was held in the Senate Business and Professions Committee and is dead. This bill would have required Boards to prioritize African American applicants seeking licensure, especially applicants who are descended from a person enslaved in the United States. There were implementation and clarity challenges with this bill that were identified in the Fiscal and Policy Committees. Some of these challenges included many of DCA's programs lack authority to request an applicant's race, which may prevent this bill from being implemented; also, clarity was suggested in the bill language on what is meant by prioritizing applicants' vs expediting applicants and what documentation would be required to establish eligibility for prioritization or expedition of licenses. In addition, the

Assembly Appropriations Committee identified a \$1.04 million fiscal impact for the implementation of this bill to many of DCA's programs and additional one-time costs for DCA's Office of Information Services.

8) AB 3127 (McKinnor) Reporting of Crimes; Mandated Reporting

Ms. Arneson reported this bill is dead as it was held in the Senate Appropriations Committee. The Board took an opposition position at the June meeting and a copy of this opposition letter is on page 59 of the meeting materials. This bill would have narrowed the circumstances in which a health practitioner must make a report to law enforcement because they suspect a patient has suffered physical injury that was caused by assaultive or abusive conduct. A significant fiscal was identified for this bill possibly in the hundreds of thousands, to local public health departments, local government agencies, and clinics or other types of facilities operated by a local health department to provide brief counseling and education and offer a warm handoff or referral to local and national domestic violence or sexual violence advocacy services. In addition, training and policy updates could be required, which would be an increase in the fiscal as well.

Ms. Arneson stated this bill is similar to AB 1028 (McKinnor) in 2023 and AB 2790 (Wicks) in 2022, both of which were held in Senate Appropriations Committee. This bill is narrower than either of those bills by continuing to require reporting when a wound or physical injury is life threatening and caused by the use of nonaccidental violence by another.

9) SB 1067 (Smallwood-Cuevas) Healing Arts: Expedited licensure Process: Medically Underserved Population

Ms. Arneson reported this bill was vetoed on September 27, 2024. This bill would have required specific Boards within DCA (excluding PTBC) to expedite applicants who will be serving in medically underserved areas or underserved populations.

(B) Rulemaking Report –

2024 Rulemaking Update for Pending or Proposed Regulations

303 1) Update Regarding the Development of Possible Amendments to
304 the Board's Continuing Competency Regulations
305

306 Mr. Arneson provided the members a flow chart that was provided by
307 DCA's Regulatory Unit. The flow chart depicts the four stages of the
308 regulations process.

309 Ms. Arneson reported the Board is in the first phase of the continuing
310 competency regulation, which is the concept phase. This phase
311 includes researching, data collecting, and working on proposed
312 amendments to the existing continuing competency regulations. Ms.
313 Arneson shared the Board is anticipating bringing proposed language
314 and amendments for consideration by the Board at the March 2025
315 Board meeting.
316

317 **(C) Discussion and Possible Board Action on the 2025 Rulemaking**
318 **Calendar**
319

320 Mr. Arneson reported the board will not be reporting any proposed
321 rulemaking under Schedule A.
322

323 Ms. Arneson presented that the board will be proposing to include the
324 continuing competency regulations and is anticipating those to be two
325 separate regulatory packages under Schedule B.
326

327 Ms. Arneson added the first package will address proposed amendments
328 to the board's existing continuing competency regulations, with a project
329 adoption date of December 2025, a projected public notice date of March
330 2026, and a projected Office of Administrative Law (OAL) for review date
331 of September 2026.
332

333 Mr. Arneson shared the second package will address continuing
334 competency approval agency fees. The projected adoption date by the
335 Board is December 2025, a projected public notice date is March 2026,
336 and a projected OAL review date is September 2026.
337

338 Ms. Arneson added the projected dates are subject to change and are an
339 estimate of time.
340

Dr. Rabena-Amen asked if staff anticipates completing both packages at the same time. Mr. Kaiser responded that work will be completed on both packages at the same time; however, they would be submitted separately. Mr. Kaiser wanted to emphasize that the schedule is projected dates, and they are subject to change.

MOTION: To adopt the 2025 Rulemaking calendar as required by Government Code (GC) § 11017.6. 614

M/S: Rabena-Amen/Qiu

VOTE: McMillian - Aye
Armstrong- Absent
Brandon - Aye
Eleby – Absent
Qiu - Aye
Rabena-Amen - Aye
4-0 Ayes, Motion Carried

(D) Communication & Education Update

Ms. Beauchamps presented the outreach report. Ms. Beauchamps reported that in Quarter 1, the Board provided seven outreach workshops and attended the 2024 Annual California Physical Therapy Association (CPTA) Conference on September 21-22, 2024.

Ms. Beauchamps shared that during the current quarter (Q2), the Board has started providing outreach to high schools. The Board was invited to a career fair in Antioch, California, on October 22, 2024, and October 23, 2024. The Board had the opportunity to visit Aurthur A. Benjamin Health Professions High School, and on November 13, 2024, the Board attended a career fair at Luther Burbank High School.

Dr. Rabena-Amen asked if there will be any discussion on the FSBPT website audit tool. Mr. Kaiser responded in January 2025; he will release it to members as a homework assignment, but they would also look at other stakeholder groups to see different perspectives in the audience and if changes in a positive way are needed.

381 **9. Consumer and Professional Associations and Intergovernmental**
382 **Relations Reports**

383 (A) Federation of State Boards of Physical Therapy (FSBPT)
384

385 Mr. Kaiser reported that Dr. Brandon and Mr. Qiu attended the Delegate
386 Assembly and Annual Education meeting in October. Mr. Kaiser added
387 that it was a great meeting, and a lot of content was provided timely,
388 including Artificial Intelligence (AI) courses and how it will be applied in
389 society.

390
391 He stated that additionally, there is an opportunity for members to serve
392 on certain committees at FSBPT. Currently, Mr. Kaiser serves on the
393 Education Committee, the Sexual Boundaries Task Force, and following
394 the annual meeting, Mr. Kaiser now will be the co-chair of the Council of
395 Board Administrators.

396
397 Mr. Kaiser shared that on November 6, 2025, the Sexual Boundaries
398 Task Force Committee provided a webinar for resources to students, the
399 first time FSBPT had education training targeted towards students. This
400 training was well received, with 500-600 students attending online.

401
402 Dr. Rabena-Amen shared that her time serving on FSBPT committees,
403 was incredibly enriching. Dr. Rabena-Amen served as chair on the
404 Foreign Educated Standards Committee.

405
406 Dr. Rabena-Amen shared that serving on FSBPT Committees helps the
407 members understand regulations in other states and how things are
408 done and understand why things are done a certain way at the Board.

409
410 Dr. Brandon shared that attending the Delegate Assembly and Annual
411 Education meeting was incredibly valuable and gave her insight on other
412 states.

413
414 Mr. Qiu shared he enjoyed the Delegate Assembly and Annual
415 Education meeting and how many different topics were related to AI—
416 which is used in exams, clinical assessments, and competency
417 evaluations. Mr. Qiu found these topics to be advanced but necessary.
418

Mr. Kaiser added that the next Annual Education meeting will be in October 2025 in Spokane, Washington. FSBPT would like not to just include the delegate and alternate delegate but also investigators or expert consultants with the boards and board legal counsel. Mr. Kaiser added that participation will be dependent on the budget status.

(B) Department of Consumer Affairs (DCA) - Executive Office

Ms. Gear, DCA Deputy Director for Board and Bureau Relations, shared that the Governor's office is aware of the current vacancy of a board member and is actively recruiting and is aware of the upcoming two vacancies in 2025 due to Ms. Eleby and Dr. Rabena-Amen terming out.

Ms. Gear gave an update on the Form 700: effective January 1, 2025, board members must file Form 700 through the Fair Political Practice Commission (FPPC) electronic filing system; filing will no longer be filed via the net file portal, and paper files will no longer be accepted. Additionally, the Governor signed AB 1170 (Chapter 211, Statutes of 2024). She shared that effective January 1, 2025, AB 1170 requires that Form 700 be filled out by a public official or board member whose filing officer is the commission and must be filed electronically with the FPPC; the FPPC will email board members a welcome email with logging credentials by December 31, 2024. Filers can continue to use the Net File portal before January 1, 2025.

Ms. Gear shared an update on the Diversity, Equity, and Inclusion (DEI) Steering Committee. They met on October 25, 2024, and elected Mr. Vargas as Chair and Mr. McManis as Vice Chair; they are looking forward to accomplishing many DEI initiatives under their leadership.

Ms. Gear shared DCA is updating its current unveiling of unconscious bias training to board members and their critical roles and how unconscious bias can affect their decision-making authority. This training will be self-paced and available in DCA's Learning Management System (LMS), available in early 2025, and board members will be required to complete it annually. Ms. Gear wanted to remind the members DCA offers over twenty online DEI training courses on LMS;

these courses are not mandatory but strongly encouraged to complete these trainings.

Ms. Gear stated DCA hosted a second live Military Licensing Resources webinar on November 21, 2024, to share information about military licensing resources available to members of the military, their spouses, and domestic partners. This webinar featured a demonstration of DCA's Federal Professional license portal and state registration process and a question-and-answer session.

Ms. Gear shared DCA is honored to join in the annual charity campaigns. On November 13, 2024, DCA held a turkey drive, collecting over two thousand pounds of food, including one hundred and ten turkeys, to help local families in need to celebrate Thanksgiving and feed their families. Donations collected were available to families during Joey's Food Locker on November 22, 2024. Ms. Gear added in 2023 DCA was part of the reason why seven hundred and sixty-nine families or three thousand three hundred and fifteen people celebrated Thanksgiving and fed their families; DCA was excited once again to make a difference in the lives of others and to support the community. DCA this year will place boxes at various offices to collect non-perishable food items directly benefiting a local food bank. Additionally, every year, the Our Promise Campaign initiates a giving at work campaign for state employees.

Ms. Gear also addressed the California State Employees Charitable Campaign. State employees and Board members, have the opportunity to support the nonprofit causes they are passionate about through payroll or one-time donations. This year's campaign launched on November 18, 2024, and runs through December 31, 2024. It is led by Monica Vargas, Deputy Director of Communications, and Karen Navarro, Assistant Deputy Director.

Dr. Rabena-Amen asked how the Military Licensing Resources webinar was received. Ms. Gear answered it was well attended and appreciated and had interest to have another webinar.

Dr. Brandon asked what the average vacancy rate is for Board

members. Ms. Gear answered it is hard to say, due to shift in priorities that come up for DCA and the Governor Office.

Ms. McMillian asked where a person can apply to become a Board member. Mr. Kaiser answered, www.gov.ca.gov is the Governor's website, there is a tab that says, "Join the Administration", for the Assembly and Senate appointments those are more difficult to come by.

(C) California Physical Therapy (CPTA)

Ms. Island, representative of CPTA, reported on Nevada base Bill, SB 78. This bill is to consolidate their Nevada Physical Therapy Board, Nevada Chiropractic Physicians Board, State Board of Oriental Medicine, Board of Occupational Therapy, Board of Athletic Trainers, and Board of Massage Therapy. In SB 78 language, there aren't any provisions that address the components of practice related to each profession. CPTA is concerned and will look into this further.

Ms. Island shared that the CPTA board of directors recently adopted draft legislation language post-election that relates to modernizing the California Physical therapy Practice Act and is looking for an author to sponsor it, and if successful, CPTA hopes to introduce the legislation the first of the year. CPTA will continue to work with the Board and share draft language and encourages the Board's support in this legislation. If the Board is interested in reviewing any of CPTA's supporting documentation, there is an electronic version that can be provided to the Board.

Ms. Island reported CPTA will be hosting a virtual webinar, that will include 2025 employment and practice law updates, on December 11, 2024, from 6:00 p.m. to 8:00 p.m. CPTA legal counsel and Ms. Island will be presenters of this webinar.

Lastly, Ms. Island stated that the 2025 CTPA annual conference is scheduled for September 20 through September 21, 2025, in Palm Springs. The venue will be smaller, but CPTA extends an invitation to the Board.

532 Dr. Rabena-Amen asked if there will be opportunities for the Board to
533 look at CPTA's draft legislation. Mr. Kaiser answered once CPTA
534 releases the draft document to him; he will then release the draft
535 documents to the members. Mr. Kaiser added that depending on the
536 decision-making of the board president, the board may have this as a
537 possible discussion on a board action agenda. Dr. Rabena-Amen added
538 she appreciated the collaboration with CPTA. Mr. Kanotz recommends
539 the Board itself not look at the draft legislation until the bill is introduced.

540
541 Dr. Rabena-Amen asked will the Employment and Practice Law
542 Updates webinar count as two hours of ethics. Ms. Island answered yes,
543 the webinar will count as two hours of ethics or laws.

544
545 **10. DCA Budget Office – Presentation of Services**

546 Mr. Vue, DCA Budget Analyst and Mr. Balkis, DCA Budget Analyst Manager
547 presented the budget process.

548
549 Mr. Qiu asked, once the budget is adopted, will the budget office issue a letter
550 to make budget adjustments in the May revision to the Governor's Budget? Ms.
551 Balkis answered that when the information in the budget letter from the
552 Department of Finance comes out, the budget office will consider and revise the
553 updated appropriation. Mr. Kaiser added there is a structured midway point that
554 is expected in every budget year in the May revision, but there may be emergent
555 situations where budget letters can be drafted past the May revision. The May
556 revision is expected every year to make adjustments to the Governor's Budget
557 filed by January 10th of each year.

558
559 Mr. Qiu asked if the Board is able to move line items. Mr. Kaiser answered the
560 Board would have to make a specific request to Budget office and Department
561 of Finance for approval to deem if that move is appropriate.

562
563 Mr. Kanotz shared the Budget Act will have all the different lines of
564 appropriations for all state agencies and contains statutory language that allows
565 the Department of Finance to make changes within a certain dollar amount
566 throughout the year to allow budgets to decrease or increase if necessary. Mr.
567 Kanotz added the Board relies on fees from licenses as opposed to general tax
568 dollars and other revenue from realignment or federal funds.

569
570 Mr. Kaiser added the budget display that was provided is an accurate
571 representation of how money is spent; there are not too many reds in different

categories, but there are other line items the Board is under-expending that can be utilized for those costs. The Board reverts from 5% to 13% of the Board's budget annually.

Ms. McMillian asked what services are included in pro-rata and how it is calculated. Ms. Balkis answered that services that are included are human resources, facilities, budgets, contracts, accounting, training, outreach, call center support, and legal services. The calculation is based on authorized positions and usage on how many calls the call center is receiving and DOI on how many cases they are working on.

Dr. Brandon inquired about more information about call center costs. Mr. Kaiser shared participation is different from board to board; some boards utilize call centers for all public-facing communications due to high volume calls, but the Physical Therapy Board of California (PTBC) does not rely on call centers but on PTBC staff. However, there is a small portion of calls to the call center where some consumers do not know how to contact PTBC directly.

Mr. Kaiser thanked DCA Budget office and DCA Budget staff for their services.

11. Public Comments on Items Not on the Agenda

The Board requested public comment on items not on the agenda, and there was no public comment.

12. Recess

The Board entered into closed session at 1:43 p.m. and recessed at 2:08 p.m.

Friday, December 6, 2024

13. Call to Order

The Physical Therapy Board of California (Board) meeting was called to order by President Ms. McMillian at 9:03 a.m. and adjourned at 3:08 p.m.

14. Roll Call and Establishment of Quorum

McMillian - Present

Armstrong- Absent
Brandon - Present
Eleby – Absent
Qiu- Present
Rabena-Amen - Present

All Members were present except Dr. Armstrong and Ms. Eleby, and a quorum was established. Also present at the meeting were: Michael Kanotz, PTBC Legal Counsel; Jason Kaiser, Executive Officer; Sarah Conley, Assistant Executive Officer; Brooke Arneson, Legislation and Regulation Manager; Carole Phelps, Enforcement Manager; Valerie Kearney, Licensing Manager; and Board staff: Kim Rozakis, April Beauchamps and Vincent Azar.

15. Reading of the Board's Mission Statement

Mr. Qiu read the Board's mission statement: To advance and protect the interests of the people of California by the effective administration of the Physical Therapy Practice Act.

16. DCA Division of Investigation – Presentation of Services

Ms. Nicholls, DCA Chief of Division of Investigation and Ms. Kendrick, DCA northern Ara California Commander, presented an overview of the Division of Investigation (DOI) and services that are provided to the Board.

A member of the public asked if DOI is an extension of the Department of Justice (DOJ). Ms. Nicholls responded that DOI is completely separate from DOJ; DOI is housed under the Department of Consumer Affairs (DCA), and DOJ is a separate agency.

A member of the public asked, how can someone get into this line of work? Ms. Nicholls answered that recently there has been a change in the minimum qualifications. Previously, it was required to have a criminal justice degree and/or experience; now the requirement has changed to any 4-year degree. Ms. Nicholls added DOI is also sponsoring candidates through the police academy.

Dr. Brandon asked, how many boards does DOI cover? Ms. Nicholls answered in the Investigation and Enforcement Unit (IEU) that handles physical therapy board cases that there are 36 boards and bureaus within DCA and the Healthy Quality Investigation Unit (HQIU); they handle only cases for the Medical Board

650 of California, Podiatric Medical Board of California, Physician Assistance Board,
651 and Osteopathic Medical Board.
652

653 Dr. Brandon asked, once a complaint comes in, do all DCA boards have a
654 similar process? Ms. Nicholls answered all the boards follow the same process:
655 there is an intake unit, screens the cases, there are weekly and sometimes
656 monthly meetings, and whatever the boards need to keep that triage.
657

658 Mr. Kaiser asked if Ms. Nicholls can describe the difference between PTBC's
659 specific mandates when it comes to investigations. Ms. Nicholls responded each
660 board does have its own different nuances, and one of the differences with
661 PTBC is very early on investigators work with PTBC staff.
662

663 Dr. Rabena-Amen asked, what does it look like when DOI arrives at the site?
664 Ms. Kendrick responded there is a lot of communication between board staff to
665 coordinate with an expert to go in with DOI unannounced, letting the site know
666 who they are and what DOI will be doing. The board's expert will handle
667 reviewing all the patient records while DOI investigators interview staff with a lot
668 of collaboration with the expert and DOI investigators. At the end of the visit, the
669 board's expert will write up their report with patient information from any records
670 they have reviewed that the board will need to evaluate to determine whether
671 there is misconduct or conjunction with DOI's statements that they have
672 received. DOI will then submit their report back to the board, and the expert will
673 make the final determination. Dr. Brandon asked, what is the jurisdiction? Ms.
674 Kendrick answered that in the Practice Act it allows for open inspection of
675 records, especially by the expert of the board; DOI investigators do not have
676 authorization to do so as sworn officers to review those records. Mr. Kaiser
677 added that sometimes the site visit is unannounced, and depending on the case,
678 the Board will let them know DOI will be coming.
679

680 A member of the public asked, when there is a site visit, is the clinic allowed to
681 maintain their normal business? Ms. Kendrick answered it depends on the
682 allegation; for example, if someone is alleged to be practicing under the
683 influence or narcotics, that may disrupt service due to DOI needing to do a drug
684 test. DOI tries to be undistruptive as much as possible when doing the site visit.
685 Mr. Kaiser added the site visit almost always is preliminary in the investigation,
686 trying to keep it low profile as much as possible, but circumstances can change
687 that.
688

689 Dr. Rabena-Amen asked if your facilities are being investigated; are your
690 records also fair game to be looked at? Ms. Kendrick answered all records are
691 open to inspection; whatever records are maintained at the facility are open to
692 inspection.

693
694 **17. Administrative Services Update**

695 (A) Program Update

696 (B) Budget Report

697 Mr. Kaiser shared the Board is continuing to work under the directive of the
698 Department of Finances issued budget letters 23-27; DCA has been helpful
699 with the Board to meet operational needs. Additionally, training has been
700 limited due to those budget letters to only required trainings only and utilizing
701 DCA's SOLID unit for the board training needs. Mr. Kaiser added there are a
702 few board members who have outstanding training requirements but will be
703 discussed at a later date.

704
705 Mr. Kaiser reported for Quarter 1 that the Board currently has two vacancies:
706 Administrative Services Analyst and Continuing Competency Analyst. The
707 Board also made one appointment on September 16, 2024, in the
708 Administrative Services, Ashley Merino. Ms. Merino will assist the Board on
709 efforts to go paperless and maintain the Board's electronic files.

710
711 Mr. Kaiser stated Mr. Azar has conducted an audit on all the Board's assets
712 and is now finalizing that survey. Mr. Azar is also surveying old and obsolete
713 equipment. Mr. Kaiser added Ms. Constancio would like to thank Mr. Azar and
714 Ms. Merino for all their help on this project.

715
716 Mr. Kaiser reported the Board is current in meeting its American's Disability
717 Act (ADA) compliance requirements both on documentation and on the
718 Board's website.

719
720 Mr. Kaiser added Administrative Services Unit and Executive Unit are non on
721 SharePoint, Mr. Azar is currently working with the Enforcement Unit and
722 Continuing Competency Unit to transition to SharePoint.

723
724 Mr. Kaiser shared Ms. Merino will be working on scanning, recording, and
725 purging the Administrative Services Units file and following the retention
726 schedule. Once Ms. Merino completes this, she will then move on to the
727 Executive Units record maintenance and the next units.

728
729 Mr. Kaiser shared the board is authorized a \$7.2 million budget this fiscal year
730 to support program requirements, which included personnel services,
731 operating expenses, and equipment. There was a small decrease of about
732 \$30,000 in the Board's authority due to the decrease of the Board's authority
733 over the past 2 fiscal years to cover the initial cost of the Board's 2 budget
734 change proposal (BCP) positions within Application and Licensing that total

comes out to \$267,000 for FY23/24 and \$251,000 for FY24/25 and ongoing. For Quarter 1 expenditures, the Board spent \$2.1 million compared to revenues collected at \$2.5 million. Mr. Kaiser added from the September 2024 board meeting that Mr. Qiu asked why the initial licensing fees had decreased from the previous year. Mr. Kaiser answered it depends on a graduating class and when the graduating class hits.

Lastly, Mr. Kaiser reported the Board's fund is currently projected at 8.2 months reserve and 7 months reserve by FY 25/26, but those numbers may change when closing out FY 24/25 and reassessed every November.

Dr. Raben-Amen asked if Mr. Kaiser can explain what the ADA website offers for users. Mr. Kaiser answered that any publications that are put out onto the internet have to be accessible to those who are vision impaired; those documents are text recognizable, where someone is able to read that same document to somebody who may have a vision impairment. Mr. Kaiser added that with the help of Mr. Azar, each unit is tasked with ensuring those documents are ADA compliant before they are posted to the website, and the Department of Consumer Affairs Office of Information Services does an audit to check if any documents slip through. Mr. Kanotz added recently that litigation has established that accessibility is required. Mr. Kaiser shared on the Board's website there is an accessibility page where there is a point of contact that will help with any requests.

Dr. Rabena-Amen mentioned on the briefing paper there is no mention of the fund condition. Mr. Kaiser answered the fund display that is provided to the Board by the DCA Budget Office depending on when the Board is having the Board meeting; sometimes it is available for publications for materials, but the Board does not have the fund condition yet, but by the March 2025 meeting there should be a more current display of the fund condition. Mr. Kaiser added the fund condition is currently at 8 months but moving to 7 months fund condition for FY 25/26.

Dr. Rabena-Amen asked Mr. Qiu if there is something or some display that may help Board members. Mr. Qiu answered the reserve is the balance sheet, and having an 8- to 7-month reserve is really healthy.

18. Licensing Services Update
(A) Program Updates
(B) Statistical Reports

Ms. Kearney shared Andrew Caton has joined the Application Services Unit on October 14, 2024. Mr. Caton will be processing US new graduate PT applications.

Ms. Kearney presented the initial processing time was at 30 days; 30 days is the actual time the Board is responsible to complete. The most common delay of application processing time is fingerprinting or the inability to pass one of the exams. Mr. Kaiser shared that when the applicant submits their application with as few deficiencies as possible, the timelier the application will be turned into a license. Mr. Kaiser added there is a 90-day period from an initial point of receiving the application on average to the license being issued; of that time frame, the responsibilities the Board can identify the application being with the Board is 30 days. The other 60 days are deficiencies that were in the application when it was submitted by the applicant or the delay or availability of when the National Physical Therapist Exam (NPTE) can be taken.

Ms. Kearney shared she has added the Jurisprudence Assessment Module (CAL-JAM) and National Law exam for comparison on the examination statistics report. The California Law Exam (CAL Law) is still on the examination statistics report due to 22 candidates taking the CAL Law Exam in July 2024 and another 8 candidates taking the CAL Law Exam in August 2024; they all decided not to transition the CAL-Jam. Next fiscal year, the Cal Law Exam will be removed from the examination statistics report.

A member of the public asked, what are the top 3 common mistakes applicants make on the application that delay the process? Ms. Kearney answered that since the application is online, applicants have to answer questions, but the problem can be anything from fingerprint issues to not including their photos or a copy of their live scans. Mr. Kaiser added that through the software system at the point of application, applicants are given the opportunity to upload some of these documents.

MOTION: Move to terminate the Approval Agency recognition from Cynergery Education Seiminars, LLC as reasonable opportunity was given for Agency to respond.

M/S: Brandon/Rabena-Amen

VOTE: McMillian - Aye
Armstrong- Absent
Brandon - Aye
Eleby – Absent

818 Qiu - Aye
819 Rabena-Amen - Aye
820 4-0Ayes, Motion Carried

821

822

823 **19. Consumer Protection Services Update**

824 (A) Program Updates

825 (B) Statistical Updates\

826 Ms. Phelps welcomed Jim Heaton to PTBC. Mr. Heaton joined PTBC in
827 November 2024 as an enforcement analyst. The Consumer Protection
828 Services is fully staffed, with no vacancies. Mr. Kaiser added that even though
829 Consumer Protection Services is fully staffed, it may be time to reassess
830 whether that staffing level is appropriate and maybe look at BCP in the next
831 year's session.

832

833 Ms. Phelps reported that in Quarter 1 there were two major trainings, the first
834 of which was for DOI investigators. Attendees included DOI investigators,
835 supervisors, and PTBC enforcement staff. The training covered specific
836 aspects of investigating complaints for the PTBC. The second training was for
837 our Physical Therapist Expert Consultant Program; eleven new experts who
838 attended the training and fourteen current experts attended to refresh their
839 knowledge and understanding of the program requirements. Deputy Attorney
840 General John Gatschet provided both trainings on behalf of the Board.

841

842 Mr. Phelps shared the Board is working with DOI and the AG's office on
843 planning the next Investigator Training for 2025 and is also planning to
844 continue to conduct the Expert Consultant training on at least an annual basis.

845

846 Ms. Phelps added that in September and October 2024, the two newest
847 enforcement analysts completed the National Certified Investigator & Inspector
848 Basic Training course, which is provided by the Council on Licensure,
849 Enforcement and Regulation (CLEAR).

850

851 Ms. Phelps reported that, in coordination with DCA, a recent press release
852 regarding a complaint investigation that resulted in the revocation of the
853 physical therapist assistant licenses. Based on the evidence obtained through
854 DOI's investigation of the complaint, the case was forwarded to a local DA's
855 office, which resulted in a criminal conviction and the former licensee being
856 required to register as a sex offender.

857

Ms. Phelps stated that in Quarter 1, staff initiated one hundred fifty eight new cases, issued eight citations, completed one hundred and twenty two desk investigations, referred fourteen cases to the AG's Office, received one interim Suspension Order and one Penal Code 23 (PC 23) Order, and closed ten cases after referral to the Ag's Office. Additionally, the current case load is four hundred and seventeen cases among the six analysts.

Ms. Phelps presented that in Quarter 1, two public letters of reprimand and two public reprovals were issued, three licensees were placed on probation, and three licensees lost their privilege to practice physical therapy, one by stipulated surrender order. And two by revocation order.

Dr. Rabena-Amen asked, what is Penal Code 23 (PC 23)? Ms. Phelps answered that PC 23 is an order issued by a judge in a criminal proceeding ordering the licensee to cease practicing during the pendency of the criminal matter.

Dr. Rabena-Amen asked if there is a target number the Board for expert consultants. Ms. Phelps answered that there is not a target number, but the Board looks at geographic areas where there is need and practice areas. Mr. Kaiser added it could be the performance to participate, the training can be daunting, and geographic travel.

Probation Monitoring Services Update

(A) Program Updates

(B) Statistical Updates

Mr. Martin presented the statistics for Quarter 1. There was a high of seventy-one licensees on probation at one time for various causes. Besides the fifty probationers actively working in the state of California, there were an additional seven out-of-state probationers tolling or not receiving credit toward completion of probation due to being out of the state and fourteen probationers tolling due to unemployment or underemployment. Three licensees were placed on probation in the quarter, and four licensees completed probation; one probation was revoked for non-compliance.

Mr. Martin added that out of the fifty licenses that are not tolling, nine are enrolled and participating in the Board's Substance Abuse Rehabilitation Program, equaling about 18% of all licensees on probation that aren't tolling. Two licensees enrolled in Maximus, and one licensee completed the program.

898 Lastly, there were eight instances of non-compliance with probation; most
899 instances of non-compliance were minor violations for not being available for
900 quarterly interviews or not submitting paperwork on time.

901
902 Dr. Brandon thanked Mr. Martin on his diligence with documentation and
903 commend the Enforcement Unit for upholding opportunities for people.
904

905 **20. Student Q&S**
906

907 Students from Unitek College, Sacramento; Institute of Technology, Modesto;
908 and Sacramento City College, Sacramento, went before the Board and
909 introduced themselves. They asked questions, which ranged from trends on
910 disciplinary actions involving PTAs that students should be aware of and how
911 difficult is it to find a job for a person with disabilities, and how does PTBC help
912 PTAs with disabilities in regulatory decisions about accessibility?
913

914 Ms. McMillian thanked the students for asking members questions.
915

916 **21. Board Member Elections**
917

(A) President

918 **NOMINATION:** Dr. Rabena-Amen nominated Dr. Brandon as Board President
919

920 **NOMINEE:** Dr. Brandon
921

922 **MOTION:** To elect Dr. Brandon as Board President
923

924 **M/S:** Rabena-Amen/McMillian
925

926 **VOTE:** McMillian - Aye
927 Armstrong- Absent
928 Brandon - Aye
929 Eleby – Absent
930 Qiu - Aye
931 Rabena-Amen - Aye
932 4-0 Ayes, Motion Carried

933
934 (B) Vice-President

935 **NOMINATION:** Dr. Rabena-Amen nominated Ms. Qiu as Vice Board
936 President

937
938 **NOMINEE:** Mr. Qiu
939
940 **MOTION:** To elect Mr. Qiu as Vice Board President
941
942 **M/S:** Rabena-Amen/Brandon
943
944 **VOTE:** McMillian - Aye
945 Armstrong- Absent
946 Brandon - Aye
947 Eleby – Absent
948 Qiu - Aye
949 Rabena-Amen - Aye
950 4-0 Ayes, Motion Carried

951
952 (C)FSBPT Delegate

953 **NOMINATION:** Dr. Rabena-Amen nominated Ms. McMillian as FSBPT
954 Delegate
955
956 **NOMINEE:** Ms. McMillian
957
958 **MOTION:** To elect Ms. McMillian as FSBPT Delegate
959
960 **M/S:** Rabena-Amen/Brandon
961
962 **VOTE:** McMillian - Aye
963 Armstrong- Absent
964 Brandon - Aye
965 Eleby – Absent
966 Qiu – Aye
967 Rabena-Amen – Aye
968 4-0 Ayes, Motion Carried
969

970
971 (D)FSBPT Alternate Delegate

972
973 **NOMINATION:** Dr. Rabena-Amen nominated Dr. Armstrong as FSBPT
974 Delegate
975

NOMINEE: Dr. Armstrong

MOTION: To elect Dr. Armstrong as FSBPT Alternate Delegate

M/S: Rabena-Amen/McMillian

VOTE: McMillian - Aye
Armstrong- Absent
Brandon - Aye
Eleby – Absent
Qiu – Aye
Rabena-Amen – Aye
4-0 Ayes, Motion Carried

(E) FSBPT Back-Up Delegate

The Board established back-up alternate delegates in A-Z order by the last name of each Board member

NOMINATION: Alphabetic order by A-Z order by last name of the remaining Board Members

NOMINEE: Alphabetic order by A-Z order by last name of the remaining Board Members

MOTION: Alphabetic order by A-Z order by last name of the remaining Board Members

M/S: Rabena-Amen/McMillian

VOTE: McMillian - Aye
Armstrong- Absent
Brandon - Aye
Eleby – Absent
Qiu – Aye
Rabena-Amen – Aye
4-0 Ayes, Motion Carried

22. Public Comment on Items Not on the Agenda

Physical Therapy Board of California

2025 Meeting Calendar

January							February							March							April						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
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5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
														30	31												
1	New Year's Day						17	President's Day						18-19	PTBC Meeting Univeristy of The Pacific, Stockton, CA						1-2	PTA NPTE					
8-9	PTA NPTE						13-15	APTA Sections Houston, TX							César Chávez Day						20	Easter					
20	Martin Luther King Jr																				24-26	FSBPT REG Workshop Alexandria, VA					
28-29	PT NPTE																				29-30	PT NPTE					

Physical Therapy Board of California

Proposed 2026 Meeting Calendar

January							February							March							April						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7					2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31								29	30	31					26	27	28	29	30		
1	New Year's Day						16	President's Day						18-19	PTBC Meeting						5	Easter					
6-7	PTA NPTE						12-14	APTA Sections							TBD, Bay Area, CA						7-8	PTA NPTE					
20	Martin Luther King Jr.							Anaheim, CA						31	César Chávez Day						28-29	PT NPTE					
27-28	PT NPTE																				TBD	FSBPT REG Wrokshop					
																						Alexandria, VA					



Briefing Paper

Agenda Item 9(A)

Date: February 11, 2025

Prepared for: PTBC Members

Prepared by: Brooke Arneson

Subject: Legislation Report

Purpose:

To provide an update on the 2025/26 Legislative session.

Attachments: [1. 2025 Legislative Calendar](#)
[2. Definition of the Board's Legislative Positions](#)

Background and Update:

The Legislature reconvened on January 6, 2025, for the 2025-26 Legislative Session. The deadline for bills to be introduced was February 21st. We are currently watching quite a few bills however most of these bills are in spot form and it is very early in the session to provide a legislative bill summary and update.

The 2025 Legislative calendar is included in the meeting materials for your reference. Also provided is a copy of the Board's Legislative positions taken from the PTBC's Board Member Administrative Manual.

Recent & Upcoming Legislative Calendar Highlights:

January 6, 2025	Legislature Reconvenes
February 21, 2025	Last Day for Bills to be Introduced
May 23, 2025	Deadline for Fiscal Committees to Approve Bills Introduced in that House
June 6, 2025	Deadline for Each House to Pass Bills Introduced in that House
August 29, 2025	Deadline for Fiscal Committees to Approve Bills
September 12, 2025	Last Day for Each House to Pass Bills
October 12, 2025	Deadline for the Governor to Sign or Veto Bills

Action: No action requested.

Should more bills or bill information become available after the dissemination of these meeting materials, an oral update will be provided at the March 2025 Board Meeting.

DEADLINES

JANUARY						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28	29	30	31	

FEBRUARY						
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23	24	25	26	27	28	

MARCH						
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30	31					

APRIL						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Jan. 1 Statutes take effect (Art. IV, Sec. 8(c)).
- Jan. 6 Legislature Reconvenes (J.R. 51(a)(1)).
- Jan. 10 Budget must be submitted by Governor (Art. IV, Sec. 12(a)).
- Jan. 20 Martin Luther King, Jr. Day.
- Jan. 24 Last day to submit **bill requests** to the Office of Legislative Counsel.

- Feb. 17 Presidents’ Day.
- Feb. 21 Last day for bills to be **introduced** (J.R. 61(a)(1), (J.R. 54(a)).

- Mar. 31 Cesar Chavez Day

- Apr. 10 **Spring Recess** begins upon adjournment of this day’s session (J.R. 51(a)(2)).
- Apr. 21 Legislature reconvenes from **Spring Recess** (J.R. 51(a)(2)).

- May 2 Last day for **policy committees** to hear and report to **fiscal committees** fiscal bills introduced in their house (J.R. 61(a)(2)).
- May 9 Last day for **policy committees** to hear and report to the Floor **nonfiscal** bills introduced in their house (J.R. 61(a)(3)).
- May 16 Last day for **policy committees** to meet prior to June 9 (J.R. 61(a)(4)).
- May 23 Last day for **fiscal committees** to hear and report to the Floor bills introduced in their house (J.R. 61(a)(5)). Last day for **fiscal committees** to meet prior to June 9 (J.R. 61 (a)(6)).
- May 26 Memorial Day.

*Holiday schedule subject to Senate Rules committee approval.

JUNE						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 2 - 6 Floor Session Only. No committees, other than conference or Rules committees, may meet for any purpose (J.R. 61(a)(7)).

June 6 Last day for each house to pass bills introduced in that house (J.R. 61(a)(8)).

June 9 Committee meetings may resume (J.R. 61(a)(9)).

June 15 **Budget Bill** must be **passed** by **midnight** (Art. IV, Sec. 12(c)(3)).

JULY						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July 4 Independence Day.

July 18 Last day for **policy committees** to meet and report bills (J.R. 61(a)(10)). **Summer Recess** begins upon adjournment of session provided Budget Bill has been passed (J.R. 51(a)(3)).

AUGUST						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug. 18 Legislature reconvenes from **Summer Recess** (J.R. 51(a)(3)).

Aug. 29 Last day for **fiscal committees** to meet and report bills to the Floor. (J.R. 61(a)(11)).

SEPTEMBER						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sept. 1 Labor Day.

Sept. 2-12 Floor Session Only. No committees, other than conference or Rules committees, may meet for any purpose (J.R. 61(a)(12)).

Sept. 5 Last day to **amend** on the Floor (J.R. 61(a)(13)).

Sept. 12 Last day for **each house to pass bills** (J.R. 61(a)(14)). **Interim Study Recess** begins at end of this day’s session (J.R. 51(a)(4)).

*Holiday schedule subject to Senate Rules committee approval.

IMPORTANT DATES OCCURRING DURING INTERIM STUDY RECESS

2025

Oct. 12

Last day for Governor to sign or veto bills passed by the Legislature on or before Sept. 12 and in the Governor’s possession after Sept. 12 (Art. IV, Sec.10(b)(1)).

2026

Jan. 1

Statutes take effect (Art. IV, Sec. 8(c)).

Jan. 5

Legislature reconvenes (J.R. 51(a)(4)).

**Legislation - Definition of the
Positions Taken by the Physical
Therapy Board Regarding
Proposed Legislation**
(Board Policy)

The Board will adopt the following positions regarding pending or proposed legislation.

Oppose: The Board will actively oppose proposed legislation and demonstrate opposition through letters, testimony and other action necessary to communicate the oppose position taken by the Board.

Oppose, unless amended: The Board will take an opposed position and actively lobby the legislature to amend the proposed legislation.

Neutral: The Board neither supports nor opposes the addition/amendment/repeal of the statutory provision(s) set forth by the bill.

Watch: The watch position adopted by the Board will indicate interest regarding the proposed legislation. The Board staff and members will closely monitor the progress of the proposed legislation and amendments.

Support, if amended: The Board will take a supportive position and actively lobby the legislature to amend the proposed legislation.

Support: The Board will actively support proposed legislation and demonstrate support through letter, testimony and any other action necessary to communicate the support position taken by the Board.



Briefing Paper

Date: February 11, 2025

Agenda Item 9(B)

Prepared for: PTBC Member

Prepared by: Brooke Arneson

Subject: 2025 Rulemaking Report

Purpose:

To update the Board on the status of proposed rulemaking progress and to provide an update on the rulemaking process.

Attachments: [1.2025 Rulemaking Update](#)
 [2.Overview of the Regulatory Process](#)

Background:

At the December 2025 meeting, the Board adopted the 2025 Rulemaking Calendar as required by Government Code (GC) § 11017.6. The rulemaking calendar prepared pursuant to this section sets forth the Board's rulemaking plan for the year and is published by the Office of Administrative Law (OAL) in the California Regulatory Notice Register (Notice Register). The Notice Register is available on OAL's website:
https://oal.ca.gov/california_regulatory_notice_online/

From the 2025 Rulemaking Calendar, staff developed a rulemaking tracking form on which all rulemaking progress is noted and reported to the Board at its quarterly meetings.

Effective September 7, 2016, all regulatory packages must be submitted to the Department of Consumer Affairs for Business, Consumer Services, and Housing Agency (Agency) review, prior to publicly noticing with the Office of Administrative Law (OAL). A copy of the current DCA Rulemaking process is included.

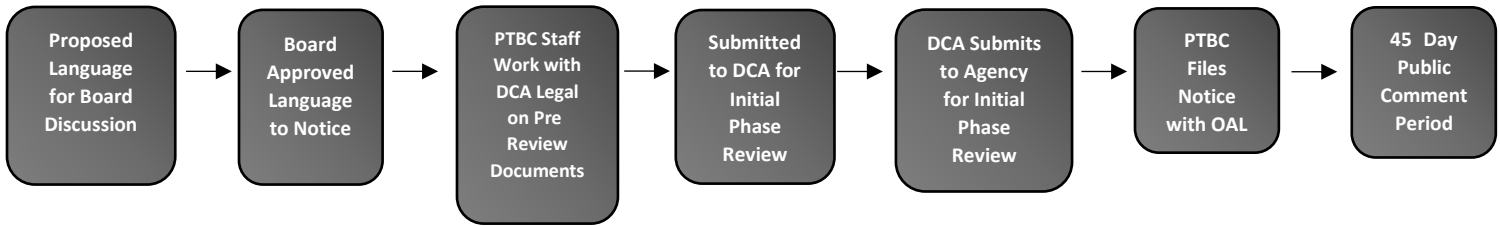
Action Requested:

No action is requested on presentation of the rulemaking report.

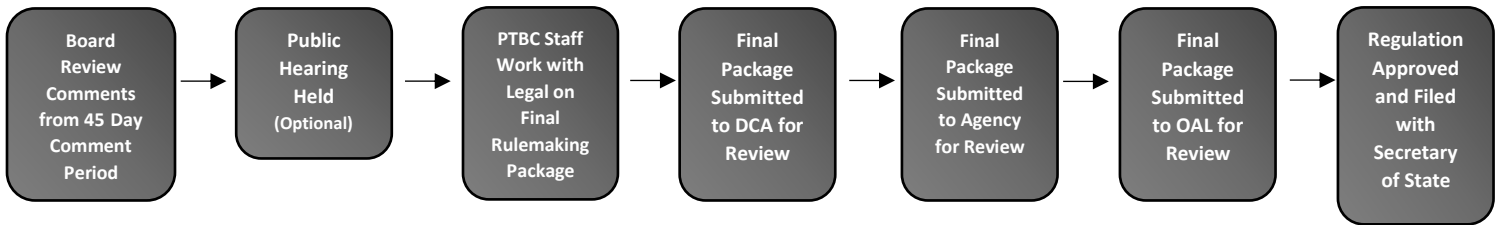
2025 Rulemaking Update

Continuing Competency

Initial Phase:



Final Phase:



Notes: This regulation proposes to amend CCR 1399.90 – 1399.99, Article 14, Division 13.2 of Title 16. This proposed regulation was placed on the 2025 Rulemaking Calendar that was adopted at the Board meeting on December 5, 2024. PTBC staff are in the process of developing proposed language for consideration by the Board at the June 2025 Board Meeting. This regulatory proposal was included in previous rulemaking calendars years: 2021; 2022; 2023 and 2024.

Regulation Package Approval Process

Concept Phase

- Kick-Off Meeting with relevant Board and DCA staff to discuss potential regulation.
- Board staff drafts proposed regulation.
- Regulations Counsel and Second Level Reviewer reviews and approves proposed regulation.
- Board meeting is held, proposed regulation text is presented for vote and approval.

Phase Goal: Proposed Regulation is drafted and approved by the Board to move forward.

Production Phase

- After the Board approves the proposed text, Board staff develop remaining documents in the initial regulatory package.
- Regulation package is prepared with assistance from DCA Budget Analyst and Board Regulations Counsel.
- Following review and approval of the regulatory package by the Budget Analyst and Regulations Counsel, the package is reviewed and approved by the DCA Director and Agency.

Phase Goal: Regulation Package is approved by Agency.

Initial Filing Phase

- Following Agency approval, the regulatory package is submitted to OAL for publication in the Notice Register for a 45-day comment period.
- If comments are received, Board Staff draft responses for review by the Regulations Counsel.
- Board meeting is held to approve the responses and modified text, if necessary.
- If substantial changes are made to the text, a 15-day comment period commences.

Phase Goal: Completion of the Public Comment Period with all comments appropriately addressed and any changes to the text approved by the Board.

Final Filing Phase

- Board Staff develops and submits a final regulatory package to the Regulations Coordinator for review.
- If there is a fiscal impact to the regulations, the Budget Analyst submits the package to the Department of Finance (DOF) for review and approval, as necessary.
- The package is reviewed by Regulations Counsel, DCA Director, and Agency.
- Final package is submitted to OAL.
- OAL approves package, Board Staff updates the Board website with the new regulation, and contacts interested parties with notification of the effective date.

Phase Goal: OAL approves Final Regulatory Package.



Briefing Paper

Agenda Item 9C

Date: 1/16/2024

Prepared for: PTBC Members

Prepared by: April Beauchamps

Subject: Outreach Report

Purpose: To provide PTBC's Outreach activities and statistics for fiscal year (FY) 2024-25 (Q2).

Attachments:

1. Website Statistics
2. Social Media Statistics
3. 2024 Outreach Calendar
4. 2025 Outreach Calendar

Background:

The PTBC Outreach Report is a quarterly review of the Website and Social Media activities and analysis of those activities for the current fiscal year (CY) in comparison to the previous fiscal year (FY). The website statistics are collected from Google Analytics, and Social Media statistics are collected from Facebook and Hootsuite reporting systems; and, generated by PTBC staff on a quarterly basis: Jul-Sep (Q1), Oct-Dec (Q2), Jan-Mar (Q3) and Apr-Jun (Q4).

Update and Analysis:

During Quarter 2 (Q2) PTBC provided 10 outreach presentations to PT and PTA programs in California. The PTBC provided Outreach program presentations to Unitek College on 10/1/2024 and 10/24/2024; Mount St. Marys on 10/2/2024; California State University, Sacramento on 10/4/2024, 10/11/2024, and 10/18/2024; CSU Long Beach on 10/9/2024; Carrington College on 10/22/2024; Chapman University on 11/21/2024, and Western University on 12/9/2024. The PTBC also attended the Antioch Unified School District Career Fair on 10/22/2024, provided a high school presentation for Arthur A Benjamin Health Professions High School on 10/23/2024, and attended and presented at Luther Burbank High School for their career day on 11/13/2024.

Website – The PTBC had 59,495 web-hits through its web page tabs, resulting in a 5% increase over last fiscal year Q2. YTD the PTBC has had 132,459 web-hits through its webpage tabs resulting in an 8% increase in comparison to this time last fiscal year.

Social Media¹:

Facebook – The PTBC received 31 “likes” this fiscal year Q2. In comparison to last fiscal year Q2, there was an increase of 12% in page visits and an increase of 7% in page reach/impressions which is the number of people who saw any content from the PTBC Facebook page.

Instagram – Instagram had a 16% increase in page reach and a 21% decrease in profile visits in comparison to last fiscal year Q2. Instagram also had 56 new followers.

Tik Tok – Tik Tok stats for this fiscal year 2024-25 Q2, PTBC had 997 new video views/impressions resulting in an 85% decrease from last fiscal year Q2. Tik Tok had 20

¹ **Insights Definitions:** Likes-Number of people who have liked the page. Reach/Impressions-The number of people who have had any content from your page enter their screen. Engagements-Number of people who interacted with your page.

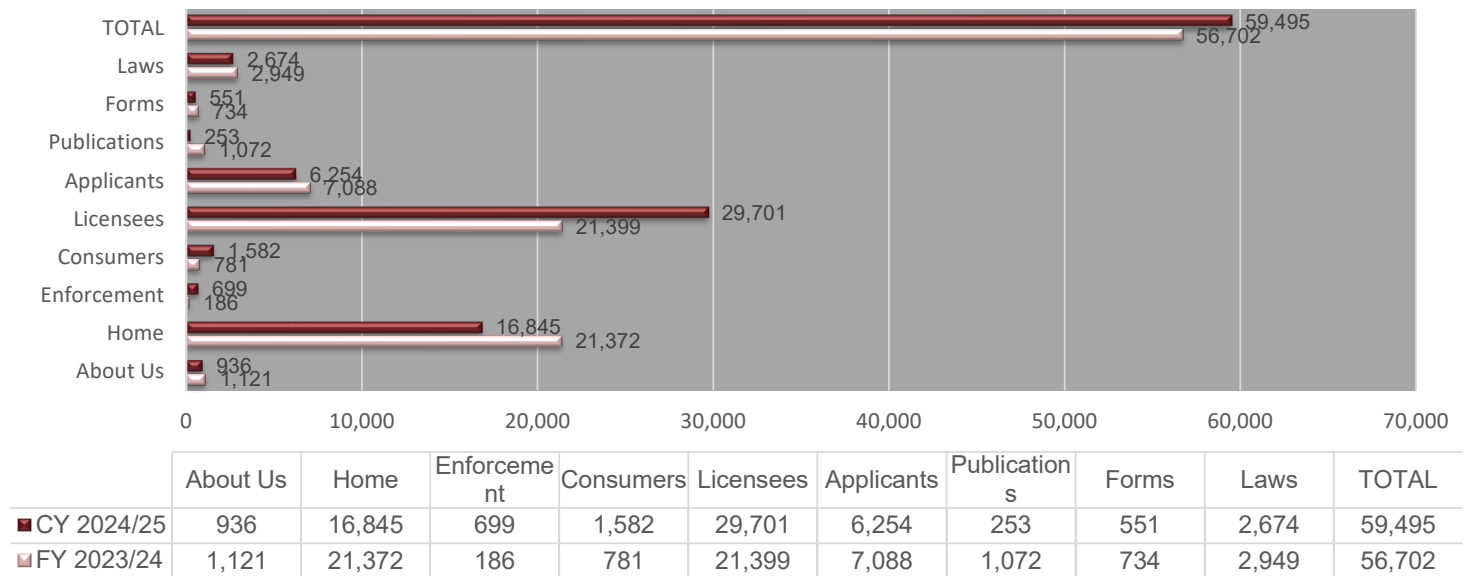
likes resulting in a 38% decrease compared to last fiscal year Q2. Tik Tok also gained 32 new followers this fiscal year Q2.

X (Twitter) – X stats for this FY 2024-25, the PTBC had a decrease of people reached by 103% and a 92% decrease of page engagements compared to last fiscal year Q2. X also gained one new follower this fiscal year.

LinkedIn – LinkedIn stats for this FY 2024-25 Q2 the PTBC had 1,923 impressions resulting in a 37% decrease, 72 page visits resulting in a 56% decrease, and 61 engagements resulting in a 3% increase.

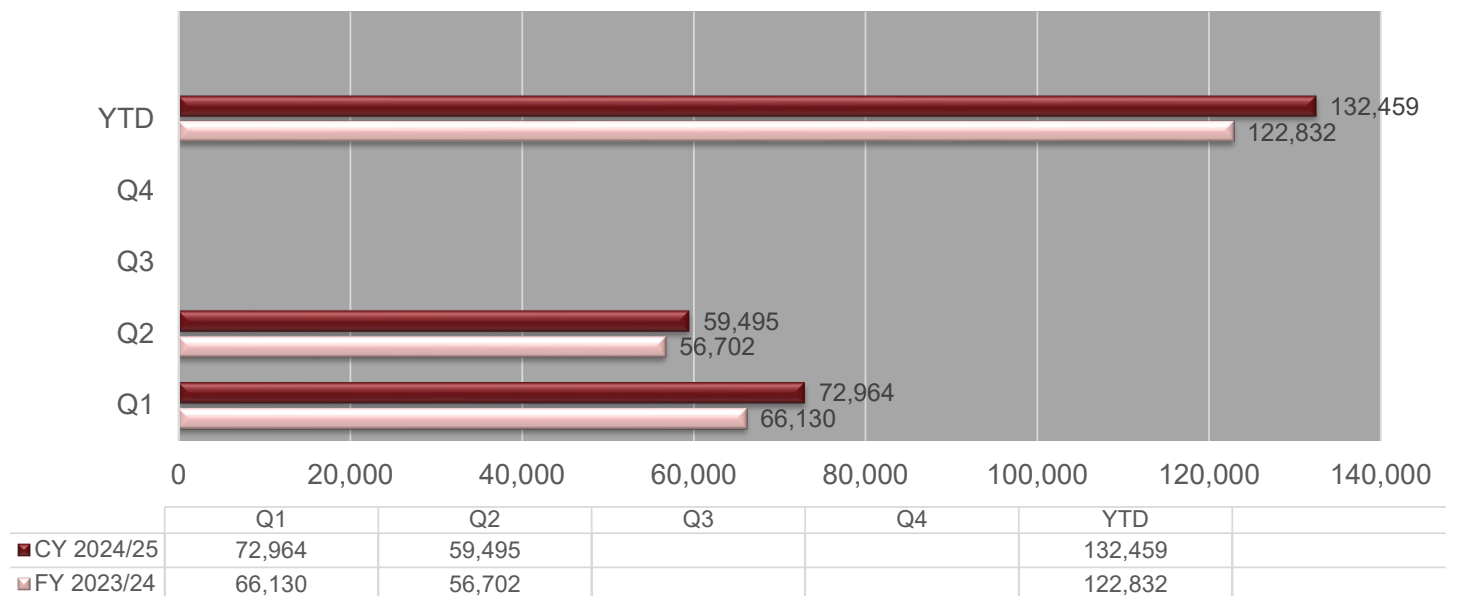
Action: No action is requested on presentation of the outreach report.

Website Activity
Q2 (Oct - Dec)



This chart reflects a 5% increase in traffic over last Q2 (FY 2023/24).

Website Activity
(Year-to-date)



This chart reflects an 8% increase year-to-date.

Social Media Statistical Reports									
Facebook									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q2	Q1	Q2	Q3	Q4	YTD	Q2		
Page Reach/Impressions	2,997	2,521	3,216				3,216	↑	7%
Page Visits	929	1,200	1,039				1,039	↑	12%
New Followers (Likes)	19	36	31				31	↑	63%
Instagram									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q2	Q1	Q2	Q3	Q4	YTD	Q2		
Page Reach/Impressions	535	548	620				620	↑	16%
Profile Visits	246	222	195				195	↓	-21%
New Followers	3	46	56				56	↑	1767%
Tik Tok									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q2	Q1	Q2	Q3	Q4	YTD	Q2		
New Video Views (Impressions)	6,544	1,958	997				997	↓	-85%
New Likes	32	30	20				20	↓	-38%
New Followers	33	40	32				32	↓	-3%
X (Twitter)									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q2	Q1	Q2	Q3	Q4	YTD	Q2		
Page Reach/Impressions	1,178	533	579				579	↓	-103%
Page Engagements	51	4	4				4	↓	-92%
New Followers	2	1	1				1	→	0%
LinkedIn									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q2	Q1	Q2	Q3	Q4	YTD	Q2		
Page Reach/Impressions	3,071	2,089	1,923				1,923	↓	-37%
Page Visits	163	47	72				72	↓	-56%
Reactions to Content (Engagement)	59	36	61				61	↑	3%

Page Reach/Impressions is the number of people who saw any content from the PTBC's social media pages.

Engagements is the number of interactions (likes, comments, and/or any action done) on your page.

Physical Therapy Board of California

2024 Outreach Calendar

January							February							March							April						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
	1	2	3	4	5	6					1	2	3						1	2		1	2	3	4	5	6
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
														31													

May							June							July							August						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				

September							October							November							December						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				
							National PT Month																				

January		February		March		April	
1	New Year's Day	7	University of Pacific	6	San Diego Mesa	2	Gurnick Academy
15	Martin Luther King Jr	8	College of the Desert	14	Chapman University	8	Cerritos College
16	UC San Francisco	9	CSU Northridge	21	USC	9	California Baptist
30	Fresno State	19	President's Day	20-21	PTBC Meeting CANCELLED		
		26	Sac City College	31	César Chávez Day		
				31	Easter		

May		June		July		August	
12	Mother's Day	3	Concorde College	4	Independence Day		
27	Memorial Day	16	Father's Day	15	Pima Medical Institute		
		20-21	PTBC Meeting Sacramento, CA	17	UC San Francisco		
		26	Azusa Pacific	30	Samuel Merritt		

September		October		November		December	
2	Labor Day	1	Unitek College	11	Veteran's Day	5-6	PTBC Meeting Sacramento, CA
4	Mendocino College	2	Mount St. Marys	13	Burbank HS Career Fair		
11	Gurnick Academy	4, 11, 18	Sacramento State	21	Chapman University	9	Western University
12	Western University	9	CSU Long Beach	28	Thanksgiving	25	Christmas
18-19	PTBC Meeting Sacramento State	22	Carrington College				
21-22	CPTA Annual Meeting	22	Antioch Career Fair				
		23	Health Professions HS				
		24	Unitek College				
27	Sacramento State	31	Halloween				
		October is National PT Month					

Physical Therapy Board of California

2025 Outreach Calendar

January							February							March							April						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
			1	2	3	4							1							1			1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
														30	31												

May							June							July							August						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30
																					31						

September							October							November							December						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
	1	2	3	4	5	6				1	2	3	4							1		1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
														30													

January							February							March							April						
1	New Year's Day						5	University of Pacific						18-19	PTBC Meeting Stockton, CA						7	American Career College					
20	Martin Luther King Jr						6	University Southern Ca													10	Chapman University					
28	UC San Francisco						7	CSU Northridge						29	Cal-HOSA Career Fair						20	Easter					
30	Fresno State						17	President's Day						31	César Chávez Day												
							24	Sac City College																			

May							June							July							August						
11	Mother's Day						15	Father's Day						4	Independence Day												
22	Institute of Tech Modes						25-27	PTBC Meeting Sacramento, CA						31	Samuel Merritt												
26	Memorial Day																										

September							October							November							December						
1	Labor Day						31	Halloween						11	Veteran's Day						4-5	PTBC Meeting Sacramento, CA					
20-21	CPTA Annual Meeting Palm Springs, CA													27	Thanksgiving						25	Christmas					
22-24	PTBC Meeting Loma Linda, CA																										

National Physical Therapy
Month



Briefing Paper

Agenda Item 18(B)

Date: February 14, 2025

Prepared for: PTBC Members

Prepared by: Liz Constancio, Administrative Services Unit Manager

Subject: Budget Report

Purpose: To provide an update on the PTBC's Budget activities and statistics for quarter one (Q2) for CY 2024-25.

Attachments: [1. Expenditure Report](#)
[2. Expenditure Measure Report](#)
[3. Revenue Report](#)
[4. Revenue Measures Report](#)
[5. Fund Condition](#)

Background:

The PTBC Budget Report is a quarterly review of the expenditures and revenues, including budget activities and analysis for the current fiscal year. The report reflects data collected from the Quarterly Department of Consumer Affairs Budget Office Projection Report and is generated by staff quarterly: Jul-Sep (Q1), Oct-Dec (Q2), Jan-Mar (Q3) and Apr-Jun (Q4).

CY24/25, according to the Governor's Budget, the PTBC is authorized \$7,238,000 which includes personnel services, operating expenses, and equipment, and 29.1 positions to support program requirements. The PTBC's Operating Expenses (PERS SVS/OE&E) budget decreased \$378,000 over previous fiscal year's (PY23/24) budget allotment of \$7,616,000. The PTBC's fund is projected at 8.0 months reserve year end and 7.1 months in reserve BY25/26.

Analysis:

PTBC spent \$1,825,954 during Q2, a 5.67% increase over previous fiscal year (PY23/24) Q2 expenditures of \$1,728,033, with a 4.61% increase year-to-date. The PTBC had an increase of \$36,661 in Personnel, \$28,745 in General Services, \$59,759 in Departmental Services, \$1,020 in Examinations, and a decrease of \$28,264 in Enforcement.

PTBC collected \$2,557,954 during Q2, a 24.01% increase over previous fiscal year (PY23/24) Q2 revenue of \$2,062,640. The PTBC had an increase of \$19,377 in Licenses/Certifications, \$1,075 Duplicate License, \$20,574 Miscellaneous, \$4,210 Reimbursements, and decreases of \$4,730 in Other Regulatory and \$406,278 in License Renewals.

No Action is being requested.

Physical Therapy Board of California

Expenditure Statistics Report

CY 2024-25 (Q2)

Expenditure Statistics Report

Budget Line Items	PY (2023-24)			CY (2024-25)						
	Authorized Budget	Q2		YTD (As of 12/31/23)	Authorized Budget	Q2		YTD (As of 12/31/24)	Percent Budget Spent	Balance
		Oct	Dec			Oct	Dec			
PERSONNEL SERVICES										
Salaries/Wages	2,122,000	509,421	984,861	2,286,000	545,114	1,096,417	48%	1,189,583		
Temp Help (Blanket)	0	150	200	0	5,632	5,632	-	(5,632)		
Board Members	32,000	13,800	21,100	32,000	10,900	16,600	52%	15,400		
Overtime/Cash Outs	0	0	0	0	0	3,113	-	(3,113)		
Staff Benefits	1,375,000	326,348	640,176	1,347,000	324,734	656,333	49%	690,667		
TOTAL PERS SVS	3,529,000	849,719	1,646,337	3,665,000	886,380	1,778,095	49%	1,886,905		
OPERATING EXPENSES & EQUIPMENT										
General Services Totals	679,000	122,020	218,571	505,000	150,765	238,531	47%	266,469		
General Expenses	96,000	5,660	16,539	40,000	8,211	12,511	31%	27,489		
Printing	21,000	8,609	8,609	22,000	876	876	4%	21,124		
Communications	21,000	1,205	1,838	12,000	1,012	1,166	10%	10,834		
Postage	11,000	1,806	2,524	11,000	2,531	2,531	23%	8,469		
Insurance	0		0	0	0	0	-	0		
Travel	19,000	12,599	14,967	20,000	6,123	7,474	37%	12,526		
Training	8,000	1,350	1,350	5,000	850	850	17%	4,150		
Facilities Operations	275,000	64,266	126,278	275,000	66,956	129,582	47%	145,418		
Equipment	62,000	385	2,945	8,000	51,540	51,540	644%	(43,540)		
C&P SRVS Internal	12,000	0	0	7,000	0	0	0%	7,000		
C&P SRVS External	154,000	26,140	43,521	105,000	12,666	32,001	30%	72,999		
Departmental Services Totals	1,029,000	228,903	684,016	1,192,000	288,662	853,182	72%	338,818		
Consumer Client Services - ProRata	950,000	227,500	682,500	1,121,000	282,250	846,750	76%	274,250		
Departmental Services	37,000	428	541	37,000	6,267	6,267	17%	30,733		
Consolidated Data Center	26,000	0	0	21,000	0	0	0%	21,000		
Information Technology	16,000	975	975	13,000	145	165	1%	12,835		
Exams Totals	0	1,480	3,693	14,000	2,500	2,500	-	0		
Exam Admin External -FSBPT	0	1,480	3,693	14,000	2,500	2,500	-	11,500		
Enforcement Totals	2,379,000	525,911	1,257,563	1,862,000	497,647	1,113,573	60%	748,427		
Attorney General	794,000	167,657	247,190	794,000	180,620	336,126	42%	457,874		
Office of Admin Hearings	110,000	8,114	8,114	110,000	61,262	61,262	56%	48,738		
Evidence/Witness (SME)	100,000	24,090	29,310	100,000	26,105	31,155	31%	68,845		
Court Reporters	0	2,800	3,199	10,000	3,160	5,530	-	4,470		
DOI Investigation (ProRata)	1,375,000	323,250	969,750	848,000	226,500	679,500	80%	168,500		
TOTAL OE & E	4,087,000	878,314	2,163,843	3,573,000	939,574	2,207,786	62%	1,365,214		
TOTAL PERS SVS/OE&E	7,616,000	1,728,033	3,810,180	7,238,000	1,825,954	3,985,880	55%	3,252,120		

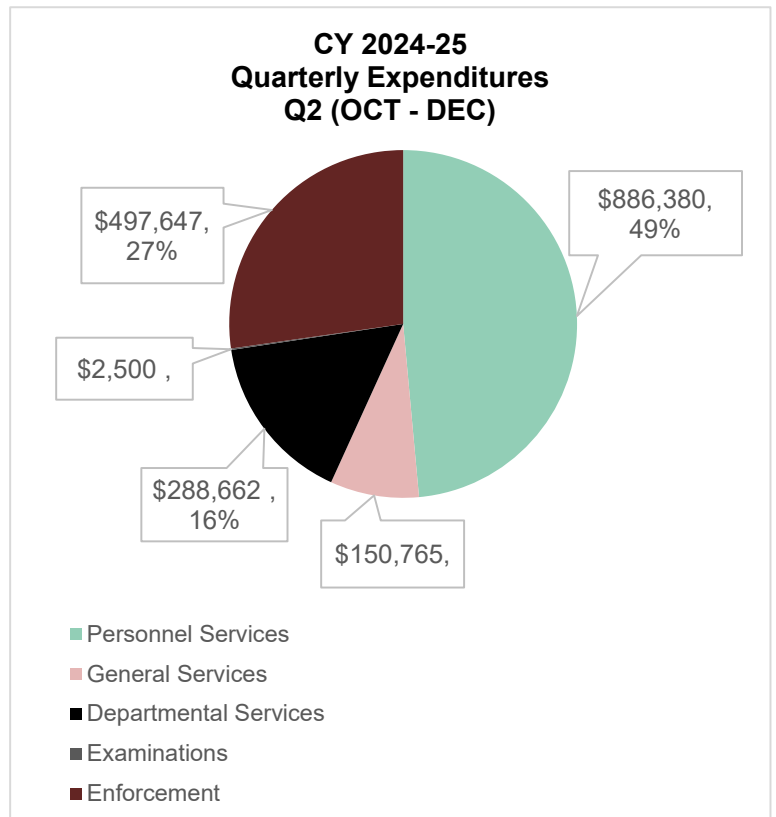
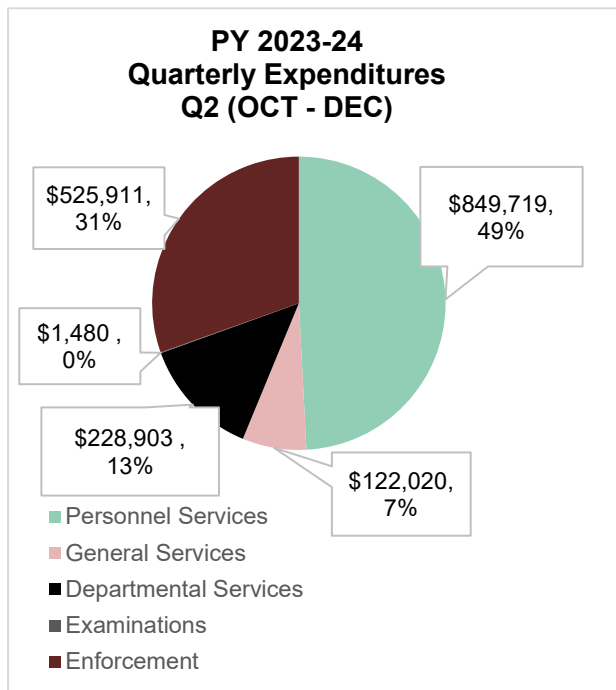


Chart reveals Departmental Services increased by \$59,759, followed by Personnel Services, General Services, Exams, while Enforcement had a decrease of \$28,264 over previous fiscal year Q2.

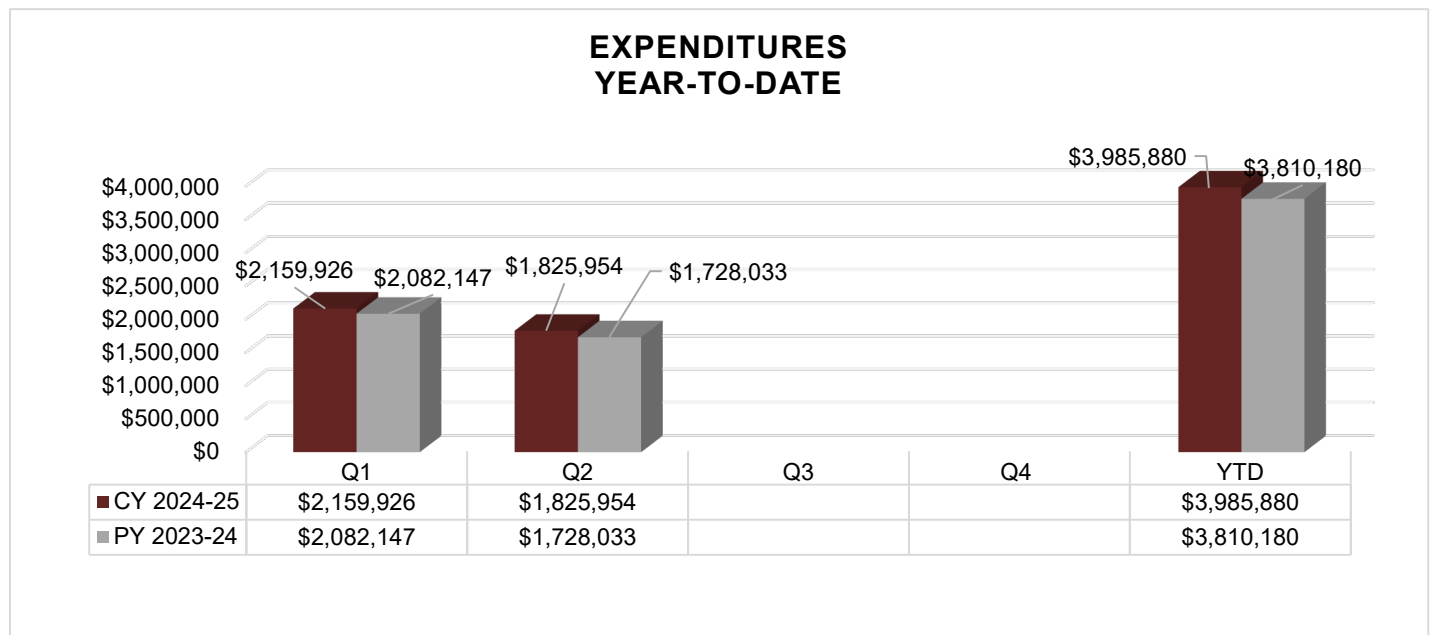


Chart reveals a \$175,700 or 4.61% increase in expenditures over previous fiscal year-to-date expenditures.

Physical Therapy Board of California
Budget Revenue Statistics Report
CY 2024-25 (Q2)

Agenda Item 18(B) - Attachment 3

Revenue Statistics Report												
Revenue Line Items	PY 2023-24					CY 2024-25						
	Q1		Q2		YTD	Q1		Q2		YTD		
	Jul	Sep	Oct	Dec	As of 12/31/2023	Jul	Sep	Oct	Dec	As of 12/31/2024		
OTHER REGULATORY												
Cite and Fine (Citations)	\$	4,850	\$	3,650	\$	8,500	\$	3,600	\$	3,250	\$	6,850
Endorsement (License Verification)	\$	17,100	\$	14,280	\$	31,380	\$	17,520	\$	11,100	\$	28,620
Duplicate License / Certificate	\$	3,800	\$	2,900	\$	6,700	\$	3,500	\$	2,650	\$	6,150
Retired License App PT	\$	2,200	\$	1,900	\$	4,100	\$	1,300	\$	900	\$	2,200
Retired License App PTA	\$	500	\$	300	\$	800	\$	200	\$	400	\$	600
TOTALS	\$	28,450	\$	23,030	\$	51,480	\$	26,120	\$	18,300	\$	44,420
LICENSES / CERTIFICATIONS												
ENMG Exam Fee	\$	-	\$	500	\$	500	\$	-	\$	500	\$	500
ENMG Application Fee	\$	-	\$	100	\$	100	\$	-	\$	100	\$	100
KEMG Exam Fee	\$	-	\$	-	\$	-	\$	-	\$	1,000	\$	1,000
KEMG Application Fee	\$	-	\$	-	\$	-	\$	-	\$	200	\$	200
PTA Application & Initial License Fee	\$	52,800	\$	45,600	\$	98,400	\$	58,205	\$	56,400	\$	114,605
FPTA Application & Initial License Fee	\$	5,400	\$	2,100	\$	7,500	\$	3,600	\$	2,400	\$	6,000
PT Application Fee	\$	156,300	\$	116,097	\$	272,397	\$	176,400	\$	120,600	\$	297,000
PT Initial License Fee	\$	84,646	\$	63,300	\$	147,946	\$	93,499	\$	64,699	\$	158,198
FPT Application Fee	\$	12,049	\$	9,949	\$	21,998	\$	10,999	\$	8,700	\$	19,699
Refunded Reimbursements	\$	-	\$	-	\$	-	\$	-	\$	(32)	\$	(32)
Over/Short Fees	\$	-	\$	-	\$	-	\$	1	\$	1	\$	2
Suspended Revenue	\$	5,200	\$	2,001	\$	7,201	\$	5,298	\$	3,346	\$	8,644
Prior Year Revenue Adjustment	\$	(4,508)	\$	(5,836)	\$	(10,344)	\$	(3,750)	\$	(4,726)	\$	(8,476)
TOTALS	\$	311,887	\$	233,811	\$	545,698	\$	344,252	\$	253,188	\$	597,440
LICENSE RENEWAL												
ENMG Renewal Fee	\$	150	\$	100	\$	250	\$	250	\$	50	\$	300
KEMG Renewal Fee	\$	50	\$	250	\$	300	\$	200	\$	100	\$	300
PTA Renewal Fee	\$	370,650	\$	384,750	\$	755,400	\$	470,400	\$	309,300	\$	779,700
PT Renewal Fee	\$	1,323,250	\$	1,410,778	\$	2,734,028	\$	1,623,193	\$	1,080,150	\$	2,703,343
Automated Revenue Refund Claim	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Over/Short Fees	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
TOTALS	\$	1,694,100	\$	1,795,878	\$	3,489,978	\$	2,094,043	\$	1,389,600	\$	3,483,643
DELINQUENT LICENSE RENEWAL												
ENMG Delinquent Fee	\$	-	\$	-	\$	-	\$	25	\$	-	\$	25
KEMG Delinquent Fee	\$	-	\$	-	\$	-	\$	25	\$	25	\$	50
PTA Delinquent Fee	\$	2,850	\$	3,150	\$	6,000	\$	2,550	\$	3,300	\$	5,850
PT Delinquent Fee	\$	9,300	\$	8,100	\$	17,400	\$	9,150	\$	9,000	\$	18,150
TOTALS	\$	12,150	\$	11,250	\$	23,400	\$	11,750	\$	12,325	\$	24,075
MISCELLANEOUS												
Public Sales	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Surplus Money Investments	\$	-	\$	55,015	\$	55,015	\$	-	\$	76,283	\$	76,283
Unclaimed/Cancelled Warrants	\$	747	\$	1,044	\$	1,791	\$	649	\$	300	\$	949
Dishonored Check Fees	\$	-	\$	-	\$	-	\$	50	\$	50	\$	100
TOTALS	\$	747	\$	56,059	\$	56,806	\$	699	\$	76,633	\$	77,332
SCHEDULED REIMBURSEMENTS												
Fingerprint Reports	\$	4,214	\$	3,528	\$	7,742	\$	3,947	\$	4,116	\$	8,063
External/Private/Grant	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
TOTALS	\$	4,214	\$	3,528	\$	7,742	\$	3,947	\$	4,116	\$	8,063
UNSCHEDULED REIMBURSEMENTS												
Cost Recovery - Investigations	\$	7,492	\$	53,418	\$	60,910	\$	72,493	\$	62,890	\$	135,383
Cost Recovery - Probation Monitoring	\$	3,600	\$	13,500	\$	17,100	\$	4,650	\$	7,650	\$	12,300
TOTALS	\$	11,092	\$	66,918	\$	78,010	\$	77,143	\$	70,540	\$	147,683
TOTAL REVENUES	\$	2,062,640	\$	2,190,474	\$	4,253,114	\$	2,557,954	\$	1,824,702	\$	4,382,656

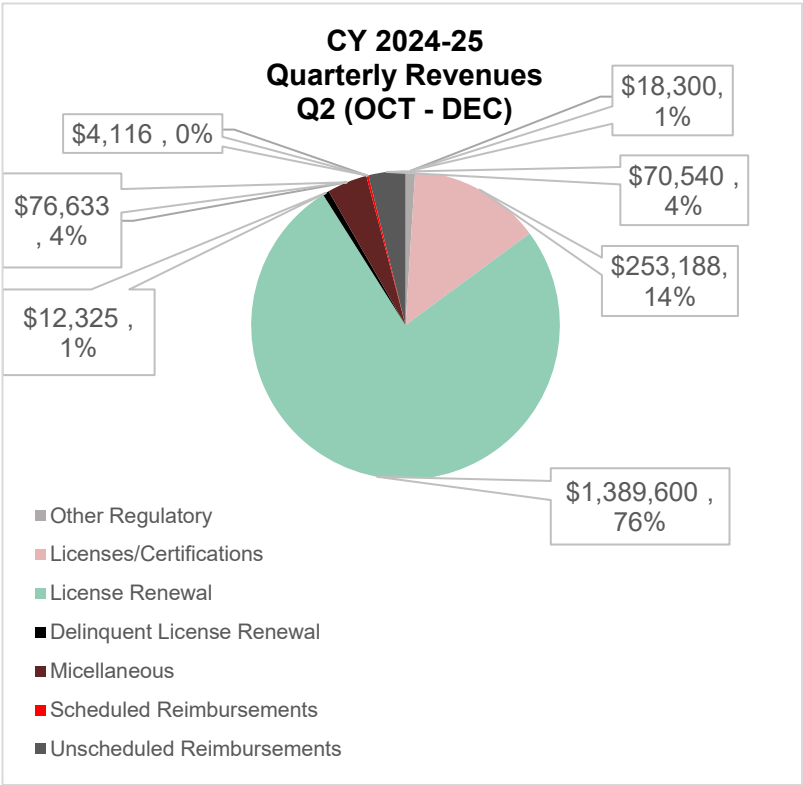
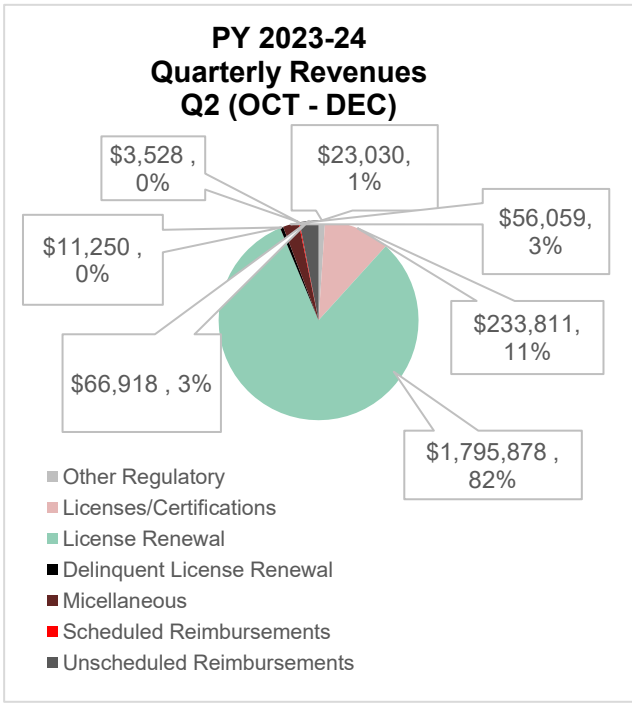


Chart reveals the license renewal fees were the highest source of revenue, followed by licenses/certifications and miscellaneous fees collected.

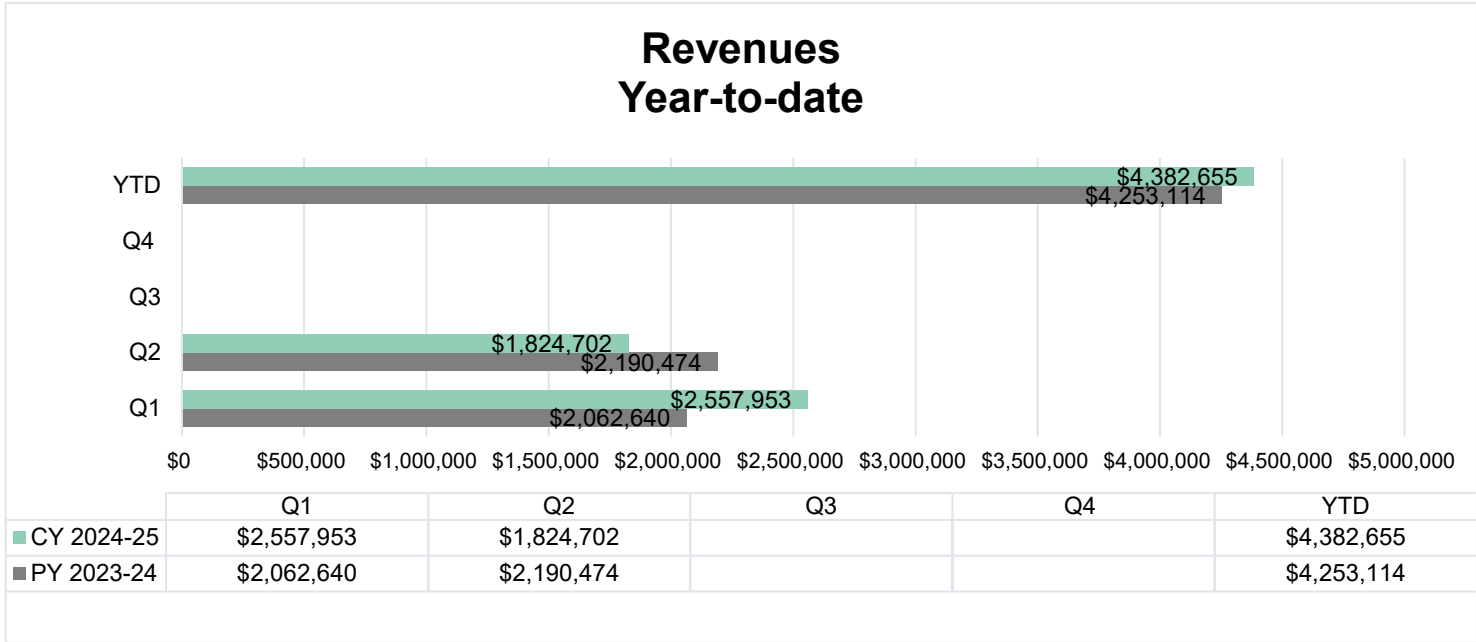


Chart reveals a year-to-date increase of \$129,541 or 3.05% in revenues over previous fiscal year.

0759 - Physical Therapy
Analysis of Fund Condition
(Dollars in Thousands)
2025-26 Governor's Budget With FM 6 Projections

Prepared 2.5.2025

	ACTUAL 2023-24	CY 2024-25	BY 2025-26	BY +1 2026-27	BY +2 2027-28
BEGINNING BALANCE	\$ 5,419	\$ 5,589	\$ 5,269	\$ 4,758	\$ 4,090
Prior Year Adjustment	\$ 37	\$ -	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 5,456	\$ 5,589	\$ 5,269	\$ 4,758	\$ 4,090
REVENUES, TRANSFERS AND OTHER ADJUSTMENTS					
Revenues					
4121200 - Delinquent fees	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45
4127400 - Renewal fees	\$ 5,653	\$ 5,822	\$ 5,997	\$ 5,997	\$ 5,997
4129200 - Other regulatory fees	\$ 117	\$ 122	\$ 124	\$ 124	\$ 124
4129400 - Other regulatory licenses and certifications	\$ 1,144	\$ 1,136	\$ 1,147	\$ 1,147	\$ 1,147
4163000 - Income from surplus money investments	\$ 256	\$ 229	\$ 62	\$ 60	\$ 47
4171400 - Escheat of unclaimed checks and warrants	\$ 2	\$ 2	\$ -	\$ -	\$ -
Totals, Revenues	\$ 7,217	\$ 7,356	\$ 7,375	\$ 7,373	\$ 7,360
TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS	\$ 7,217	\$ 7,356	\$ 7,375	\$ 7,373	\$ 7,360
TOTAL RESOURCES	\$ 12,673	\$ 12,945	\$ 12,644	\$ 12,131	\$ 11,450
Expenditures:					
1111 Department of Consumer Affairs (State Operations)	\$ 6,569	\$ 7,139	\$ 7,267	\$ 7,485	\$ 7,710
9892 Supplemental Pension Payments (State Operations)	\$ 89	\$ 63	\$ 63	\$ -	\$ -
9900 Statewide General Administrative Expenditures (Pro Rata) (State Operations)	\$ 426	\$ 474	\$ 556	\$ 556	\$ 556
TOTALS, EXPENDITURES AND EXPENDITURE ADJUSTMENTS	\$ 7,084	\$ 7,676	\$ 7,886	\$ 8,041	\$ 8,266
FUND BALANCE					
Reserve for economic uncertainties	\$ 5,589	\$ 5,269	\$ 4,758	\$ 4,090	\$ 3,184
Months in Reserve	8.7	8.0	7.1	5.9	4.5

NOTES:

1. Assumes workload and revenue projections are realized in BY+1 and ongoing.
2. Expenditure growth projected at 3% beginning BY+1.



Briefing Report

Agenda Item 19

Date: February 6, 2025

Prepared for: PTBC Members

Prepared by: Valerie Kearney

Subject: Licensing Services Report

Purpose:

To provide an update on the most recent activities and the state of the Licensing Services program.

Attachments: [Initial License Application Statistics](#)
[Application Processing Times](#)
[Examination Statistics](#)
[License Maintenance Statistics](#)
[Continuing Competency Statistics](#)

Data Format:

The format of the reports displays year-to-date comparisons of the current fiscal year and the previous fiscal year as well as data for each quarter of the current fiscal year.

Licensing Services Update:

Application Services initial license applications received increased by 12% from FY 2023/24 Q1 and Q2 to FY 2024/25 Q1 and Q2, with Physical Therapist (PT) initial applications received up 8% and Physical Therapist Assistant (PTA) applications up 24% overall from Q1/Q2 the previous fiscal year. U.S. Educated PT applications received increased 11%. As anticipated, due to the addition of new PTA programs over the last several years, U.S. Educated PTA applications received increased 28% Q1 through Q2.

The first two quarters of FY 2024/25 saw a decrease in Foreign Educated applications received by 22% and a decrease of 2% in Endorsement Applications received. Military applications received continue to tick up with a 24% increase over FY 2023/24 Q1 and Q2.

Of the 1,455 initial applications received YTD, 94% were U.S. educated with 71% Exam applicants and 29% were by Endorsement; Foreign-educated and Military applications were 6% and 3% respectively. Initial license application processing times – application receipt to

license issued or application closed – for U.S. graduates averaged 29 days while foreign educated applications processing times averaged 50 days. Military applications averaged 8 days. This data is for applications completed during this timeframe. The target turnaround time to license issuance for U.S. graduate complete applications is 45 days for applications by endorsement and 90 days for new graduate applications.

License Maintenance received and completed 12 Retired Status requests in Q2 for FY 2024/25 with an average processing time of less than 1 day. The 30 Retired Status requests for Q1 and Q2 received is down 42% from the 52 Retired Status Request received in Q1/Q2 of FY 2023/24.

Continuing Competency audited 128 Physical Therapist (PT) licensees in Q1/Q2 of FY 2024/25 with a pass rate of 95% which is an increase in pass rate of 3% over Q1/Q2 FY 2023/24. PTA licensee audits resulted in an 83% pass rate for 41 PTAs and a 9% increase from FY 2023/24 Q1 and Q2.

Application Services Data Summary:

Endorsement	29%
Exam	71%
U.S. Educated	94%
Foreign Educated	6%
Military	3%

License Maintenance Data Summary:

Current Licensees	56%
Inactive	2%
Delinquent	10%
Retired	1%

** 31% includes non-renewable license statuses such as cancelled, revoked, deceased, etc.*

Action Requested:

None.

Application Services Statistics Report

Licenses Issued

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	1,110	785	437			1,222	10%
Physical Therapist Assistant (PTA)	421	267	220			487	16%
Total	1,531	1,052	657			1,709	12%

Total Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	974	621	431			1,052	8%
Physical Therapist Assistant (PTA)	325	208	195			403	24%
Total	1,299	829	626			1,455	12%

U.S. Educated Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	889	586	398			984	11%
Physical Therapist Assistant (PTA)	301	196	189			385	28%
Total	1,190	782	587			1,369	15%

Foreign Educated Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	85	35	32			67	-21%
Physical Therapist Assistant (PTA)	24	12	6			18	-25%
Total	109	47	38			85	-22%

Endorsement Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	367	190	176			366	0%
Physical Therapist Assistant (PTA)	45	33	23			56	24%
Total	412	223	199			422	2%

Military Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	17	14	7			21	24%
Physical Therapist Assistant (PTA)	16	12	8			20	25%
Total	33	26	15			41	24%

Total Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	33	28	27	0	0	28	-16%
Physical Therapist Assistant (PTA)	34	40	29	0	0	35	4%
Total	33	31	28	0	0	30	-10%

* Processing Times are provided in the average number of days. Values of 0 are shown for any averages less than 1 day.

U.S. Educated Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	31	26	26	0	0	26	-17%
Physical Therapist Assistant (PTA)	34	40	29	0	0	35	4%
Total	32	30	27	0	0	29	-10%

Foreign Educated Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	53	56	48	0	0	53	-2%
Physical Therapist Assistant (PTA)	36	43	37	0	0	39	9%
Total	50	54	44	0	0	50	-1%

Endorsement Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	15	12	22	0	0	16	4%
Physical Therapist Assistant (PTA)	12	10	17	0	0	13	9%
Total	15	12	21	0	0	15	4%

Military Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	7	3	6	0	0	5	-34%
Physical Therapist Assistant (PTA)	11	11	10	0	0	10	-6%
Total	9	7	8	0	0	8	-15%

Application Services Report - Examination Statistics

National PT and PTA Examination - California Statistics

Accredited PT Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	476	306			782	510	282			792	↑ 1%
Fail	106	93			199	98	128			226	↑ 14%
Total	582	399	0	0	981	608	410	0	0	1,018	↑ 4%
Pass Rate	82%	77%			79%	84%	69%			76%	↓ -4%

Non-Accredited PT Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	8	9			17	10	7			17	⇒ 0%
Fail	15	21			36	16	20			36	⇒ 0%
Total	23	30	0	0	53	26	27	0	0	53	⇒ 0%
Pass Rate	35%	30%			32%	38%	26%			32%	↓ -1%

Accredited PTA Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	199	180			379	227	193			420	↑ 11%
Fail	71	95			166	106	99			205	↑ 23%
Total	270	275	0	0	545	333	292	0	0	625	↑ 15%
Pass Rate	74%	65%			70%	68%	66%			67%	↓ -4%

Non-Accredited PTA Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	5	12			17	5	7			12	↓ -29%
Fail	3	5			8	8	7			15	↑ 88%
Total	8	17	0	0	25	13	14	0	0	27	↑ 8%
Pass Rate	63%	71%			67%	38%	50%			44%	↓ -34%

CA Law Exam (CLE) / CA Jurisprudence Assessment Module (CAL-JAM)

Accredited Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	752	591			1,343	1,162	661			1,823	↑ 36%
Fail	210	179			389	21	11			32	↓ -92%
Total	962	770	0	0	1,732	1,183	672	0	0	1,855	↑ 7%
Pass Rate	78%	77%			77%	98%	98%			98%	↑ 27%

Non-Accredited Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	41	40			81	72	40			112	↑ 38%
Fail	27	31			58	4	2			6	↓ -90%
Total	68	71	0	0	139	76	42	0	0	118	↓ -15%
Pass Rate	60%	56%			58%	95%	95%			95%	↑ 63%

National PT and PTA Examination - National Statistics											
Accredited PT Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	4,934	2,113			7,047	5,123	2,028			7,151	↑ 1%
Fail	1,214	755			1,969	921	908			1,829	↓ -7%
Total	6,148	2,868	0	0	9,016	6,044	2,936	0	0	8,980	↓ 0%
Pass Rate	80%	74%			77%	85%	69%			77%	↓ 0%

Non-Accredited PT Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	223	315			538	293	296			589	↑ 9%
Fail	498	576			1,074	473	602			1,075	↑ 0%
Total	721	891	0	0	1,612	766	898	0	0	1,664	↑ 3%
Pass Rate	31%	35%			33%	38%	33%			36%	↑ 7%

Accredited PTA Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	2,429	1,068			3,497	2,056	1,087			3,143	↓ -10%
Fail	767	2,056			2,823	930	602			1,532	↓ -46%
Total	3,196	3,124	0	0	6,320	2,986	1,689	0	0	4,675	↓ -26%
Pass Rate	76%	34%			55%	69%	64%			67%	↑ 21%

Non-Accredited PTA Program											
	930					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	89	97			186	87	114			201	↑ 8%
Fail	37	58			95	66	69			135	↑ 42%
Total	126	155	0	0	281	153	183	0	0	336	↑ 20%
Pass Rate	71%	63%			67%	57%	62%			60%	↓ -11%

Jurisprudence Exam (LAW) - National Statistics

Accredited Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	1,796	1,340			3,136	994	688			1,682	↓ -46%
Fail	443	374			817	200	184			384	↓ -53%
Total	2,239	1,714	0	0	3,953	1,194	872	0	0	2,066	↓ -48%
Pass Rate	80%	78%			79%	83%	79%			81%	↑ 2%

Non-Accredited Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	69	72			141	46	35			81	↓ -43%
Fail	40	55			95	11	5			16	↓ -83%
Total	109	127	0	0	236	57	40	0	0	97	↓ -59%
Pass Rate	63%	57%			60%	81%	88%			84%	↑ 40%

Jurisprudence Assessment Module (JAM) - National Statistics

Accredited Program

	46					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	5,764	12,148			17,912	6,623	8,644			15,267	↓ -15%
Fail	46	134			180	97	1,608			1,705	↑ 847%
Total	5,810	12,282	0	0	18,092	6,720	10,252	0	0	16,972	↓ -6%
Pass Rate	99%	99%			99%	99%	84%			91%	↓ -8%

Non-Accredited Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	635	1,249			1,884	594	558			1,152	↓ -39%
Fail	8	9			17	10	26			36	↑ 112%
Total	643	1,258	0	0	1,901	604	584	0	0	1,188	↓ -38%
Pass Rate	99%	99%			99%	98%	96%			97%	↓ -2%

License Maintenance Statistics Report

License Status Count

	Fiscal Year 2024/25				
	Current	Inactive	Delinquent	Retired	Cancelled
Physical Therapist (PT)	30699	1225	5669	416	16643
Physical Therapist Assistant (PTA)	9108	324	1717	102	4384
Total	39807	1549	7386	518	21027

Renewals Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	7,355	3,755	3,548			7,303	-1%
Physical Therapist Assistant (PTA)	2,098	1,140	1,025			2,165	3%
Total	9,453	4,895	4,573			9,468	0%

Other License Maintenance Requests Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Address Changes	1,674	902	694			1,596	-5%
Duplicates <i>(PT Wall Certificates)</i>	123	62	54			116	-6%
License Verifications	500	251	178			429	-14%
Name Changes	243	103	116			219	-10%
Retired	52	18	12			30	-42%

License Maintenance Requests Processing Times

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Address Changes	1	0	0			0	-98%
Duplicates <i>(PT Wall Certificates)</i>	0	0	0			0	338%
License Verifications	6	6	7			6	0%
Name Changes	2	4	6			5	109%
Renewals	2	2	3			3	36%
Retired	1	0	0			0	-97%

* Processing Times are provided in the average number of days. Values of 0 are shown for any averages less than 1 day.

Physical Therapy Board of California
Continuing Competency Report

Continuing Competency Audit Statistics

Physical Therapist

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD through Q4	Q1	Q2	Q3	Q4	YTD through Q4	
Pass	40	43			83	63	59			122	↑ 47%
Fail	4	3			7	4	2			6	↓ -14%
Total	44	46	0	0	90	67	61	0	0	128	↑ 42%
Pass Rate	91%	93%			92%	94%	97%			95%	↑ 3%

Physical Therapist Assistant

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD through Q4	Q1	Q2	Q3	Q4	YTD through Q4	
Pass	11	19			30	17	17			34	↑ 13%
Fail	7	2			9	3	4			7	↓ -22%
Total	18	21	0	0	39	20	21	0	0	41	↑ 5%
Pass Rate	61%	90%			76%	85%	81%			83%	↑ 9%

Approval Agencies and Courses

Approval Agencies	138
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Briefing Paper

Agenda Item 20

Date: February 7, 2025

Prepared for: PTBC Members

Prepared by: Carole Phelps, Enforcement Manager

Subject: Consumer Protection Services (CPS) Program

Purpose: Update on Consumer Protection Services Program
FY 2024/2025, Quarter 2

Attachments: [A. CPS Statistics Report for FY 24/25, Q2](#)
[B. Disciplinary Summary for FY 24/25, Q2](#)

Update:

As of November 8, 2024, the CPS Unit is now fully staffed with Jim Heaton joining the team as a Staff Services Analyst. Mr. Heaton is responsible for enforcement case review and investigation. With his experience in complaint investigation in the private sector, he is quickly learning our processes, and has been able to take on many cases, reducing the other analysts' caseload to a more manageable level. At the time of this report, there are currently 442 complaint cases being investigated by 6 analysts.

The CPS Unit and PTBC Management continue to hold quarterly meetings with our contacts at the Division of Investigation (DOI) and the Attorney General's Office (AG) to discuss outstanding issues and collaborate to ensure effective case and program management. Additionally, while the 2025 schedule for Investigator and Expert Consultant trainings has not been finalized, PTBC continues to work with both DOI and our Liaison at the AG's Office in planning for these trainings.

The CPS Unit has begun utilizing PTBC's SharePoint site to automate and streamline common procedures and reports. Our IT Analyst, Vincent Azar, works with Staff and Management on ideas for SharePoint workflows that will simplify tasks, create more uniformity, make timely information readily available, and streamline internal procedures. As staff becomes more familiar with SharePoint, additional ideas for workflow improvement will continue to be reviewed and implemented.

Attachment A: CPS Statistics Report for FY 2024/2025, Quarter 2

Performance Measure 1 (Complaint Intake) shows that the PTBC received a total of 134 cases this quarter, including 86 consumer complaints, and 48 reports of arrest or conviction.

Performance Measure 2 (Complaint Intake) measures the average number of days after receipt until the PTBC initiates a case and sends an acknowledgement letter to the Complainant. This quarter's average is 3 days, well under the target of 9 days.

Performance Measures 3 shows the average case age in days for all cases that did not result in a referral to the Attorney General's Office for formal discipline. The average case age was 169 days, which is 28% higher compared to this time last fiscal year. These numbers are known to fluctuate greatly, as they reflect the average of all cases, and encompass entire investigative process that involves the timelines, workloads, and response times of not only Enforcement staff, but of all involved parties/agencies. PTBC's target for this performance measure is 180 days, so this target is being met.

Performance Measure 4 captures the average case age in days for cases that were referred to the Attorney General's Office for formal discipline. Twelve cases were finalized at the AG's office this quarter, taking an average of 685 days from receipt of complaint to final outcome. The target for this performance measure is 540 days.

In summary, this fiscal year so far, staff initiated 292 new cases, issued 14 citations, completed 228 desk investigations, referred 29 cases to the Attorney General's Office, received one Interim Suspension Order and two PC 23 Orders, and closed 22 cases after referral to the AG's Office.

Attachment B: Disciplinary Summary

Disciplinary Summary of all formal discipline issued for Quarter 2 of FY 2024-25. In this quarter, one Public Letter of Reprimand and one Public Reprimand were issued, five licensees were placed on probation, and four licensees lost their privileges to practice physical therapy by revocation order. Disciplinary actions are public record and are available through the DCA License Search. <https://search.dca.ca.gov/>

Action Requested: No Action Required

Consumer Protection Services Statistics Report

Complaint Intake

	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
PM1: Complaints Received	187	102	86			188	↑ 1%
PM1: Convictions/Arrest Received	83	56	48			104	↑ 25%
PM1: Total Received	270	158	134			292	↑ 8%

Intake

Target: 9 Days	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
PM2: Intake/Avg. Days	3	2	3			3	↓ -17%

Investigations

Target: 180 Days	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
PM3: Cycle Time-Investigation	132	168	169			169	↑ 28%
PM3a: Intake Only	4	3	3			3	↓ -25%
PM3b: Investigation Only	126	164	164			164	↑ 30%
PM3c: Post Investigation Only	2	2	2			2	→ 0%

	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Up to 90 Days	54%	69	58			56%	↑ 2%
91 - 180 Days	25%	14	15			13%	↓ -12%
181 Days - 1 Year (364)	10%	18	16			15%	↑ 5%
1 to 2 Years (365-730)	10%	17	14			14%	↑ 4%
2 to 3 Years (731- 1092)	1%	3	2			2%	↑ 1%
Over 3 Years (1093 +)	1%	1	1			1%	↓ 0%

Citations

	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Final Citations	17	8	6			14	↓ -18%
Average Days to Close	275	468	292			380	↑ 38%

Transmittals to Attorney General (AG)

Target: 540 Days	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
PM4: AG Cases	763	635	685			660	↓ -13%
PM4a: Intake Only	5	5	2			4	↓ -30%
PM4b: Investigation Only	482	326	301			314	↓ -35%
PM4c: Pre-AG Transmittal	1	3	4			4	↑ 250%
PM4d: Post-AG Transmittal	275	302	378			340	↑ 24%

	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
AG Cases Initiated	19	14	15			29	↑ 53%
AG Cases Pending	47	46	47			47	→ 0%
SOIs Filed	0	0	0			0	#DIV/0!
Accusations Filed	9	5	6			11	↑ 22%

AG Transmittals							
	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Total Closed After Transmission	13	10	12			22	↑ 69%
Total Average Days to Complete	761	632	685			659	↓ -13%

Total Orders Aging/Final Decision							
	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Up to 90 Days	0%	0	0			0%	→ 0%
91 - 180 Days	0%	0	1			5%	↑ 5%
181 Days - 1 Year (364)	31%	4	0			18%	↓ -13%
1 to 2 Years (365-730)	46%	3	5			36%	↓ -10%
2 to 3 Years (731- 1092)	8%	1	5			27%	↑ 19%
Over 3 Years (1093 +)	15%	2	1			14%	↓ -1%

Other Legal Actions							
	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Interim Suspension or PC 23 Ordered	1	2	1			3	↑ 2

1 Interim Suspension & 2 PC 23s

PM2: Cycle Time - Intake - Average number of days from the date the complaint was received to the date the complaint was closed or assigned for investigation (assigned to staff).

PM3: Cycle Time - Investigations - Average number of days to complete the entire enforcement process for complaints not transmitted to the AG for formal discipline. (includes intake and investigation days)

PM3a: Intake Only - Of the cases included in PM3, the average number of days from the date the complaint was received to the date the complaint was assigned for investigation.

PM3b: Investigation Only - Of the cases included in PM3, the average number of days from the date the complaint was assigned for investigation to the date the investigation was completed. (without intake)

PM3c: Post Investigation Only - Of the cases included in PM3, the average number of days from the date the investigation was completed to the date of the case outcome or non-AG formal discipline effective date.

PM4: Cycle Time-AG Transmittal - Average number of days to complete the enforcement process for cases investigated and transmitted to the AG for formal discipline. (includes intake & investigation to final outcome of cases transmitted to the AG - includes withdrawals, dismissals, etc.)

PM4a: AG Transmittal - Intake Only - Of the cases included in PM4, the average number of days from the date the complaint was received to the date the complaint was assigned for investigation.

PM4b: AT Transmittal - Investigation Only - Of the cases in PM4, the average number of days from the date the complaint was assigned for investigation to the date the investigation was completed.

PM4c: AG Transmittal - Pre AG Transmittal - Of the cases in PM4, the average number of days from the date the investigation was completed to the date the case was transmitted to the AG.

PM4d: AG Transmittal - Post AG Transmittal - Of the cases in PM4, the average number of days from the date the case is transmitted to the AG to the date of the case outcome or formal discipline effective date. (AG days only)

**Disciplinary Summary
Fiscal Year 2024-2025 / Quarter 2**

The following is a list of disciplinary actions taken by the Physical Therapy Board of California for the months of October 2024 through December 2024. Except for situations where the licensee has obtained a court ordered stay, Decisions become operative on the Effective Date. Stay orders do not occur in stipulated decisions, which are negotiated settlements waiving court appeals.

Copies of Accusations, Decisions, or Citations may be obtained by visiting our website at www.ptbc.ca.gov. In addition to obtaining this information from our website, you may also request by telephone, fax, or mail. Please address written request to:

Physical Therapy Board of California
Consumer Protection Services
2005 Evergreen Street, Suite 2600
Sacramento, CA 95815
(916) 561-8200 / FAX (916) 263-2560

October 2024

NIKOGHOSYAN, GOURGEN PT 300033

Violations: PT responsible for managing all aspects of patient care; Requirements for use of Aides; Failure to maintain adequate and accurate patient records; Violating the PT Practice Act or Medical Practice Act; Patient record documentation requirements; Gross negligence or repeated acts of negligence. Order Effective 10/3/2024, Public Repeval

DORN, JASON ALLAN PT 28695

Violations: Conviction of a crime; Violating the PT Practice Act or Medical Practice Act; Failure to report disciplinary or criminal action to the board; Habitual intemperance; Prescribing or administering to self, use of dangerous drugs or alcohol; Failure to cooperate and participate in board investigation. Order Effective 10/18/2024, 3 Years' Probation

GIGINYAK, ALEXANDER PTA 8798

Violations: Unprofessional conduct; Conviction of a crime. Order Effective 10/21/2024, 5 Years' Probation

NELSON, JEREMY DAVID PT 23510

Violations: Failure to maintain adequate and accurate patient records; Misrepresenting documentation of patient care or deliberately falsifying patient records; Patient record documentation requirements; Gross negligence or repeated acts of negligence; Unprofessional Conduct. Order Effective 10/23/2024, Public Letter of Reprimand

November 2024

GONZALES, DAVID JOSEPH PT 26398

Violations: Commission of fraudulent, dishonest, or corrupt act; Unprofessional conduct; Conviction of a crime; Habitual intemperance; Prescribing or administering to self, use of dangerous drugs or alcohol. Order Effective 11/01/2024, Revocation

JEFFERS, JUSTIN PTA 52580

Violations: Prescribing or administering to self, use of dangerous drugs or alcohol; Conviction of a crime; Violating the PT Practice Act or Medical Practice Act; Habitual intemperance. Order Effective 11/04/2024, Revocation

WHITE, ERYN MATTHEW PTA 9281

Violations: Possession, use of, or conviction involving a controlled substance; Failure to provide requested documents to the board; Violating the PT Practice Act or Medical Practice Act; Failure to report disciplinary or criminal action to the board; Requirements for filing of addresses; Prescribing or administering to self, use of dangerous drugs or alcohol. Order Effective 11/08/2024, 5 Years' Probation

LOLLA, DOLORES ANGELA PTA 50449

Violations: Prescribing or administering to self, use of dangerous drugs or alcohol; Unprofessional conduct; Conviction of a crime; Violating the PT Practice Act or Medical Practice Act. Order Effective 11/18/2024, Revocation

DAVE, CHARU PT 7968

Violations: Physical therapy defined; Patient record documentation requirements; Failure to follow infection control guidelines; Requirements for use of Aides; Requirement to provide Notice to Consumer; Requirement to disclose name and license status. Order Effective 11/18/2024, 3 Years' Probation

December 2024

SMITH, JUDSON O'NEILL PT 42562

Violations: Unprofessional conduct; Possession, use of, or conviction involving a controlled substance; Gross negligence or repeated acts of negligence; Failure to cooperate and participate in board investigation; Prescribing or administering to self, use of dangerous drugs or alcohol. Order Effective 12/13/2024, 5 Years' Probation

WISE, CHRISTINA SKOUMBIS PTA 8824

Violations: Prescribing or administering to self, use of dangerous drugs or alcohol; Conviction of a crime; Violating the PT Practice Act or Medical Practice Act. Order Effective 12/16/2024, Revocation

Glossary of Disciplinary Terms

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B & P Code – California Business and Professions Code
CCR – California Code of Regulations, Title 16

Accusation: Charges filed against a licensee alleging violation(s) of the Physical Therapy Practice Act.

Decision: The Order issued by the Board in a disciplinary action.

Interim Suspension Order: An Order issued upon petition, suspending a licensee from all or specified part of their practice of, or assisting in the provision of, physical therapy.

Petition to Revoke Probation: Charges filed against a probationer seeking revocation of their physical therapy or physical therapy assistant license based upon violation(s) of probation.

Probationary License: Where good cause exists to deny a license, the licensing agency has the option to issue a conditional license subject to probationary terms and conditions.

Public Letter of Reprimand: In lieu of filing a formal accusation, the Board may, pursuant to B & P Code section 2660.3, upon stipulation or agreement by the licensee, issue a public letter of reprimand. If the licensee does not agree to the issuance of the letter, the Board shall not issue the letter and may proceed to file a formal accusation. A public letter of reprimand is considered disciplinary action.

Public Reproval: A formal public reprovial, pursuant to B&P Code, section 495, may be issued for an act constituting grounds for suspension or revocation of a license. This requires filing of a formal accusation. A public reprovial is considered disciplinary action.

Revoked: The license is revoked as a result of disciplinary action rendered by the Board, and the licensee is prohibited from engaging in the practice, or assisting in the provision, of physical therapy.

Agenda Item 20

Revoked, Stayed, Probation: "Stayed" means the revocation is postponed, put off. Professional practice may continue so long as the licensee complies with specific probationary terms and conditions. Violation of probation may result in the revocation that was postponed.

Statement of Issues: Charges filed against an applicant due to alleged violation(s) of the Physical Therapy Practice Act. If found to be true, the charges may result in discipline.

Surrender of License: The licensee surrenders their license to the Board, subject to acceptance of the surrendered license by the Board, and the licensee is prohibited from engaging in the practice, or assisting in the provision, of physical therapy.

Stipulated Decision: Negotiated settlements waiving court appeals.



Briefing Paper

Agenda Item 21

Date: January 24, 2025
Prepared for: PTBC Members
Prepared by: Monny Martin, PTBC Probation Monitor
Subject: Probation Monitoring Program

Purpose: Update on Probation Monitoring Program for Quarter 2, FY 2024-2025

Attachments: [A. Statistical Report](#)

Background:

This is a report on the Board's Probation Monitoring Program for the second quarter of FY 2024-2025. Please refer to attachment (A) which contains the probation statistics for FY 2024-2025.

Analysis:

During the first quarter of FY 2024-2025, the number of licensees on probation decreased from seventy-one (71) to sixty-six (66) licensees on probation for various causes. Besides the forty-seven (47) licensees on probation and actively working in the state of California, there were an additional seven (7) out of state probationers tolling (not receiving credit toward completion of probation), and twelve (12) in-state probationers tolling due to unemployment or underemployment. Five (5) licensees were placed on probation in the quarter, and five (5) licensees completed probation in the quarter. Three (3) probationers were revoked in the quarter, and one (1) licensee voluntarily surrendered his license to the Board.

Of the forty-seven (47) licensees that are not tolling, ten (10) are enrolled and participating in the Board's Substance Abuse Rehabilitation Program (Maximus), equaling about 21% of all licensees on probation that weren't tolling. Three (3) licensees enrolled in the Board's Substance Abuse Rehabilitation Program in the quarter, and one (1) licensee completed the program.

There were five (5) instances of Non-Compliance with probation in the quarter. The instances of non-compliance were minor violations for not being available for quarterly interviews with the probation monitor.

Action Requested: No Action Required.

Probation Statistics Report

Probation							
	FY 2023/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Entered Probationer	3	3	5			8	↑ 167%
Completed Probation/Ended (Writ)	5	4	5			9	↑ 80%
Probation Terminated (Revocation/Stip Su	1	1	3			4	↑ 300%
Non-Compliant w/Probation	8	8	5			13	↑ 63%
Tolling (Out of State)	9	7	7			7	↓ -22%
Tolling (In State) (Previously N/A)	8	14	12			14	↑ 75%
Surrenders (Voluntary)	0	0	1			1	↑ 100%
Total Probationers	75	71	66			66	↓ -12%

Maximus							
	FY 2023/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Entered Maximus	1	1	3			4	↑ 300%
Completed Maximus	1	1	1			2	↑ 100%
Total Maximus Participants	7	9	10			9	↑ 29%
Determined To Be Clinically Inappropriate	0	1	0			1	↑ 100%
Terminated - Public Risk	1	0	0			0	↓ -100%
Terminated - Failure to Receive Benefit	0	0	0			0	↑ 100%
Withdrawn (Expense) - Post-Dec	0	0	0			0	→ 0%
Withdrawn (Left State) - Post-Dec	0	0	0			0	→ 0%
Withdrawn - Pre-Dec	0	0	0			0	→ 0%
Withdrawn - Voluntary	0	0	0			0	→ 0%