



PHYSICAL THERAPY
BOARD OF CALIFORNIA

DECEMBER 5-6, 2024
BOARD MEETING

California Department of
Consumer Affairs
2005 Evergreen St., Hearing Room
Sacramento, CA 95815

PHYSICAL THERAPY BOARD OF CALIFORNIA

2005 Evergreen St., Suite 2600, Sacramento, California 95815

Phone: (916) 561-8200 Fax: (916) 263-2560

www.ptbc.ca.gov

PHYSICAL THERAPY BOARD OF CALIFORNIA NOTICE OF PUBLIC MEETING

December 5-6, 2024

California Department of
Consumer Affairs
2005 Evergreen St., Hearing Room
Sacramento, CA 95815

Action may be taken on any agenda item.
Agenda items may be taken out of order.

Unless otherwise indicated, all agenda items
will be held in OPEN SESSION. THE PUBLIC IS
ENCOURAGED TO ATTEND.

BOARD MEMBERS

Tonia McMillian, *President*
Dayle Armstrong, Ph.D., P.T., M.S., DPT, *Vice President*
Karen Brandon P.T., DSc P.T., *Member*
Katarina Eleby, M.A., *Member*
Sam Qiu, *Member*
Alicia Rabena-Amen, P.T., DPT, *Member*
Vacant, *Professional Member*

BOARD STAFF

Jason Kaiser, *Executive Officer*
Sarah Conley, *Assistant Executive Officer*
Brooke Arneson, *Legislation and Regulation Manager*
Carole Phelps, *Consumer Protection Services Manager*
Liz Constancio, *Administrative Services Manager*
Valerie Kearney, *Licensing Manager*

MISSION

To advance and protect the interests of the people of
California by the effective administration of the
Physical Therapy Practice Act.

VISION

The standard for consumer protection in
physical therapy.



CALIFORNIA DEPARTMENT OF
CONSUMER
AFFAIRS

Agenda – Thursday; December 5, 2024

Action may be taken on any agenda item. Agenda items may be taken out of order.

1. **Call to Order - 9:00 a.m.**
2. **Roll Call and Establishment of Quorum**
3. **Reading of the Board's Mission Statement**
4. **Closed Session**
 - (A) Pursuant to Government Code section 11126(c)(3), the Board will convene to Deliberate on Disciplinary Actions and Decisions to be Reached in Administrative Procedure Act Proceedings
5. **Review and Approval of September 17-18, 2024, Meeting Minutes – Kim Rozakis**
6. **President's Report –Tonia McMillian**
 - (A) **2024 Adopted Meeting Calendar**
 - (B) **2025 Proposed Meeting Calendar**
7. **Executive Officer's Report – Jason Kaiser**
 - (A) Executive Services
 - (B) Administrative Services
 - (C) Licesning Services
 - (D) Consumer Protection Services
8. **Executive Services Update**
 - (A) **Legislation Report – Brooke Arneson**
 - 2023/24 Legislative Session Summary
 - 1) **AB 796 (Weber) Athletic Trainers**
 - 2) **AB 814 (Lowenthal) Veterinary Medicine: Animal Rehabilitation**
 - 3) **AB 1991 (Bonta) Licensee and Registrant Records**
 - 4) **AB 2269 (Flora) Board Membership Qualifications: Public Members**
 - 5) **AB 2289 (Low) Vehicles: Parking Placards and Special License Plates for Disabled Veterans and Persons with Disabilities**
 - 6) **AB 2725 (Rubio & Muratsuchi) Teacher Credentialing: Administrative Services Credential: Occupational and Physical Therapists**
 - 7) **AB 2862 (Gipson) Department of Consumer Affairs; African American Applicants**
 - 8) **AB 3127 (McKinnor) Reporting of Crimes; Mandated Reporting**

- 9) SB 1067 (Smallwood-Cuevas) Healing Arts: Expedited licensure Process: Medically Underserved Population
- (B) **Rulemaking Report** – Brooke Arneson
 - Rulemaking Update for Pending or Proposed Regulations
 - 1) Update Regarding the Development of Possible Amendments to the Board's Continuing Competency Regulations
- (C) **Discussion and Possible Board Action on the 2025 Rulemaking Calendar**- Brooke Arneson
- (D) **Communication & Education Update** – April Beauchamps
 - Outreach

9. Consumer and Professional Associations and Intergovernmental Relations Reports

- (A) Federation of State Boards of Physical Therapy (FSBPT)
- (B) Department of Consumer Affairs (DCA) – Executive Office
- (C) California Physical Therapy Association (CPTA)

10. DCA Budget Office - Presentation of Services – Budget Office

11. Public Comment on Items Not on the Agenda

Please note that the Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Government Code sections 11125, 11125.7(a).)

12. Recess

Agenda – Friday; December 6, 2024

Action may be taken on any agenda item. *Agenda items may be taken out of order.*

13. Call to Order - 9:00 a.m.

14. Roll Call and Establishment of Quorum

15. Reading of the Board's Mission Statement

16. DCA Division of Investigation – Presentation of Services – Division of Investigation

17. Administrative Services Update – Liz Constancio

- (A) Program Updates
- (B) Budget Report

18. Licensing Services Update – Valerie Kearney

- (A) Program Updates
- (B) Statistical Reports
- (C) Discussion and Possible Board Action on Removal of Continuing Competency Approval Agency Recognition
 - 1) Cynergy Education Seminars, LLC

19. Consumer Protection Services Update – Carole Phelps

- (A) Program Updates
- (B) Statistical Reports

20. Probation Monitoring Services Update – Carole Phelps

- (A) Program Updates
- (B) Statistical Reports

21. Student Q&A – Sacramento City College and Unitek College

22. Board Member Elections

- (A) President
- (B) Vice-President
- (C) FSBPT Delegate
- (D) FSBPT Alternate Delegate
- (E) FSBPT Back-Up Delegate

23. Public Comment on Items Not on the Agenda

Please note that the Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Government Code sections 11125, 11125.7(a).)

24. Agenda Items for Future Meeting – March 18-19, 2025
Location: University of the Pacific
Stockton, CA

25. Closed Session

- (A) Pursuant to Government Code section 11126(c)(3), the Board will convene to Deliberate on Disciplinary Actions and Decisions to be Reached in Administrative Procedure Act Proceedings

26. Adjournment

Informational Notes:

Action may be taken on any agenda item. Agenda items may be taken out of order. Times stated are approximate and subject to change. Agenda order is tentative and subject to change at the discretion of the Board; agenda items may be taken out of order and items scheduled for a particular day may be moved or

continued to an earlier or later day to facilitate the effective transaction of business.

In accordance with the Bagley-Keene Open Meeting Act, all Board meetings are open to the public. Pursuant to Government Code section 11125.7, the Board provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Total time allocated for public comment on particular issues may be limited. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on any matter not included in this agenda, except to decide to place the matter on the agenda of a future meeting. (Government Code sections 11125, 11125.7(a)).

The Board plans to webcast this meeting on its website at www.ptbc.ca.gov. Webcast availability cannot, however, be guaranteed due to limited resources or technical difficulties. The meeting will not be cancelled if webcast is not available. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend in-person. Adjournment, if it is the only item that occurs after a closed session, may not be webcast.

The meeting is accessible to the disabled. A person who needs disability-related accommodation or modification to participate in the meeting may make a request by contacting Kim Rozakis at (916) 561-8279, e-mail: Kimberlie.Rozakis@dca.ca.gov, or send a written request to the Physical Therapy Board of California, 2005 Evergreen Street, Suite 2600, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodations. TDD Line: (916) 322-1700.

ROLL CALL

**Thursday,
December 5, 2024**

	Present	Absent
Tonia McMillian, President		
Dayle Armstrong, Ph.D, PT, MS, DPT Vice-President		
Karen Brandon, P.T., DsC P.T.		
Katarina Eleby, M.A.		
Samuel Qiu		
Alicia Rabena-Amen, PT, DPT		

**Friday,
December 6, 2024**

	Present	Absent
Tonia McMillian, President		
Dayle Armstrong, Ph.D, PT, MS, DPT Vice-President		
Karen Brandon, P.T., DsC P.T.		
Katarina Eleby, M.A.		
Samuel Qiu		
Alicia Rabena-Amen, PT, DPT		



1

Board Members

President

Tonia McMillian

Vice-President

Dayle C. Armstrong, Ph.D., P.T., MS, DPT

Members

Karen Brandon, P.T., DSc P.T.

Katarina Eleby, M.A

Samuel Qiu

Alicia Rabena-Amen, PT, DPT

Vacant, PT, DPT

**Physical Therapy Board of California
Adopted Meeting Minutes**

September 17-18, 2024 9:00 a.m.

California Department of Consumer
Affairs

2005 Evergreen St., Hearing Room
Sacramento, CA 95815

Board Staff

Jason Kaiser, Executive Officer

Sarah Conley, Assistant Executive

Officer

Brooke Arneson, Specialist

Liz Constancio, Manager

Valerie Kearney, Manager

Carole Phelps, Manager

2 For the sake of clarity, agenda items discussed during the meeting follow their original
3 order on the agenda in these minutes though some agenda items may have been taken
4 out of order during the meeting.
5

Tuesday, September 17, 2024

1. Call to Order

The Physical Therapy Board of California (Board) meeting was called to order
by President McMillian at 9:00 a.m. and went into closed session at 12:51 p.m.
and recessed at 3:02 p.m..

2. Roll Call and Establishment of Quorum

McMillian - Present
Armstrong- Absent
Brandon - Present
Eleby – Absent
Qiu- Present
Rabena-Amen - Present

All Members except for Dr. Armstrong and Ms. Eleby were present, and a
quorum was established. Also present at the meeting were: Michael Kanotz,
PTBC Legal Counsel, Sarah Conley, Assistant Executive Officer; Brooke
Arneson, Legislation and Regulation Manager; Liz Constancio, Administrative
Manager, Carole Phelps, Enforcement Manager; Valerie Kearney, Licensing
Manager; and Board staff: Kim Rozakis, April Beauchamps, Vincent Azar and
Timothy Davis.

30
31
32 **3. Reading of the Board's Mission Statement**
33

34 Dr. Brandon read the Board's mission statement: To advance and protect the
35 interests of the people of California by the effective administration of the
36 Physical Therapy Practice Act.
37

38 **4. (A) Petition for Reinstatement – Charu Dave, P.T.**

39 *After submission of the matters, the Board will convene in CLOSED SESSION*
40 *to deliberate on the petitions pursuant to Government Code section 11126(c)(3).*
41

42 **5. Closed Session**

43 (A) Pursuant to Government Code section 11126(c)(3), the Board will
44 convene to Deliberate on Disciplinary Actions and Decisions to be
45 Reached in Administrative Procedure Act Proceedings.
46

47 The Board entered closed session at 12:51 p.m. and reconvened into
48 open session at 2:00 p.m. on September 17, 2024.
49

50 **6. Review and Approval of June 13-14, 2024, Meeting Minutes**
51

52 Ms. Rozakis presented the draft of the meeting minutes for June 13-14, 2024.
53 The Board reviewed the minutes and made grammatical and editorial changes.
54

55 **MOTION:** Adopt the June 13-14, 2024, Meeting Minutes, as
56 amended.
57

58 **M/S:** Rabena-Amen/Brandon
59

60 **VOTE:** McMillian - Aye
61 Armstrong- Absent
62 Brandon - Aye
63 Eleby – Absent
64 Qiu - Aye
65 Rabena-Amen - Aye
66 4-0 Ayes, Motion Carried
67

68 **7. President's Report**

69 (A) 2024 Adopted Meeting Calendar

70 Dr. Rabena-Amen suggested to make a note on the calendar to show
71 the March 2024 meeting was cancelled.

72
73
74 (B) 2025 Proposed Meeting Calendar
75

76 Mr. Kanotz, PTBC Legal Counsel stated that he has a conflict with the
77 March 20-21, 2025, proposed meeting. Mr. Kanotz added that if there is
78 a conflict with the dates for Board meetings, there is always a possibility
79 of getting an alternate counsel. Ms. Conley suggested to move the
80 March 2024 Board meeting to March 18-19, 2025. Board members
81 shared that they had no conflicts with those dates.
82

83 Ms. Conley recommended moving the September 2025 date to align
84 with the CPTA Annual Conference. Dr. Brandon asked if there is a
85 possibility to have the September meeting held at Loma Linda
86 University. Ms. Conley responded, if September dates work with Loma
87 Linda University, Loma Linda is a great location since it will be near
88 CPTA's Annual Conference.
89

90 Ms. Conley added if there are any travel restrictions, adjustments may
91 be needed and there is the possibility of teleconference meetings.
92

93 Ms. Conley shared the Board has been working with the Department of
94 Consumer Affairs Public Affairs Office on the WebEx-in-a-Box.
95 Recently, PTBC has loaned equipment to two other Boards to host
96 WebEx meetings on the road, and received feedback that for both
97 WebEx meetings the equipment was functional, and the on-the-road
98 WebEx meeting was successful.

99 Ms. Island from CTPA added CPTA will have their Boards of Directors
100 meeting on December 5, 2025.
101

102 **8. Assistant Executive Officer's Report**

103 (A) Executive Services
104

105 Ms. Conley highlighted the continued efforts to assist military
106 servicemembers and their families, including outreach events and
107 prioritized application and license maintenance services.
108

109 (B) Administrative Services
110

111 Ms. Conley provided an update on staffing and reported that since the
112 June meeting, there were 3 vacancies and 2 have been filled: Licensing
113 Lead and Administrative File Clerk. She added that PTBC is currently
114 recruiting for the Continuing Competency Analyst and that there are 3
115 new vacancies: Administrative Services Lead, Consumer Protection
116 Services Lead and Licensing Services Applications Analyst.
117

118 Ms. Conley reported with Budget Letter 24-20 that came out in July
119 2024, part of the Governor's budget reduction plan included cost savings
120 by eliminating 10,000 vacant State positions effective fiscal year (FY)
121 2024-25 and ongoing with the positions being eliminated 2025-26.
122 Based on a shared total cost identified for DCA, the PTBC's identified
123 vacancy elimination target was two positions, if the vacancies existed.
124 At the time staff was asked to identify its vacancies for elimination and
125 cost savings, the PTBC did not have any vacancies, therefore, the PTBC
126 did not lose any positions, but this may change in the future.
127

128 Ms. Conley reported with Budget letter 24-24 that came out in August
129 2024, the PTBC was expected to reduce non-exclusionary spending by
130 8%. DCA's assessment of the Board budget identified about \$325K as
131 non-exclusionary, the Board's reduction was around \$26K. Additionally,
132 this year, the PTBC saw additional cost-saving opportunities with credit
133 card service fees now charged to licensees, along with fewer reasonable
134 accommodations for the exam with the implementation of Jurisprudence
135 Assessment Module (CAL-JAM).
136

137 Ms. Conley reported that Enforcement's budget stays enforcement's
138 budget, with no line-item adjustments, should there be an increase in
139 complaints or a case that requires significant investigative and/or
140 Attorney General resources, the money needs to be there. Ms. Conley
141 stated that, the Consumer Protection Services program continues to find
142 ways to increase efficiency and use enforcement tools that keep costs
143 down, such as closely monitoring expert review and Department of
144 Investigation (DOI) hours.
145

Ms. Conley thanked the DCA Budget Office for their efforts that have significantly mitigated the fiscal impact to the PTBC's budget during this time.

Ms. Conley added that there are no official travel restrictions, given the State's current fiscal environment and that, travel may be scrutinized closely. The majority of PTBC's travel is outreach, whether it is the staff at specific events such as military service members and their families or holding Board meetings at schools to reach the PT and PTA students that is in line with DCA's priority.

Last, Ms. Conley shared that staff will be attending the CPTA Conference in San Francisco on September 21-22, 2024.

(C) Licensing Services

Ms. Conley reported that on July 1, 2024, the Cal-JAM went live, and staff has received positive feedback. For the first two months, July & August – 1,069 PT and PTA applicants took the CAL-JAM with a 99% pass rate.

Dr. Rabena-Amen asked when someone registers to take the Cal-JAM, is there a time period they must take it? Ms. Conley responded they will have to take it within 48 hours upon registering.

Ms. Conley shared, that on August 23, 2024, staff sent a recruitment notice via ListServ and posted it to social media and the website for Subject Matter Experts (SMEs) to assist DCA's Office of Professional Exam Services (OPES) with the occupational analysis. The Board had about 140 licensees that expressed interest in participating in the workshops.

(D) Consumer Protection Service

Ms. Conley shared, that recently, Ms. Phelps organized two trainings, one for DCA DOI Investigators and one for PTBC Expert Consultants. Ms. Conley thanked Ms. Phelps, Mr. Gatschet for the training, and those who attended the training for taking the time to participate.

(E) 2024-2029 – Physical Therapy Board of California Strategic Plan

Ms. Conley shared the 2024-2029 PTBC Strategic Plan is included in the materials and that staff are excited to have this direction and have already started to work on it. Ms. Conley thanked Sarah Irani and Ann Fisher from DCA SOLID for facilitating the Strategic Plan development and DCA Office of Publication, Editing and Design for the design. The Board will continue to work with SOLID and has scheduled a meeting to develop a formal action plan to achieve the Board's goals.

9. Executive Services Update

(A) Legislation Report

2023/24 Legislative Session Summary

Ms. Arneson stated that the Board is approaching the end of the two-year legislative session. There were 9 bills that remained on the Board's watch list going into the final part of the session. Of those 9 bills, 5 died and 4 passed out of both houses and went on to the Governor for his consideration.

Ms. Arneson shared the Governor has until September 30th to sign or veto bills and those bills go into effect on January, 2025, unless they have an urgency clause.

1) AB 796 (Weber) Athletic Trainers

Ms. Arneson stated this bill was amended on June 25th and is now a title protection bill. This bill was presented to the Governor on September 3rd. AB 796, with its recent amendments prohibits a person from identifying themselves to others as an athletic trainer, or from using titles such as certified athletic trainer, licensed athletic trainer, or registered athletic trainer, or other terms to imply or suggest that the person is an athletic trainer, unless they meet prescribed requirements, including that the person is certified by the Board of Certification for the Athletic Trainer.

2) AB 814 (Lowenthal) Veterinary Medicine: Animal Rehabilitation

Ms. Arneson reported this bill did not pass out of the Senate Business and Professions and Economic Development Committee and is dead. This bill would have authorized a licensed PT who

meets requirements by the Veterinarian Medical Board to provide animal rehabilitation to an animal patient if certain requirements are met; including that the animal physical rehabilitation is performed on premises registered with the VMB and that the PT works under the supervision of a licensed veterinarian who has established veterinarian-client-patient relationship with the animal.

3) AB 1991 (Bonta) Licensee and Registrant Records

Ms. Arneson reported this bill was presented to the Governor on September 3rd. This bill would require a licensee or applicant who electronically renews their license or application to provide their Individual National Provider Identified number if they have one at the time of renewal or registration. A National Provider Identifier is a unique, 10-digit identification number that is used to identify providers in electronic transactions. The author of this bill stated that access to National Provider Identifier information would assist state policymakers in their goals to increase diversity in the health care workforce by providing a structured and comprehensive way to track and analyze demographic data about healthcare providers. By linking National Provider Identifiers to provider-specific information, policymakers can more easily identify trends and gaps in provider representation across different regions and specialties. This data can highlight areas where underrepresented groups may be concentrated or lacking, enabling targeted initiatives to recruit and retain a more diverse workforce. Currently, this information is not required however it is part of the California Department of Health Care Access and Information (HCAI) survey at the time of online application or renewal. If this bill passes it is our understanding that DCA's Office of Information Services will be making any changes to the HCAI survey mandated by the provisions of the bill on behalf of all of the DCA Boards and Bureaus.

4) AB 2269 (Flora) Board Membership Qualifications: Public Members

Ms. Arneson report this bill was held in the Senate Business and Professions Committee and is dead. There were some suggested amendments and policy implementation concerns identified by the committee to be addressed. This bill would have revised requirements for public members of any Board within DCA related to business relationships with a licensee of that Board. This bill would

also have removed exemptions if the relationship with a licensee constituted no more than two percent of the practice or business of the license.

5) AB 2289 (Low) Vehicles: Parking Placards and Special License Plates for Disabled Veterans and Persons with Disabilities

Ms. Arneson reported this bill is dead as it was held in the Senate Appropriations Committee. This bill would have authorized a licensed PT to certify a person's disability for purposes of applying to the DMV for issuance of a disability placard, license plate or temporary disability placard. A significant fiscal was identified by the DMV and there were quite a few concerns as well from the DMV regarding IT implementation challenges within their existing IT systems as the DMV is currently in the process of an expansive multi-year effort to modernize their IT systems.

6) AB 2725 (Rubio & Muratsuchi) Teacher Credentialing: Administrative Services Credential: Occupational and Physical Therapists

Ms. Arneson reported this bill was presented to the Governor on August 31st. This bill would create a pathway for a school based occupational therapist or a school based physical therapist to obtain a credential that would allow them to pursue administrative and leadership positions in schools. The Board did take a support position on this bill at the June Board meeting and a copy of that support letter is include on page 57 of the meeting materials.

7) AB 2862 (Gipson) Department of Consumer Affairs; African American Applicants

Ms. Arneson report this bill was held in the Senate Business and Professions Committee and is dead. This bill would have required Boards to prioritize African American applicants seeking licensure, especially applicants who are descended from a person enslaved in the United States. There were implementation and clarity challenges with this bill that that were identified in the Fiscal and Policy Committees. Some of these challenges included many of DCA's programs lack authority to request an applicant's race, which may prevent this bill from being implemented; also, clarity was suggested in the bill language on what is meant by prioritizing applicant's vs

expediting applicants and what documentation would be required to establish eligibility for prioritization or expedition of licenses. In addition, the Assembly Appropriations Committee identified a \$1.04 million fiscal impact for the implementation of this bill to many of DCA's programs and additional one-time costs for DCA's Office of Information Services.

8) AB 3127 (McKinnor) Reporting of Crimes; Mandated Reporting

Ms. Arneson reported this bill is dead as it was held in the Senate Appropriations Committee. The Board took an opposition position at the June meeting and a copy of this opposition letter is on page 59 of the meeting materials. This bill would have narrowed the circumstances in which a health practitioner must make a report to law enforcement because they suspect a patient has suffered physical injury that was caused by assaultive or abusive conduct. A significant fiscal was identified for this bill possibly in the hundreds of thousands, to local public health departments, local government agencies, and clinics or other types of facilities operated by a local health department to provide brief counseling and education and offer a warm handoff or referral to local and national domestic violence or sexual violence advocacy services. In addition, training and policy updates could be required which would be an increase in the fiscal as well.

Ms. Arneson stated this bill is similar to AB 1028 (McKinnor) in 2023 and AB 2790 (Wicks) in 2022 both of which were held in Senate Appropriations Committee. This bill is narrower than either of those bills by continuing to require reporting when a wound or physical injury is life threatening and caused by the use of nonaccidental violence by another.

9) SB 1067 (Smallwood-Cuevas) Healing Arts: Expedited licensure Process: Medically Underserved Population

Ms. Arneson reported this bill was presented to the Governor on September 10, 2024. This bill would require specific Boards within DCA to expedite applicants who will be serving in medically underserved areas or underserved populations. It pertains to a handful of other Boards in DCA including BRN, BBS, Pharmacy,

Dental and PA amongst a few others. PTBC is not included in the Boards impacted by this proposed bill, so it is not applicable to us.

(B) Rulemaking Report –

2024 Rulemaking Update for Pending or Proposed Regulations

1) Update Regarding the Development of Possible Amendments to the Board's Continuing Competency Regulations

Ms. Conley reported internally there is progress towards developing Rulemaking, but currently there is nothing to report.

Ms. Conley shared the Board has been working on collecting workload data on Continuing Competency, and with the current vacancy, this has been challenging but we are working to fill that vacancy.

(C) Communication & Education Update

Ms. Beauchamps presented the outreach report. Ms. Beauchamps reported PTBC provided 5 virtual Outreach workshops and conducted 30 school program workshops in total resulting in a 30% increase compared to last FY. Ms. Beauchamps added the Board has also attended 2 military Outreach resources fairs, which was for the Navy Metro in San Diego on August 28, 2024, and Fort Irwin on September 4, 2024.

Dr. Brandon asked if there were any outreach workshops at new schools? Ms. Beauchamps answered yes in February 2024 the Board held a presentation at College of the Desert in Palm Springs.

Ms. Conley recognized Mr. Beauchamps and Mr. Azar on their hard work on the Board's new website, DCA had the Office of Data and Innovation review the Board's website and had positive feedback.

10. Public Comments on Items Not on the Agenda

The Board requested public comment on items not on the agenda, and there was no public comment.

11. Recess

The Board entered into closed session at 3:02 p.m. and recessed at 3:49 p.m.

Wednesday, September 18, 2024

12. Call to Order

The Physical Therapy Board of California (Board) meeting was called to order by President Ms. McMillian at 9:00 a.m. and adjourned at 3:06 p.m.

13. Roll Call and Establishment of Quorum

McMillian - Present
Armstrong- Absent
Brandon - Present
Eleby – Absent
Qiu- Present
Rabena-Amen - Present

All Members were present except Dr. Armstrong and Ms. Eleby, and a quorum was established. Also present at the meeting were: Michael Kanotz, PTBC Legal Counsel; Jason Kaiser, Executive Officer; Sarah Conley, Assistant Executive Officer; Brooke Arneson, Legislation and Regulation Manager; Liz Constancio, Administrative Manager Carole Phelps, Enforcement Manager; Valerie Kearney, Licensing Manager; and Board staff: Kim Rozakis, April Beauchamps and Vincent Azar.

14. Reading of the Board's Mission Statement

Dr. Rabena-Amen read the Board's mission statement: To advance and protect the interests of the people of California by the effective administration of the Physical Therapy Practice Act.

15. Consumer and Professional Associations and Intergovernmental Relations Reports

(A) Federation of State Boards of Physical Therapy (FSBPT)

Ms. Conley reported that Mr. Kaiser has been serving on the Sexual Boundaries Task Force. The Task Force has created several resources for licensees, educators, and recently students, including electronic and printed materials as well as videos. This information is being disseminated

420 at a national level for all physical therapy licensing jurisdictions. Once
421 complete, the PTBC will be adding this information to its website.

422
423 Ms. Conley added FSBPT has created an audit tool that licensing
424 jurisdictions may use to assess their website for trauma-informed
425 approach performance. This tool can be found on FSBPT's website.

426
427 Dr. Rabena-Amen asked is staff looking to implement the FSBPT audit
428 tool. Ms. Conley answered it is something the Board is looking at but can
429 report back on updates.

430
431 (B) Department of Consumer Affairs (DCA)

432
433 Ms. Bucciarelli, Staff Services Manager with the DCA Board and Bureau
434 Relations Office, thanked the members for their service and dedication on
435 protecting the consumers of California. Ms. Bucciarelli shared with Budget
436 Letter 24-20 vacancy savings position elimination, DCA continues to
437 address the state's budget deficit. At the end of July, the Department of
438 Finance issued Budget Letter 24-20 that outlines the assumed reduction of
439 the state's workforce by 10,000 vacancies and 1.5 billion dollars. Ms.
440 Bucciarelli added the Department of Finance estimated a target reduction
441 for each state department by reviewing the department's vacancies and then
442 assuming half of the savings from those vacant positions. DCA worked
443 closely with California Business, Consumer Services and Housing Agency
444 (Agency) and each board and bureau to provide detailed notes, requested
445 exclusions, and justifications position by position. DCA submitted a
446 proposed vacancy reduction plan to the Department of Finance in mid-
447 August and is waiting on approval.

448
449 Ms. Bucciarelli shared that on August 16, 2024, the Department of Finance
450 issued Budget Letter 24-24 Government Efficiency Reductions, which
451 outlines the reduction of the state departmental budget by 7.95% in order to
452 achieve state savings of \$2.1 billion in the 2024-25 FY and future FY
453 Additionally, DCA is identifying fixed costs that cannot be reduced, such as
454 the Office of Attorney General and Office of Administrative Hearings, which
455 are excluded from consideration. The final reduction plan will be submitted
456 to Agency and the Department of Finance for approval in September 2024.
457 Ms. Bucciarelli added that the DCA Budget Office continues to work closely
458 with each Board and Bureau on these reduction requests while always

balancing DCA's mission of consumer protection. Ms. Bucciarelli wanted to remind the Board, DCA will continue to scrutinize expenditures and maximize cost savings, only authorizing expenditures that are mission critical and essential to operations and public services.

Ms. Bucciarelli shared on August 20, 2024, that Mr. Piccione, DCA's Deputy Director of the Office of Information Services, was honored for developing DCA's Federal Professional License Portability and State Registration portal. Mr. Piccione received the Best of California award in the Innovation Serving the Public Category at the 2024 California Government Innovation Summit. Additionally, the website Mr. Piccione designed has been used by the US Department of Defense as a model for other states.

Dr. Rabena-Amen is concerned with the Board meeting quorum with 2 vacancies and 2 members terming off in March. Ms. Bucciarelli will bring this concern to her manager. Ms. Conley added Mr. Kaiser is in communication with Board and Bureau Relations and trying to get these vacancies filled.

(C) California Physical Therapy Association (CPTA)

Mr. Kiuchi, Member of CPTA and quality subcommittee, reported to the members that CPTA has ended the registration for the Annual Conference with almost 700 attendees and the exhibit hall is sold out. The 2025 annual conference will be in September at the Palm Springs Renaissance. Mr. Kiuchi added CPTA membership continues at more than 10,000.

Mr. Kiuchi shared webinar Wednesdays have been very successful, and the goal for this year was 3 webinar Wednesdays each month with 1 specialty course on Saturday each month. Mr. Kiuchi shared CPTA received positive feedback and thanked Mr. Kaiser for presenting a Q&A on August 7, 2024.

Mr. Kiuchi gave an update on SB 525 minimum wage for health care workers. CPTA has submitted 3 requests for clarification with the California Labor Commission office. In September they stated that the new law does not apply to outpatient PT clinics or clinics with PT, OT, or speech services without physician services. The delay of implementation of SB 525 will end sometime between October 1, 2025, and January 15, 2025.

16. Ethical Decision Making & Bagley Keene Presentation

Mr. Kanotz presented on the Bagley Keene Open Meetings Act and Ethical Decision-Making presentation.

17. Administrative Services Update

(A) Program Update

(B) Budget Report

Ms. Constancio shared the budget letter that was issued by the Department of Finance, which was to reduce expenditures. The Board has reduced expenditures and will continue to do so and thanked the Administrative Services staff for their hard work.

Ms. Constancio stated that travel is only mission critical with outreach being a priority, and any other travel needed is being reviewed by leadership and will be addressed accordingly.

Ms. Constancio reported training has been limited to state-required training only and utilizes DCA's SOLID's unit for training needs. The training cost comes out of the Board's pro-rata, which is a benefit to the Board. Ms. Constancio added any job required training that is not offered by SOLID leadership will be reviewed. Additionally, Ms. Constancio reported all PTBC employees are up to date and in compliance in their training and mandatory reporting requirements.

Ms. Costancio added the Board is currently recruiting for 4 permanent full-time positions and one of those vacancies is the lead analyst position within Administrative Services Unit as Ms. Hernandez has accepted a promotion with the Veterinary Board of California. Ms. Constancio congratulated Ms. Hernandez on her promotion and that PTBC will miss Ms. Hernandez.

Ms. Costancio stated the Board had 2,962 transactions for cashiering with a total collection of \$7,820,808 during Q4. DCA's Accountants Receivable assisted the Board with the accounts receivable business processes and ensured the Board is adhering to the policy and procedures that are required within DCA. Ms. Constancio thanked DCA's Accountants Receivable.

Ms. Constancio added the Board is in compliance with the Americans with Disabilities Act. Mr. Azar works with the PTBC staff on documents that are sent over for the public and on the website that needs to meet ADA requirements.

Ms. Constancio shared Administrative Services is working on the annual audit on assigned equipment. Mr. Azar has identified all assigned equipment that are now

on a master equipment list. The next phase will be auditing the equipment and what they are being used for.

Ms. Constancio added all contracts will be automated. Administrative Services Unit and Executive Unit are now on SharePoint, Mr. Azar will be assisting other units to transition to SharePoint.

Ms. Hernandez, prior Administrative Services Unit Lead, presented the budget report. Ms. Hernandez shared that the Board spent 92% of the FY 23/24 budget of \$7,200,000; at the end of FY 23/24 the Board is at \$6,639,268, an increase from last FY with prior FY 22/23 expenditures were at \$6,500,000. This increase is attributed to staff salaries and benefits, primarily due to filling vacancies. Ms. Hernandez added that the Board has a positive revenue collection ending FY 23/24 with \$7,400,000, roughly a \$165k increase over the prior year. Ms. Hernandez shared the Boards current budget moving into FY 24/25 has been approved at \$7,324,000.

Ms. Hernandez thanked the members and PTBC staff for all the support.

Dr. Brandon asked when looking at the percentage of budget spent, specifically those that are low like information technology at 9% of the \$16,000 that was budgeted, is that something that was over budgeted? Ms. Hernandez answered during FY 23/24 with the budget letters, the Board had intended to purchase new laptops but with the budget cut in the program, laptops were not purchased.

Dr. Brandon asked why Exam Admin External FSBPT line item had no budget. Ms. Constancio answered there is no budget for that and it is taken off the bottom line and no budget is set aside specifically for it.

Dr. Brandon asked what C&P means. Ms. Hernandez responded it is Consult & Professional Services. Ms. Constancio added, the cost of OPES would come out of C&P line item.

Dr. Rabena-Amen asked why there was a decrease in Q4 in initial applications. Ms. Constancio answered it could be a matter of timing and depending on when the examination is scheduled. Ms. Conley added it could also be a small percentage of new graduates, depending on the number of endorsement applicants. Ms. McMillian asked what an endorsed applicant is. Ms. Conley answered it is an application for someone who already holds a license in another state and is applying to California using their qualification that they hold a license in another state, and they do not have to take the national exam to obtain licensure.

Dr. Rabena-Amen asked for examples of unscheduled reimbursements? Ms. Constancio stated that examples are the receipt of a fine imposed in a citation or cost recovery from a formal disciplinary matter.

Ms. Qiu asked why the initial license in the revenue line item had decreased \$70,000 from year to year. Ms. Constancio answered that could be when applicants apply before they get licensed, and they pay their initial license fee.

18. Licensing Services Update

(A) Program Updates

(B) Statistical Reports

Ms. Kearney shared Mr. Row was appointed as Lead Analyst for the Licensing Services Program effective July 31, 2024, and is responsible for addressing the most complex issues related to the program, including military application review and military licenses. Mr. Row also monitors program workflow and process effectiveness. Currently, Licensing Services is recruiting for a Staff Services Analyst position to fill behind Mr. Row's old position.

Mr. Row introduced himself to the members. Ms. Row is very excited to do outreach and has already completed a few events; one in San Diego and another in Fort Irwin. Mr. Row has been working with license portability for military spouses, explaining to military spouses on how to use their license out of state or get a regular renewable license or what would better suit them for their particular situation.

Dr. Brandon asked if the Board knows what countries the foreign educated applicants are from? Ms. Kearney answered Puerto Rico, India and Mexico.

Dr. Rabena thanked Ms. Kearney on how helpful and knowledgeable she has been especially to her students.

Ms. Conley added DCA has been working on data and reporting for annual reports to get some consistency on what is being reporting within each Board. Ms. Conley added the Boards is working with DCA on phone call workload reports, and is figuring out what the impact is for the organization. The Board is an alpha tester on a new reporting system for tracking phone calls called Clobba.

19. Consumer Protection Services Update

(A) Program Updates

(B) Statistical Updates

Ms. Phelps thanked Consumer Protection Services staff for all they do.

Ms. Phelps shared with the Board there is currently 1 Enforcement Analyst vacancy due to Consumer Protection Lead Ms. Livramento taking a position in the Enforcement Program at the Osteopathic Medical Board.

Ms. Phelps added the Board recently held the first training for investigators from the DOI on August 14, 2024, and was held online. Attendees included DOI investigators and supervisors as well as PTBC enforcement staff. The training was presented by Deputy Attorney General John Gatschet. Additionally, Mr. Gatschet presented an expert consultant training online on September 9, 2024. The goal of this expert consultant training was to train new experts as well as to serve as a refresher course for current experts.

Dr. Brandon asked if the trainings are held online and if Board members are allowed to attend. Ms. Phelps answered the trainings are held online and Board members are more than welcome to attend.

Ms. Phelps presented the statistical report. Last FY Consumer Protection Services received a total of 512 complaints. Performance Measure 3 shows the average case age and days for all cases that did not result in a referral to the Attorney General's office for formal discipline.

Ms. Phelps added the average case age was 166 days, or 6% higher in comparison to last FY. The target for this performance measure is 180 days and the Board is currently meeting this target.

Ms. Phelps stated that Performance Measure 4 captures the average case age and days for the cases that were referred to the Attorney General's (AG's) office for formal discipline. In Q4 there were 13 cases were finalized at the AG's office, which took an average of 535 days from receipt of complaint to final outcome, with the total for the FY being 41 cases finalizing, taking an average of 764 days to complete.

Ms. Phelps shared that this FY, 512 new cases completed, 501 desk investigations were completed, 44 citations were issued, and the Board referred

58 cases to the Office of the Attorney General and closed 41 cases after referral to the Office of the Attorney General.

Ms. Phelps shared that the current workload is 410 open cases being reviewed and/or investigated, and 20 cases initiated in 2021 or earlier. Some of these are complicated investigations, but most are companions to a more recent case, that must be investigated before the outcome of the earlier cases can be decided. She added several of these cases represent individuals on probation where the case has been returned to the enforcement analyst for further investigation and further action due to additional violations. Additionally, there were 49 cases opened in 2022, 142 cases from 2023, and 199 cases initiated in 2024.

Ms. Phelps reported that the 3-year performance report shows the complaint volume has slowly increased from year to year, with a total of 50 more complaints received last FY, compared to FY 21/22, where other performance measures have fluctuated minimally, which is expected due to the average being reported over hundreds of cases per year.

Ms. Phelps shared the disciplinary summary for all discipline issues in Q4: 2 public letters of reprimand were issued, 2 licenses were placed on probation, and 2 licensees lost their privilege to practice: 1 stipulated surrender and 1 by default revocation order.

20. Probation Monitoring Services Update

(A) Program Updates

(B) Statistical Updates

Mr. Martin reported that in Q4 there was a high of 74 licensees on probation at any one time or another for various causes. Besides the 53 licensees on probation and actively working in the State of California, there were an additional 7 probationers on probation that are out of state or tolling or not receiving credit toward the completion of the probation and 14 in state probationers tolling either underemployed or not employed in the State. Additionally, there were 2 licensees placed on probation, and 2 licensees successfully completed probation in the final quarter.

Mr. Martin added that of the 53 licensees that are not tolling, 10 are enrolled in participating in the Board substance abuse rehabilitation program, which equals about 19% of the licensees that are in state and on probation; 1 license enrolled in that program in the final quarter, and 0 license completed the program in the quarter.

Ms. Martin shared there were 9 instances of non-compliance with probation in the quarter for the entire FY 23/24. There were approximately 22 instances of non-compliance, where 12 of those were for out- of- state licensees not showing up for scheduled interviews; 3 licensees are currently being revoked for non-compliance. The other was due to not showing up for scheduled interviews with Mr. Martin or not turning in quarterly reports or turning them in late.

Mr. Martin added that over the past 3 years, the number of licensees on probation has fluctuated from 72 participates in FY 21/22, to 80 participants in FY 22/23 and back down to 74 in FY 23/24. In FY 21/22, 23 licensees were placed on probation as opposed to 16 in FY 22/23, due to the end of the COVID-19. Additionally, there was also a significant decrease in the number of licensees that entered probation in FY 23/24 from 16 to 9, which is a number closer to the average number of licensees placed on probation in any given year according to past data.

Lastly, Mr. Martin shared the number of licensees that completed probation over the last 3 years dipped down from 9 in FY 21/22 to 6 in FY 22/23 and back up to 9 in FY 23/24. The number of Maximus participants has decreased from 11 participants in FY 21/22 to 8 in FY 22/23 and back up to 10 in FY 23/24.

21. Student Q&A

Students from Sacramento State University, Sacramento went before the Board and introduced themselves. Students from Sacramento State University asked questions, which ranged from what the investigation process is for Physical Therapist that participate in unsafe activities and is Artificial intelligence being discussed or concerned about.

Ms. McMillian thanked the students for asking members questions.

22. Public Comment on Items Not on the Agenda

The Board requested public comment on items not on the agenda, and there was no public comment.

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734 **23. Agenda for Future Meeting**

December 5-6, 2024

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Department of Consumer Affairs

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Dr. Rabena-Amen asked for a discussion on dry needling.

739 **24. Adjournment**

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The meeting adjourned at 3:06 p.m. p.m. on September 18, 2024.

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Physical Therapy Board of California

2024 Meeting Calendar

January							February							March							April						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
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14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
														31													

May							June							July							August						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				

September							October							November							December						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

January		February		March		April	
1	New Year's Day	19	President's Day	19-20	PTBC Meeting	3-4	PTA NPTE
3-4	PTA NPTE	15-17	APTAC Sections Meeting	CANCELED	Loma Linda University	24-25	PT NPTE
15	Martin Luther King Jr		Boston, MA		Loma Linda, Ca-		
23-24	PT NPTE			31	César Chávez Day		

May		June		July		August	
12	Mother's Day	TBD	FSBPT REG Training	4	Independence Day		
16-18	FSBPT BM Training		Alexandria, VA	2-3	PTA NPTE		
	Alexandria, VA	16	Father's Day	13-14	FSBPT LIF		
27	Memorial Day	13-14	PTBC Meeting		Alexandria, VA		
			Sacramento, CA	29-30	PT NPTE		

September		October		November		December	
2	Labor Day	8-9	PT	11	Veteran's Day	5-6	PTBC Meeting
17-18	PTBC Meeting	29-30	PT NPTE	28	Thanksgiving		Sacramento, CA
	CSUS	31	Halloween	31-2	FSBPT Annual Meeting	25	Christmas
	Sacramento, CA				Cedar Rapids, IA		
21-22	CPTA Annual Meeting	31-2	FSBPT Annual Meeting				
	San Francisco, CA		Cedar Rapids, IA				

Physical Therapy Board of California

Proposed 2025 Meeting Calendar

January							February							March							April						
Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S	Su	M	T	W	Th	F	S
			1	2	3	4							1							1			1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
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18	19	20	21	22	23	24	22	23	24																	

7	8	9	10	11	12	13	5	6	7																	
21																										

January		February		March		April	
1	New Year's Day	17	President's Day	18-19	PTBC Meeting Univeristy of The	1-2	PTA NPTE
8-9	PTA NPTE	13-15	APTA Sections Meeting Houston, TX			29-30	PT NPTE
20	Martin Luther King Jr					20	Easter
28-29	PT NPTE			31	César Chávez Day		

May		June		July		August	
11	Mother's Day	TBD	FSBPT REG Training Alexandria, VA	4	Independence Day		
TBD	FSBPT BM Training Alexandria, VA	15	Father's Day	8-9	PTA NPTE		
26	Memorial Day	25-27	PTBC Meeting Sacramento, CA	19-20	FSBPT LIF Alexandria, VA		
				29-30	PT NPTE		

September		October		November		December	
1	Labor Day	23-25	FSBPT Annual Meeting Spokane, Washington	11	Veteran's Day	4-5	PTBC Meeting Sacramento, CA
22-24	PTBC Meeting Loma Linda University Loma Linda, CA	8-9	PTA NPTE	27	Thanksgiving	25	Christmas
20-21	CPTA Annual Meeting Palm Springs, CA	28-29	PT NPTE				
		31	Halloween				



Briefing Paper

Agenda Item 8(A)

Date: October 23, 2024

Prepared for: PTBC Members

Prepared by: Brooke Arneson

Subject: Legislation Report

Purpose:

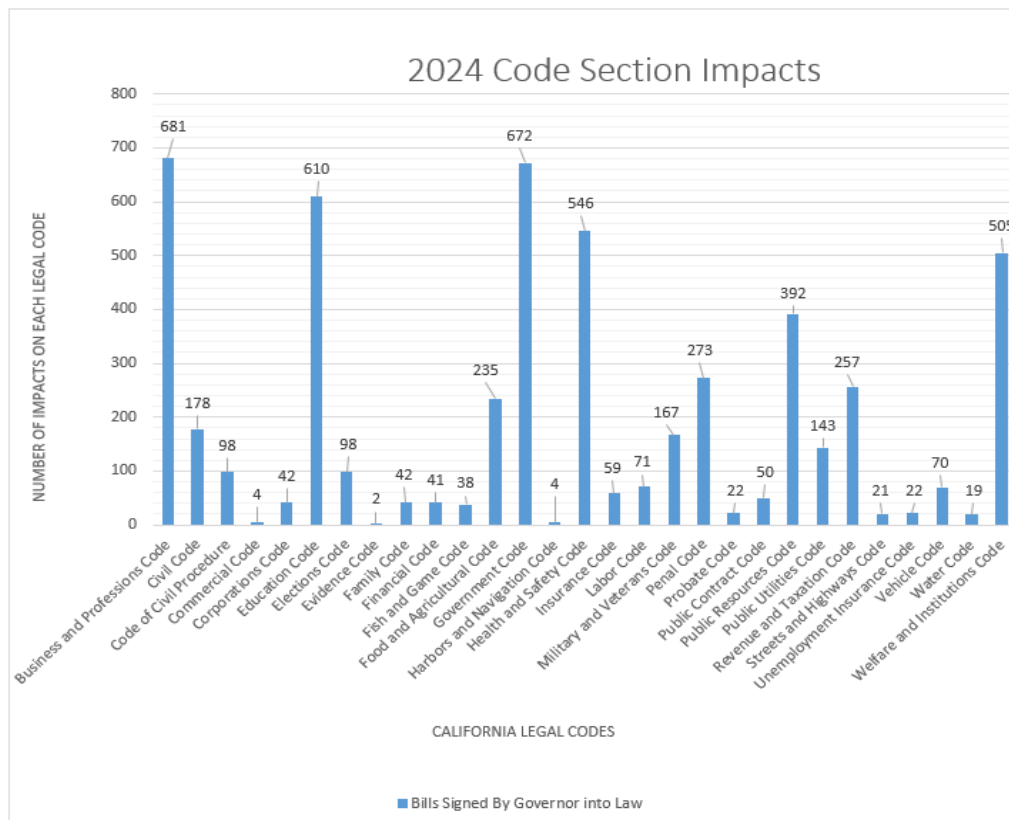
To provide an update on the 2023/24 Legislative session.

Attachments:

1. 2024 Legislative Calendar
2. Definition of the Board's Legislative Positions
3. 2024 Legislative Summary

Background and Update:

The 2023-24 Legislative Session wrapped up on September 30, 2024. Below is a chart that depicts a recap of all the Code Sections impacted by new laws in 2024.



There were 681 impacts to the Business Professions Code, the most of any other code, followed closely by the Government Code with 672 impacts; and the Education Code with 610 impacts to law.

Governor Newsom took action on approximately 1,200 bills this session and the veto rate for the 2024 session was 16% out of 1,200 total bills. The 2024 veto rate is on par with previous years.

The 2024 Legislative calendar is included in the meeting materials for your reference. The 2025 legislative calendar has not yet been released; however, the Legislature is set to reconvene for the next Legislative session on January 6, 2025. Also provided is a copy of the Board's Legislative positions taken from the PTBC's Board Member Administrative Manual.

Also included is the 2023/24 Legislative summary which notes all bills from the current Legislative session. The bills for Board members consideration are grouped into two categories in the legislative summary:

1. Physical Therapy Board Legislation: bills that could potentially impact the PTBC and physical therapy practice, regulation, or the operations of the PTBC.
2. Department-Wide Legislation: bills that could potentially have a department-wide impact or administrative impact to the PTBC.

Recent & Upcoming Legislative Calendar Highlights:

September 30, 2024	Last day for Governor to sign or veto bills passed by the Legislature before Sept. 1 and in the Governor's possession on or after Sept. 1
January 1, 2025	Statutes Take Effect
January 6, 2025	Legislature Scheduled to Reconvene for Session

Action: No action requested.

DEADLINES

JANUARY						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- [Jan. 1](#) Statutes take effect (Art. IV, Sec. 8(c)).
- [Jan. 3](#) **Legislature Reconvenes** (J.R. 51(a)(4)).
- [Jan. 10](#) Budget must be submitted by Governor (Art. IV, Sec. 12(a)).
- [Jan. 12](#) Last day for **policy committees** to hear and report to **fiscal committees** fiscal bills introduced in their house in the **odd-numbered year** (J.R. 61(b)(1)).
- [Jan. 15](#) Martin Luther King, Jr. Day.
- [Jan. 19](#) Last day for any committee to hear and report to the **floor** bills introduced in that house in the odd-numbered year (J.R. 61(b)(2)).

Last day to **submit bill requests** to the Office of Legislative Counsel.
- [Jan. 31](#) Last day for each house to **pass bills introduced** in that house in the odd-numbered year (J.R. 61(b)(3), (Art. IV, Sec. 10(c)).

FEBRUARY						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

- [Feb. 16](#) Last day for bills to be **introduced** (J.R. 61(b)(4), (J.R. 54(a)).
- [Feb. 19](#) Presidents’ Day.

MARCH						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- [Mar. 21](#) **Spring Recess** begins upon adjournment of this day’s session (J.R. 51(b)(1)).
- [Mar. 29](#) Cesar Chavez Day observed.

APRIL						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
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21	22	23	24	25	26	27
28	29	30				

- [Apr. 1](#) Legislature Reconvenes from **Spring Recess** (J.R. 51(b)(1)).
- [Apr. 26](#) Last day for **policy committees** to hear and report to **fiscal committees** **fiscal bills** introduced in their house (J.R. 61(b)(5)).

MAY						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- [May 3](#) Last day for **policy committees** to hear and report to the floor **non-fiscal** bills introduced in their house (J.R. 61(b)(6)).
- [May 10](#) Last day for **policy committees** to meet prior to May 28 (J.R. 61(b)(7)).
- [May 17](#) Last day for **fiscal committees** to hear and report to the floor bills introduced in their house (J.R. 61(b)(8)).

Last day for **fiscal committees** to meet prior to May 28 (J.R. 61(b)(9)).
- [May 20- 24](#) **Floor Session only.** No committees, other than conference or Rules committees, may meet for any purpose (J.R. 61 (b)(10)).
- [May 24](#) Last day for each house to pass bills introduced in that house (J.R. 61(b)(11)).
- [May 27](#) Memorial Day.
- [May 28](#) Committee meetings may resume (J.R. 61(b)(12)).

*Holiday schedule subject to Senate Rules committee approval

JUNE						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

[June 15](#) Budget Bill must be passed by **midnight** (Art. IV, Sec. 12(c)(3)).

[June 27](#) Last day for a legislative measure to qualify for the Nov. 5 General Election ballot (Elections Code Sec. 9040).

JULY						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

[July 3](#) Last day for **policy committees** to meet and report bills (J.R. 61(b)(13)).

Summer Recess begins upon adjournment provided Budget Bill has been passed (J.R. 51(b)(2)).

[July 4](#) Independence Day.

AUGUST						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

[Aug. 5](#) Legislature Reconvenes from **Summer Recess** (J.R. 51(b)(2)).

[Aug. 16](#) Last day for **fiscal committees** to meet and report bills (J.R. 61(b)(14)).

[Aug. 19-31](#) **Floor Session only.** No committees, other than conference and Rules committees, may meet for any purpose (J.R. 61(b)(15)).

[Aug. 23](#) Last day to **amend** on the floor (J.R. 61(b)(16)).

[Aug. 31](#) Last day for **each house to pass bills.** (Art. IV, Sec. 10(c), (J.R. 61(b)(17)).

Final Recess begins upon adjournment (J.R. 51(b)(3)).

*Holiday schedule subject to Senate Rules committee approval

IMPORTANT DATES OCCURRING DURING FINAL STUDY RECESS

- 2024

[Sept. 30](#)

Last day for Governor to sign or veto bills passed by the Legislature before Sept. 1 and in the Governor’s possession on or after Sept. 1 (Art. IV, Sec. 10(b)(2)).
- [Nov. 5](#)

General Election
- [Nov. 30](#)

Adjournment *Sine Die* at midnight (Art. IV, Sec. 3(a)).
- [Dec. 2](#)

12 Noon convening of the 2025-26 Regular Session (Art. IV, Sec. 3(a)).
- 2025

[Jan. 1](#)

Statutes take effect (Art. IV, Sec. 8(c)).

**Legislation - Definition of the
Positions Taken by the Physical
Therapy Board Regarding
Proposed Legislation**
(Board Policy)

The Board will adopt the following positions regarding pending or proposed legislation.

Oppose: The Board will actively oppose proposed legislation and demonstrate opposition through letters, testimony and other action necessary to communicate the oppose position taken by the Board.

Oppose, unless amended: The Board will take an opposed position and actively lobby the legislature to amend the proposed legislation.

Neutral: The Board neither supports nor opposes the addition/amendment/repeal of the statutory provision(s) set forth by the bill.

Watch: The watch position adopted by the Board will indicate interest regarding the proposed legislation. The Board staff and members will closely monitor the progress of the proposed legislation and amendments.

Support, if amended: The Board will take a supportive position and actively lobby the legislature to amend the proposed legislation.

Support: The Board will actively support proposed legislation and demonstrate support through letter, testimony and any other action necessary to communicate the support position taken by the Board.

2023/24 Legislative Summary

Physical Therapy Board Legislation:

AB 796

Athletic Trainers

Author: Blanca Weber (D)

Status: Chaptered on 9/29/2024. (Chapter 934, Statutes of 2024).

Position: No Position.

Desk	2-Year	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf Conc	Enrolled	Vetoed	Chaptered
1 st House					2 nd House							

Summary:

This bill was amended on 6/25/2024 in the Senate and establishes certification and training requirements for athletic trainers and prohibits individuals from calling themselves athletic trainers unless they meet those requirements. Specifically, this bill prohibits a person from holding themselves as an athletic trainer, use the title “athletic trainer”, “certified athletic trainer”, “licensed athletic trainer”, “registered athletic trainer” or any other term such as “AT”, “ATC”, “LAT”, or “CAT” to imply or suggest the person is an athletic trainer unless they have done either of the following:

- (a) graduated from a college or university, after completing an accredited athletic training education program, as specified.
- (b) completed eligibility requirements for certification by the Board of Certification for the Athletic Trainer, or its predecessors or successors.

In addition, this bill exempts professional trainers licensed by the California Athletic Commission from the requirements of this bill.

AB 814

Veterinary Medicine; Animal Rehabilitation

Author: Lowenthal (D)

Status: Dead.

Position: No Position.

Desk	2-Year	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf Conc	Enrolled	Vetoed	Chaptered
1 st House					2 nd House							

Summary:

This bill authorizes a licensed physical therapist (PT), who meets requirements determined by the Veterinary Medical Board (VMB), to provide animal physical rehabilitation (APR) to an animal patient if certain requirements are met, including that the APR is performed on premises registered with the VMB and that the PT works under the supervision of a licensed veterinarian who has established veterinarian-client-patient relationship with the animal, among other requirements.

AB 2289

Vehicles: Parking Placards and Special License Plates For Disabled Veterans and Persons with Disabilities

Author: Low (D)

Status: Dead.

Position: No Position.

Desk	2-Year	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf Conc	Enrolled	Vetoed	Chaptered
1 st House					2 nd House							

Summary:

This bill would authorize licensed physical therapists to certify a person’s disability, beginning January 1, 2026, for purposed of applying to the Department of Motor Vehicles for issuance of a disability placard, license plate or temporary disability placard as specified.

2023/24 Legislative Summary

AB 2725 **Teacher Credentialing: Physical Therapy**

Status: In Senate. Read Second Time. Ordered to Third Reading.

Position: Support.

Author: Blanca Rubio (D)
& Muratsuchi (D)

Desk	2-Year	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf Conc	Enrolled	Vetoed	Chaptered
1 st House					2 nd House							

Summary:

This bill creates a pathway for a school-based occupational therapist (OT) or a school-based physical therapist (PT) to obtain a credential that would allow them to pursue administrative and leadership positions in schools. Specifically, this bill adds a valid license to practice occupational therapy or a valid license to practice physical therapy, verification of meeting a basic skills requirement, and three years of experience as school-based OT or PT to the minimum requirements for a preliminary services credential with a specialization in administrative services.

Governor's Veto Message:

I am returning Assembly Bill 2725 without my signature. This bill would allow occupational therapists and physical therapists with three years of school-based experience to obtain an administrative services credential, provided they also meet the basic skills requirement and complete an administrative services program, or pass an examination aligned to administrative services standards adopted by the Commission on Teacher Credentialing (CTC). While this bill is well-intentioned, there is no state requirement that occupational therapists and physical therapists must hold an administrative services credential to hold supervisory or administrative roles in local educational agencies. The pathways for these licensed professionals can be created at the local level, through human resources and collective bargaining. As a more appropriate statewide approach, the CTC could create at least two administrative services pathways: one for teachers, and one for other credential or license holders without a teacher preparation background. As such, I am requesting that the CTC develop such pathways. For these reasons, I cannot sign this bill.

Sincerely,
Gavin Newsom

2023/24 Legislative Summary

Department-Wide Legislation:

[AB 1991](#)

Licensee and Registrant Records

Author: Bonta (D)

Status: Chaptered on 9/22/2024. (Chapter 369, Statutes of 2024).

Position: No Position.

Desk	2-Year	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf Conc	Enrolled	Vetoed	Chaptered
1 st House					2 nd House							

Summary:

This bill would require health profession licensing boards within the DCA to require a licensee or registrant who electronically renews their license or registration to provide their individual National Provider Identifier (NPI), if they have one.

[AB 2269](#)

Board Membership Qualifications: Public Members

Author: Flora (R)

Status: Dead.

Position: No Position

Desk	2-Year	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf Conc	Enrolled	Vetoed	Chaptered
1 st House					2 nd House							

Summary:

This bill prohibits a public member of any board within the DCA from having a business relationship with a licensee of that board within the three years, instead of the current law five years, preceding the member's appointment. In addition, this bill deletes an exception to the above requirement allowing an appointment if the relationship constituted no more than 2% of the practice or business of the licensee. This bill also clarifies the changes provided in this bill apply to board members appointed or reappointed on or after January 1, 2025.

[AB 2862](#)

DCA: African American Applicants

Author: Gipson (D)

Status: Dead.

Position: No Position

Desk	2-Year	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf Conc	Enrolled	Vetoed	Chaptered
1 st House					2 nd House							

Summary:

This bill would, until January 21, 2029, require a state licensing board to prioritize African American applicants seeking licensure, especially those applicants who are descended from a person enslaved in the United States.

2023/24 Legislative Summary

[AB 3127](#)

Reporting of Crimes: Mandated Reporting

Author: McKinnor (D)

Status:

Dead.

Position:

Opposition.

Desk	2-Year	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf Conc	Enrolled	Vetoed	Chaptered
1 st House					2 nd House							

Summary:

This bill would remove the requirement that a health practitioner make a report to law enforcement when they suspect a patient has suffered physical injury caused by assaultive or abusive conduct, except in specified circumstances. Health practitioners in such cases would instead be required to provide brief counseling and a referral to local and national domestic violence or sexual violence advocacy services, as specified.

[SB 1067](#)

Healing Arts: Expedited Licensure Process: Medically Underserved Population

Author: Smallwood-Cuevas (D)

Status:

In Assembly. Ordered to Third Reading.

Position:

No Position

Desk	2-Year	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf Conc	Enrolled	Vetoed	Chaptered
1 st House					2 nd House							

Summary:

This bill would require healing arts boards under DCA to prioritize the review of applicants who demonstrate that they intend to practice in medically underserved areas or serve a medically underserved population. This bill is specific only to the Board of Behavioral Sciences, Board of Registered Nursing, Board of Vocational Nursing and Psychiatric Technicians, California State Board of Pharmacy, Dental Board of California, Dental Hygiene Board of California, and the Physician Assistant Board.

Governor's Veto Message:

I am returning Senate Bill 1067 and Assembly Bill 2442 without my signature. These bills would require specified Department of Consumer Affairs boards to create an expedited licensing process for a subset of applicants based on the type of care they intend to provide or the geographic area where they intend to provide care. I commend the authors' commitment to addressing healthcare gaps in the state, but I am concerned about the aggregate effect of legislation that seeks to expedite licensure. As the number of applicants who qualify for expedited licensure grows through legislation, the benefits of mandated prioritization may start to diminish, at the expense of potential negative impacts to other applicants. Additionally, the increase in staff needed to ensure expedited applications may lead to licensing fee increases. It would be prudent to allow time for the current expedited licensure processes to continue so that we can gather data on their effectiveness. This will allow the state to be well informed on the efficacy of this practice before pursuing additional frameworks for expedited licensure and confirm these processes do not lead to unintended consequences on the broader healthcare workforce. For these reasons, I cannot sign these bills.

Sincerely,
Gavin Newsom



Briefing Paper

Date: October 23, 2024

Agenda Item 8(B)

Prepared for: PTBC Members

Prepared by: Brooke Arneson

Subject: 2024 Rulemaking Report

Purpose:

To update the Board on the status of proposed rulemaking progress and to provide an update on the rulemaking process.

Attachments: [1. 2024 Rulemaking Update](#)
 [2. Overview of the Regulatory Process](#)

Background:

At the December 2023 meeting, the Board adopted the 2024 Rulemaking Calendar as required by Government Code (GC) § 11017.6. The rulemaking calendar prepared pursuant to this section sets forth the Board's rulemaking plan for the year and is published by the Office of Administrative Law (OAL) in the California Regulatory Notice Register (Notice Register). The Notice Register is available on OAL's website:
https://oal.ca.gov/california_regulatory_notice_online/

From the 2024 Rulemaking Calendar, staff developed a rulemaking tracking form on which all rulemaking progress is noted and reported to the Board at its quarterly meetings.

Effective September 7, 2016, all regulatory packages must be submitted to the Department of Consumer Affairs for Business, Consumer Services, and Housing Agency (Agency) review, prior to publicly noticing with the Office of Administrative Law (OAL). A copy of the current DCA Rulemaking process is included.

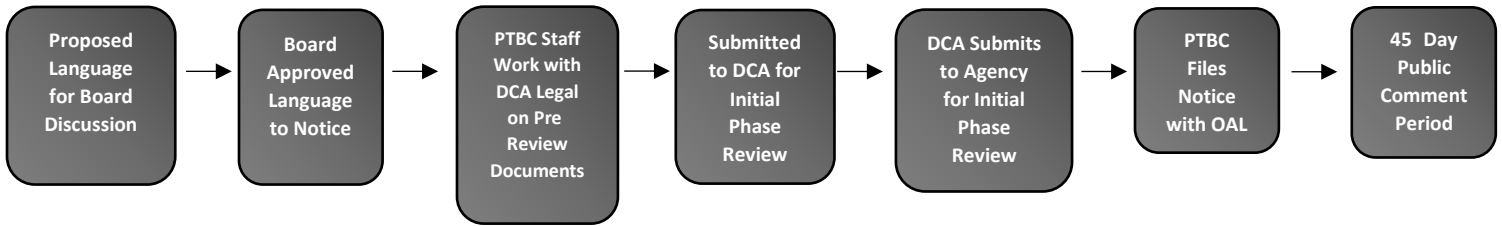
Action Requested:

No action is requested on presentation of the rulemaking report.

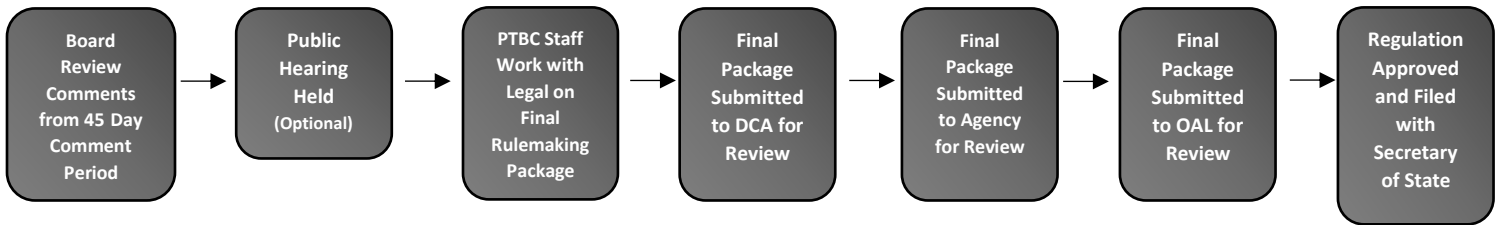
2024 Rulemaking Update

Continuing Competency

Initial Phase:



Final Phase:



Notes: This regulation proposes to amend CCR 1399.90 – 1399.99, Article 14, Division 13.2 of Title 16. This proposed regulation was placed on the 2024 Rulemaking Calendar that was adopted at the Board meeting on December 8, 2023. PTBC staff are in the process of researching and developing proposed language for consideration by the Board at a future meeting date. This regulatory proposal was included in previous rulemaking calendars years: 2021; 2022; and 2023.

Regulation Package Approval Process

Concept Phase

- Kick-Off Meeting with relevant Board and DCA staff to discuss potential regulation.
- Board staff drafts proposed regulation.
- Regulations Counsel and Second Level Reviewer reviews and approves proposed regulation.
- Board meeting is held, proposed regulation text is presented for vote and approval.

Phase Goal: Proposed Regulation is drafted and approved by the Board to move forward.

Production Phase

- After the Board approves the proposed text, Board staff develop remaining documents in the initial regulatory package.
- Regulation package is prepared with assistance from DCA Budget Analyst and Board Regulations Counsel.
- Following review and approval of the regulatory package by the Budget Analyst and Regulations Counsel, the package is reviewed and approved by the DCA Director and Agency.

Phase Goal: Regulation Package is approved by Agency.

Initial Filing Phase

- Following Agency approval, the regulatory package is submitted to OAL for publication in the Notice Register for a 45-day comment period.
- If comments are received, Board Staff draft responses for review by the Regulations Counsel.
- Board meeting is held to approve the responses and modified text, if necessary.
- If substantial changes are made to the text, a 15-day comment period commences.

Phase Goal: Completion of the Public Comment Period with all comments appropriately addressed and any changes to the text approved by the Board.

Final Filing Phase

- Board Staff develops and submits a final regulatory package to the Regulations Coordinator for review.
- If there is a fiscal impact to the regulations, the Budget Analyst submits the package to the Department of Finance (DOF) for review and approval, as necessary.
- The package is reviewed by Regulations Counsel, DCA Director, and Agency.
- Final package is submitted to OAL.
- OAL approves package, Board Staff updates the Board website with the new regulation, and contacts interested parties with notification of the effective date.

Phase Goal: OAL approves Final Regulatory Package.



Briefing Paper

Date: October 23, 2024

Agenda Item 8(C)

Prepared for: PTBC Members

Prepared by: Brooke Arneson

Subject: 2025 Rulemaking Calendar

Purpose:

To introduce the proposed 2025 Rulemaking Calendar.

Attachments: 1. [Proposed 2025 Rulemaking Calendar](#)

Background:

Government Code (GC) § 11017.6 requires all agencies annually submit a calendar of anticipated regulatory changes and the timeframe in which they expect to submit those changes. This allows OAL to prepare for anticipated workload in the coming year. Therefore, at each November meeting, the Board adopts a proposed Rulemaking Calendar. The Rulemaking Calendar prepared pursuant to this section sets forth the Board's rulemaking plan for the year and is published by the Office of Administrative Law (OAL) in the California Regulatory Notice Register (Notice Register).

The Notice Register is available on OAL's website:

https://oal.ca.gov/california_regulatory_notice_online/

Board staff has been reviewing all regulations under Division 13.2 of Title 16 of the California Code of Regulations to identify regulations in need of amending or repealing. From this review, staff is proposing the attached rulemaking to be added to the 2024 Rulemaking Calendar.

Action Requested:

To adopt the 2025 Rulemaking Calendar as required by Government Code (GC) § 11017.6.

**DEPARTMENT OF CONSUMER AFFAIRS
Physical Therapy Board of California
2025 RULEMAKING CALENDAR**

**SCHEDULE A: NO PROPOSED REGULATIONS IMPLEMENTING STATUTES ENACTED
DURING THE YEAR 2024**

**SCHEDULE B: PROPOSED REGULATIONS IMPLEMENTING STATUTES ENACTED PRIOR
TO THE YEAR 2024**

Subject: Continuing Competency

California Code of Regulations Title and Sections Affected:
16 CCR 1399.90 through 1399.99

Statute(s) Being Implemented:
Business and Professions Code section 2644 & 2649

Responsible Agency Unit: Administrative Services

Contact Person and Phone Number: Brooke Arneson (916) 561-8260

Projected Notice Publication Date: March 2026

Projected Public Hearing Date: None anticipated unless requested

Adoption by Your Agency Date: December 2025

Projected to OAL for Review Date: September 2026

NEXT

Subject: Continuing Competency Approval Agency Fees

California Code of Regulations Title and Sections Affected:
16 CCR 1399.90 through 1399.99

Statute(s) Being Implemented:
Business and Professions Code section 2644 & 2649

Responsible Agency Unit: Administrative Services

Contact Person and Phone Number: Brooke Arneson (916) 561-8260

Projected Notice Publication Date: March 2026

Projected Public Hearing Date: None anticipated unless requested

Adoption by Your Agency Date: December 2025

Projected to OAL for Review Date: September 2026

**Report on the Status of all Uncompleted Rulemaking Described on Previous
Calendars:**

The Physical Therapy Board of California has no uncompleted rulemaking during the previous calendar year to report.



Briefing Paper

Agenda Item 8(D)

Date: 10/15/2024
Prepared for: PTBC Members
Prepared by: April Beauchamps
Subject: Outreach Report

Purpose: To provide PTBC's Outreach activities and statistics for fiscal year (FY) 2024-25 (Q1).

Attachments: [1. Website Statistics](#)
[2. Social Media Statistics](#)

Background:

The PTBC Outreach Report is a quarterly review of the Website and Social Media activities and analysis of those activities for the current fiscal year (FY) in comparison to the previous fiscal year (FY). The website statistics are collected from Google Analytics, and Social Media statistics are collected directly from the Facebook and Hootsuite reporting systems; and, generated by PTBC staff on a quarterly basis: Jul-Sep (Q1), Oct-Dec (Q2), Jan-Mar (Q3) and Apr-Jun (Q4).

Update and Analysis:

During Quarter (Q1) PTBC provided seven outreach presentations to PT and PTA programs in California. The PTBC provided Outreach program presentations to Pima Medical Institute on 7/15/2024, University of California, San Francisco on 7/17/2024, Samuel Merritt University on 7/30/2024, Mendocino College on 9/4/2024, Gurnick Academy on 9/11/2024, Western University on 9/12/2024, and California State University, Sacramento on 9/27/2024. The PTBC also attended the 2024 Annual California Physical Therapy Association (CPTA) Conference on September 21-22, 2024.

Website – The PTBC had 72,964 web-hits through its web page tabs, resulting in a 10% increase over last fiscal year Q1. The licensee tab had the most significant increase with an increase of 131%.

Social Media¹:

Facebook – The PTBC received 36 “likes” this fiscal year Q1. In comparison to last fiscal year Q1, there was a decrease of 14% in page visits and a decrease of 15% in page reach/impressions which is the number of people who saw any content from the PTBC Facebook page.

Instagram – This fiscal year Q1, the PTBC had a 4% increase in page reach for Instagram and a 54% increase in profile visits in comparison to last fiscal year Q1. Instagram also had 46 new followers this Q1.

Tik Tok – Tik Tok stats for this fiscal year 2024-25 Q1, PTBC had 1,958 new video views/impressions resulting in a 36% decrease from last fiscal year Q1. Tik Tok had 30 likes resulting in a 173% increase compared to last fiscal year Q1. Tik Tok also gained 40 new followers this fiscal year Q1.

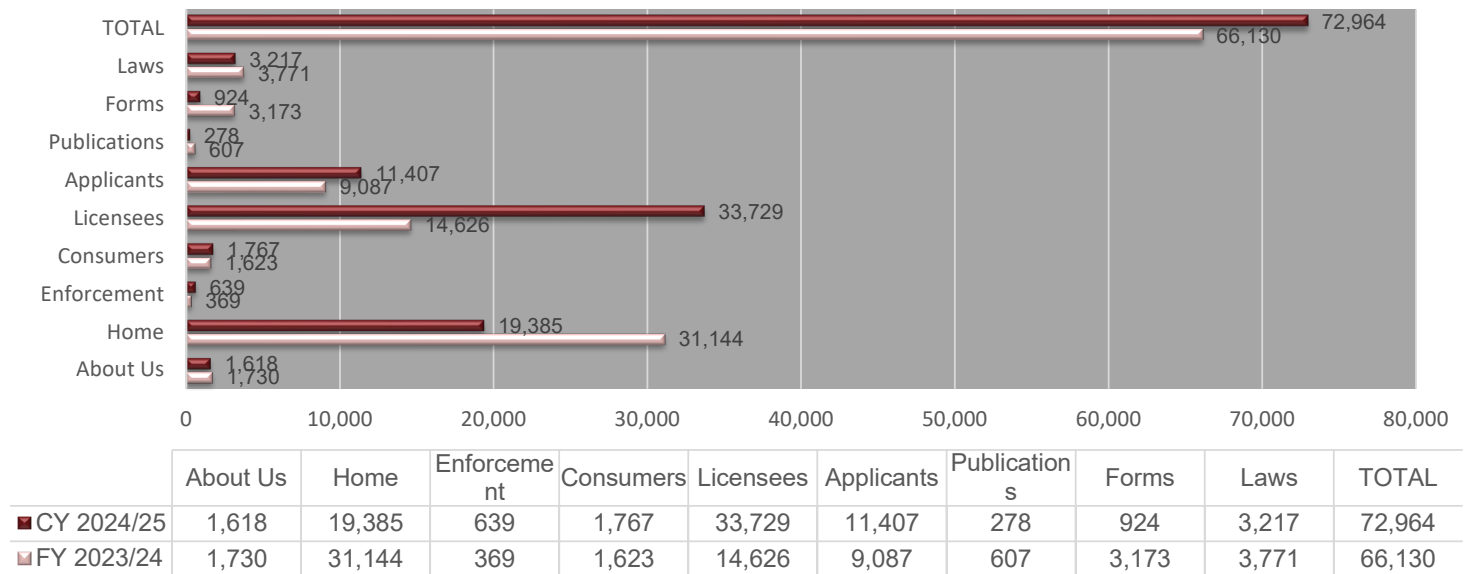
X (Twitter) – X stats for this FY 2024-25, the PTBC had a decrease of people reached by 398% and a 33% increase of page engagements compared to last fiscal year Q1. X also gained one new follower this fiscal year.

LinkedIn – LinkedIn stats for this FY 2024-25 Q1 the PTBC had 2,089 impressions resulting in a 70% increase, 47 page visits resulting in a 48% decrease, and 36 engagements resulting in a 64% increase.

Action: No action is requested on presentation of the outreach report.

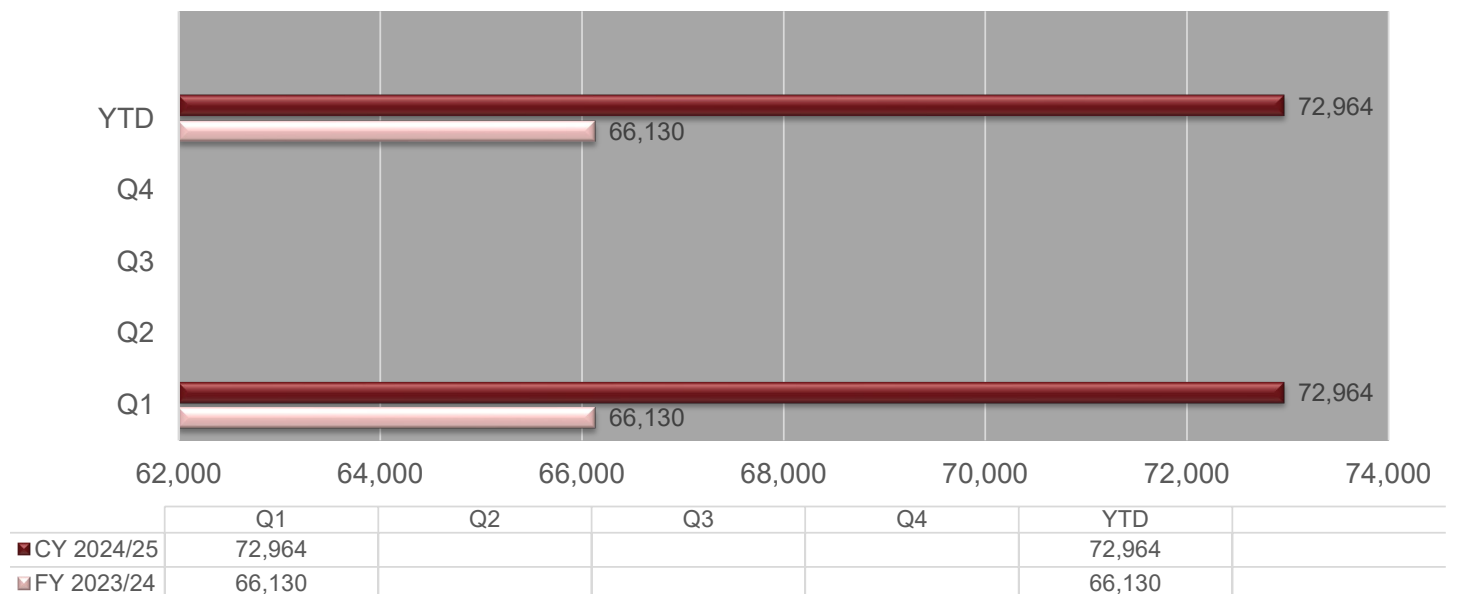
¹ **Insights Definitions:** **Likes**-Number of people who have liked the page. **Reach/Impressions**-The number of people who have had any content from your page enter their screen. **Engagements**-Number of people who interacted with your page.

Website Activity
Q1 (Jul - Sept)



This chart reflects a 10% increase in traffic over last Q1 (FY 2023/24).

Website Activity
(Year-to-date)



This chart reflects a 10% increase year-to-date.

Social Media Statistical Reports									
Facebook									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q1	Q1	Q2	Q3	Q4	YTD	Q1		
Page Reach/Impressions	2,888	2,521					2,521	↓	-15%
Page Visits	1,396	1,200					1,200	↓	-14%
New Followers (Likes)	46	36					36	↓	-22%
Instagram									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q1	Q1	Q2	Q3	Q4	YTD	Q1		
Page Reach/Impressions	526	548					548	↑	4%
Profile Visits	144	222					222	↑	54%
New Followers	45	46					46	↑	2%
Tik Tok									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q1	Q1	Q2	Q3	Q4	YTD	Q1		
New Video Views (Impressions)	3,041	1,958					1,958	↓	-36%
New Likes	11	30					30	↑	173%
New Followers	14	40					40	↑	186%
X (Twitter)									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q1	Q1	Q2	Q3	Q4	YTD	Q1		
Page Reach/Impressions	2,652	533					533	↓	-398%
Page Engagements	3	4					4	↑	33%
New Followers	1	1					1	→	0%
LinkedIn									
	FY 2023/24	Fiscal Year 2024/25						Year → Year Change	
	Q1	Q1	Q2	Q3	Q4	YTD	Q1		
Page Reach/Impressions	1,232	2,089					2,089	↑	70%
Page Visits	91	47					47	↓	-48%
Reactions to Content (Engagement)	22	36					36	↑	64%

Page Reach/Impressions is the number of people who saw any content from the PTBC's social media pages.

Engagements is the number of interactions (likes, comments, and/or any action done) on your page.



Briefing Paper

Agenda Item 17(B)

Date: October 30, 2024

Prepared for: PTBC Members

Prepared by: Liz Constancio, Administrative Services Unit Manager

Subject: Budget Report

Purpose: To provide an update on the PTBC's Budget activities and statistics for quarter one (Q1) for CY 2024-25.

Attachments: 1. [Expenditure Report](#)
2. [Expenditure Measure Report](#)
3. [Revenue Report](#)
4. [Revenue Measures Report](#)

Background:

The PTBC Budget Report is a quarterly review of the expenditures and revenues, including budget activities and analysis for the current fiscal year. The report reflects data collected from the Quarterly Department of Consumer Affairs Budget Office Projection Report and is generated by staff quarterly: Jul-Sep (Q1), Oct-Dec (Q2), Jan-Mar (Q3) and Apr-Jun (Q4).

CY 2023-24, according to the Governor's Budget, the PTBC is authorized \$7,223,000 which includes personnel services, operating expenses, and equipment, and 29.1 positions to support program requirements. This year (CY24/25), the PTBC's Operating Expenses (PERS SVS/OE&E) budget decreased \$30,000 over previous fiscal year's budget allotment of \$7,253,000 (PY23/24).

Analysis:

PTBC spent \$2,155,889 Q1 (CY24/25), a 3.75% increase over previous fiscal years' (PY23/24) Q1 expenditures of \$2,077,934. The PTBC had an increase of \$95,022 in Personnel services, \$109,737 in Departmental Services, and a decrease in expenditures of \$9,132 in General services, \$2,213 Examinations, and \$115,726 decrease in Enforcement expenditures.

PTBC collected \$2,557,953 during Q1 (CY24/25), a 24.01% increase over previous fiscal years' (PY23/24) Q1 revenue of \$2,062,640. The PTBC had an increase of \$32,364 in Initial Application & License, \$399,943 in License Renewals, \$66,051 increase in Unscheduled Reimbursements; and, a decrease of \$2,330 in Other Regulatory fees, \$400 in Delinquent License Renewals, \$48 in Miscellaneous and \$267 in Scheduled Reimbursements.

No Action is being requested.

Physical Therapy Board of California

Expenditure Statistics Report

CY 2024-25 (Q1)

Expenditure Statistics Report

Budget Line Items	PY (2023-24)			CY (2024-25)				
	Authorized Budget	Q1 Jul Sep	YTD (As of 9/30/23)	Authorized Budget	Q1 Jul Sep	YTD (As of 9/30/24)	Percent Budget Spent	Balance
PERSONNEL SERVICES								
Civil Services Permanent	1,959,000	445,510	445,510	2,051,000	518,981	518,981	25%	1,532,019
Statutory Exempt	77,000	29,930	29,930	77,000	32,321	32,321	42%	44,679
Temp help	0	50	50	0	3,039	3,039	-	(3,039)
Board Members	32,000	7,300	7,300	42,000	5,700	5,700	14%	36,300
Overtime	0	0	0	0	0	0	-	0
Staff Benefits	1,319,000	313,828	313,828	1,399,000	331,599	331,599	24%	1,067,401
TOTAL PERS SVS	3,387,000	796,618	796,618	3,569,000	891,640	891,640	25%	2,677,360
OPERATING EXPENSES & EQUIPMENT								
General Services Totals	679,000	96,552	96,552	635,000	87,420	87,420	14%	547,580
Fingerprints	69,000	3,528	3,528	69,000	3,283	3,283	5%	65,717
General Expense	17,000	7,352	7,352	17,000	1,017	1,017	6%	15,983
Minor Equipment	62,000	2,560	2,560	14,000	0	0	0%	14,000
Major Equipment	0	0	0	0	0	0	-	0
Printing	21,000	0	0	26,000	0	0	0%	26,000
Communications	21,000	633	633	16,000	154	154	1%	15,846
Postage	11,000	718	718	11,000	0	0	0%	11,000
Insurance	0	0	0	0	0	0	-	0
Travel in State	29,000	2,368	2,368	19,000	1,351	1,351	7%	17,649
Training	8,000	0	0	8,000	0	0	0%	8,000
Facilities Operations (Utilities/Leases)	275,000	62,012	62,012	275,000	62,626	62,626	23%	212,374
C&P SRVS Internal	12,000	0	0	12,000	0	0	0%	12,000
C&P SRVS External	154,000	17,381	17,381	168,000	18,989	18,989	11%	149,011
Departmental Services Totals	989,000	457,326	455,113	1,193,000	564,850	564,850	47%	628,150
Consumer Client Services - ProRata	910,000	455,000	455,000	1,129,000	564,500	564,500	50%	564,500
Departmental Services	37,000	2,326	113	22,000	0	0	0%	22,000
Consolidated Data Center	26,000	0	0	26,000	0	0	0%	26,000
Information Technology	16,000	0	0	16,000	350	350	2%	15,650
Exams Totals	0	0	2,213	15,000	0	0	-	0
Exam Admin External -FSBPT	0	0	2,213	15,000	0	0	-	15,000
Enforcement Totals	2,297,000	731,652	731,652	1,910,000	615,926	615,926	32%	1,294,074
Attorney General	794,000	79,533	79,533	794,000	155,506	155,506	20%	638,494
Office of Admin Hearings	110,000	0	0	110,000	0	0	0%	110,000
Evidence/Witness (SME)	100,000	5,220	5,220	100,000	5,050	5,050	5%	94,950
Court Reporters	0	399	399	0	2,370	2,370	-	(2,370)
DOI Investigation (ProRata)	1,293,000	646,500	646,500	906,000	453,000	453,000	50%	453,000
TOTAL OE & E	3,965,000	1,285,530	1,285,530	3,753,000	1,268,196	1,268,196	34%	2,484,804
TOTAL PERS SVS/OE&E (-Reimb)	7,352,000	2,082,148	2,082,148	7,322,000	2,159,836	2,159,836	-	-
Scheduled Reimbursements								
Fingerprints	-99,000	-4,214	-4,214	-99,000	-3,947	-3,947	4%	91,258
TOTALS, PERS SVS/OE&E	7,253,000	2,077,934	2,077,934	7,223,000	2,155,889	2,155,889	30%	5,253,422

*The PTBC is authorized to allocate \$99k of its revenues collected from scheduled/unscheduled reimbursements towards CY expenditures. Revenues over \$99k are transferred/ deposited directly to fund (year-end).

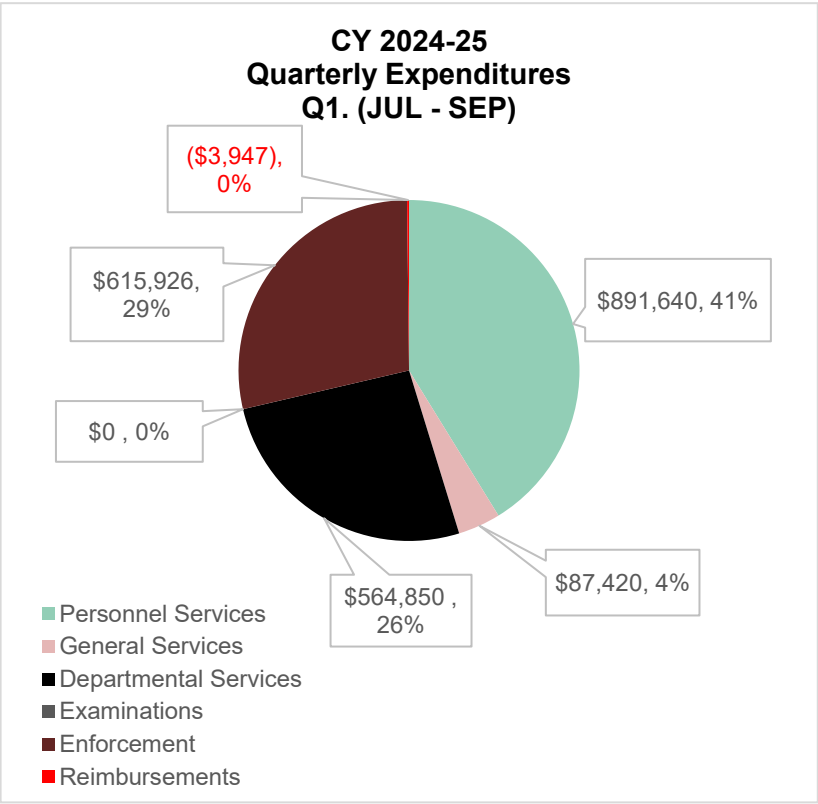
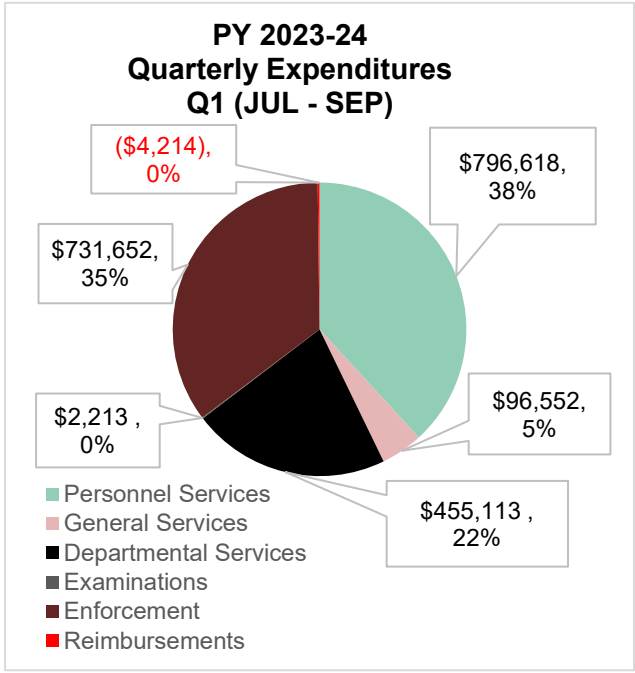


Chart reveals Personnel increased by \$95,022, followed by Departmental services by \$109,737 and decrease in all other areas over previous fiscal year Q1.

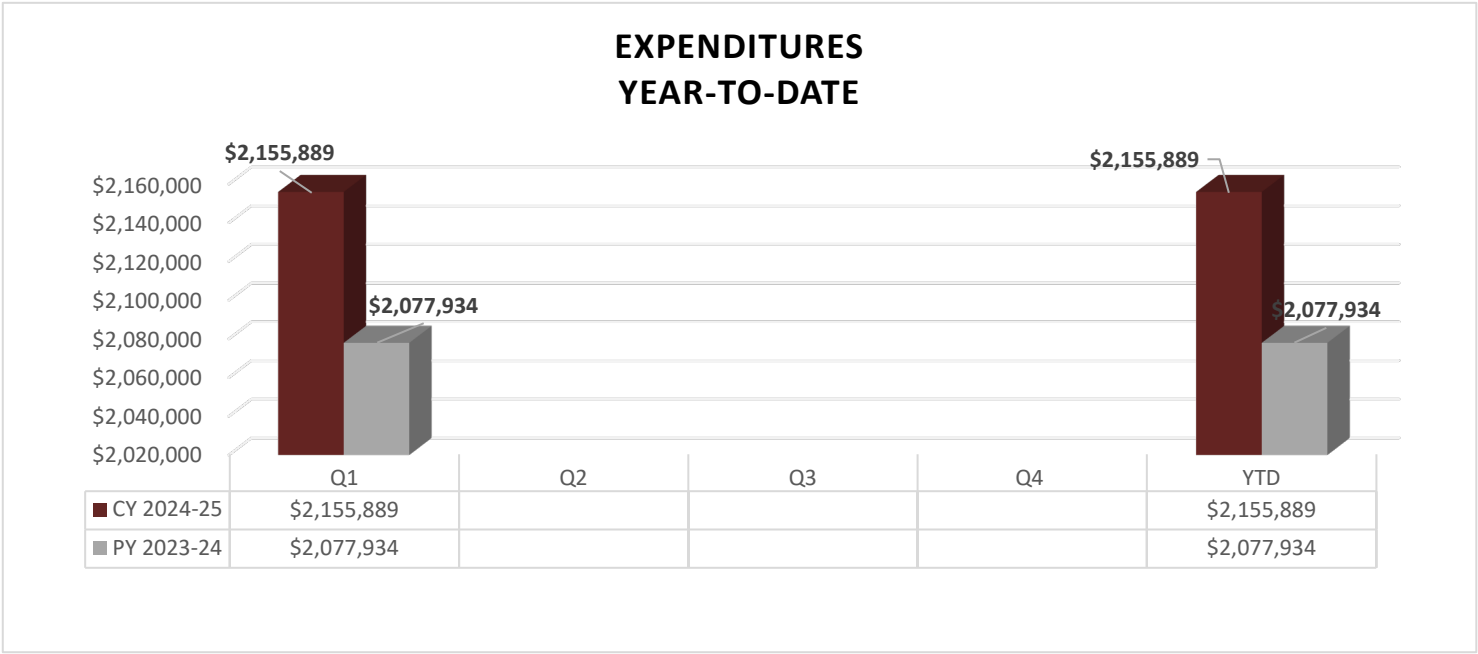


Chart reveals a \$77,955 or 3.75% in Year-to-date expenditures over previous year-to-date expenditures.

Physical Therapy Board of California
Budget Revenue Statistics Report
CY 2024-25 (Q1)

Agenda Item 17(B) - Attachment 3

Revenue Statistics Report				
Revenue Line Items	PY 2023-24		CY 2024-25	
	Q1 Jul - Sep	YTD As of 9/30/2023	Q1 Jul -Sep	YTD As of 9/30/2024
OTHER REGULATORY				
Cite and Fine (Citations)	\$ 4,850	\$ 4,850	\$ 3,600	\$ 3,600
Endorsement (License Verification)	\$ 17,100	\$ 17,100	\$ 17,520	\$ 17,520
Duplicate License / Certificate	\$ 3,800	\$ 3,800	\$ 3,500	\$ 3,500
Retired License App PT	\$ 2,200	\$ 2,200	\$ 1,300	\$ 1,300
Retired License App PTA	\$ 500	\$ 500	\$ 200	\$ 200
TOTALS	\$ 28,450	\$ 28,450	\$ 26,120	\$ 26,120
INITIAL APPLICATION & LICENSE				
ENMG Exam Fee	\$ -	\$ -	\$ -	\$ -
ENMG Application Fee	\$ -	\$ -	\$ -	\$ -
KEMG Exam Fee	\$ -	\$ -	\$ -	\$ -
KEMG Application Fee	\$ -	\$ -	\$ -	\$ -
PTA Application & Initial License Fee	\$ 52,800	\$ 52,800	\$ 58,205	\$ 58,205
FPTA Application & Initial License Fee	\$ 5,400	\$ 5,400	\$ 3,600	\$ 3,600
PT Application Fee	\$ 156,300	\$ 156,300	\$ 176,400	\$ 176,400
PT Initial License Fee	\$ 84,646	\$ 84,646	\$ 93,499	\$ 93,499
FPT Application Fee	\$ 12,049	\$ 12,049	\$ 10,999	\$ 10,999
<i>Refunded Reimbursements</i>	\$ -	\$ -	\$ -	\$ -
<i>Over/Short Fees</i>	\$ -	\$ -	\$ -	\$ -
<i>Suspended Revenue</i>	\$ 5,200	\$ 5,200	\$ 5,298	\$ 5,298
<i>Prior Year Revenue Adjustment</i>	\$ (4,508)	\$ (4,508)	\$ (3,750)	\$ (3,750)
TOTALS	\$ 311,887	\$ 311,887	\$ 344,251	\$ 344,251
LICENSE RENEWAL				
ENMG Renewal Fee	\$ 150	\$ 150	\$ 250	\$ 250
KEMG Renewal Fee	\$ 50	\$ 50	\$ 200	\$ 200
PTA Renewal Fee	\$ 370,650	\$ 370,650	\$ 470,400	\$ 470,400
PT Renewal Fee	\$ 1,323,250	\$ 1,323,250	\$ 1,623,193	\$ 1,623,193
<i>Automated Revenue Refund Claim</i>	\$ -	\$ -	\$ -	\$ -
<i>Over/Short Fees</i>	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 1,694,100	\$ 1,694,100	\$ 2,094,043	\$ 2,094,043
DELINQUENT LICENSE RENEWAL				
ENMG Delinquent Fee	\$ -	\$ -	\$ 25	\$ 25
KEMG Delinquent Fee	\$ -	\$ -	\$ 25	\$ 25
PTA Delinquent Fee	\$ 2,850	\$ 2,850	\$ 2,550	\$ 2,550
PT Delinquent Fee	\$ 9,300	\$ 9,300	\$ 9,150	\$ 9,150
TOTALS	\$ 12,150	\$ 12,150	\$ 11,750	\$ 11,750
MISCELLANEOUS				
Public Sales	\$ -	\$ -	\$ -	\$ -
Surplus Money Investments	\$ -	\$ -	\$ -	\$ -
Attorney General Proceeds	\$ -	\$ -	\$ -	\$ -
Unclaimed/Cancelled Warrants	\$ 747	\$ 747	\$ 649	\$ 649
Misc Revenue	\$ -	\$ -	\$ -	\$ -
Dishonored Check Fees	\$ -	\$ -	\$ 50	\$ 50
TOTALS	\$ 747	\$ 747	\$ 699	\$ 699
SCHEDULED REIMBURSEMENTS				
Fingerprint Reports	\$ 4,214	\$ 4,214	\$ 3,947	\$ 3,947
External/Private/Grant	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 4,214	\$ 4,214	\$ 3,947	\$ 3,947
UNSCHEDULED REIMBURSEMENTS				
Cost Recovery - Investigations	\$ 7,492	\$ 7,492	\$ 72,493	\$ 72,493
Cost Recovery - Probation Monitoring	\$ 3,600	\$ 3,600	\$ 4,650	\$ 4,650
TOTALS	\$ 11,092	\$ 11,092	\$ 77,143	\$ 77,143
TOTAL REVENUES	\$ 2,062,640	\$ 2,062,640	\$ 2,557,953	\$ 2,557,953

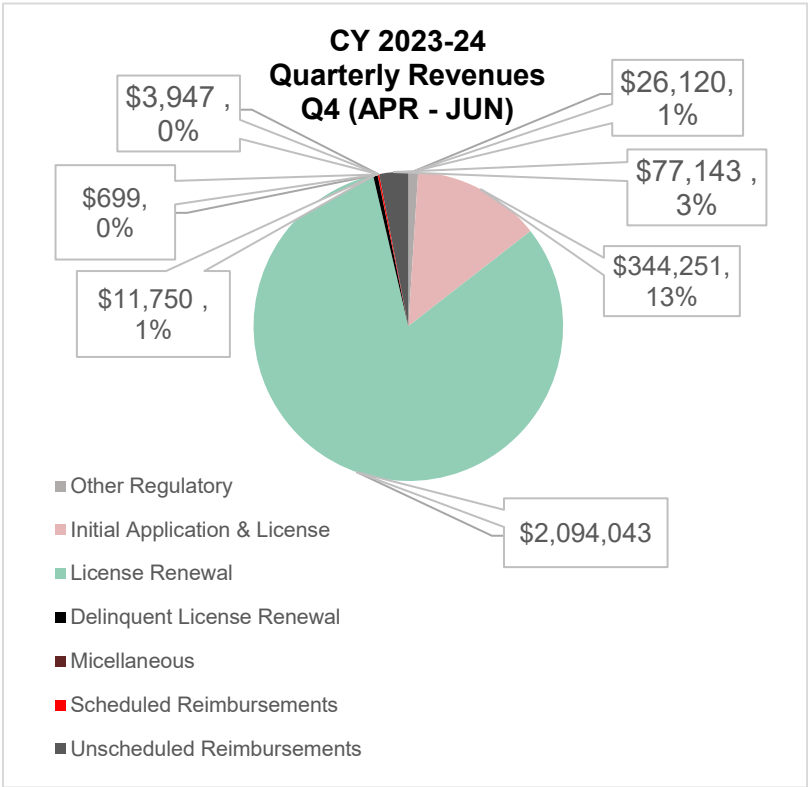
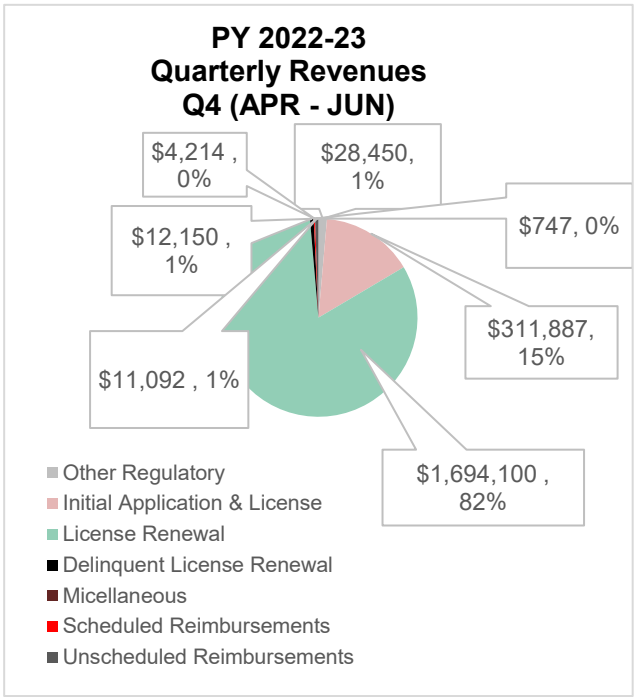


Chart reveals license renewals increased by \$399,943 followed by Unscheduled Reimbursements increased \$66, 051 over previous fiscal year Q1 .

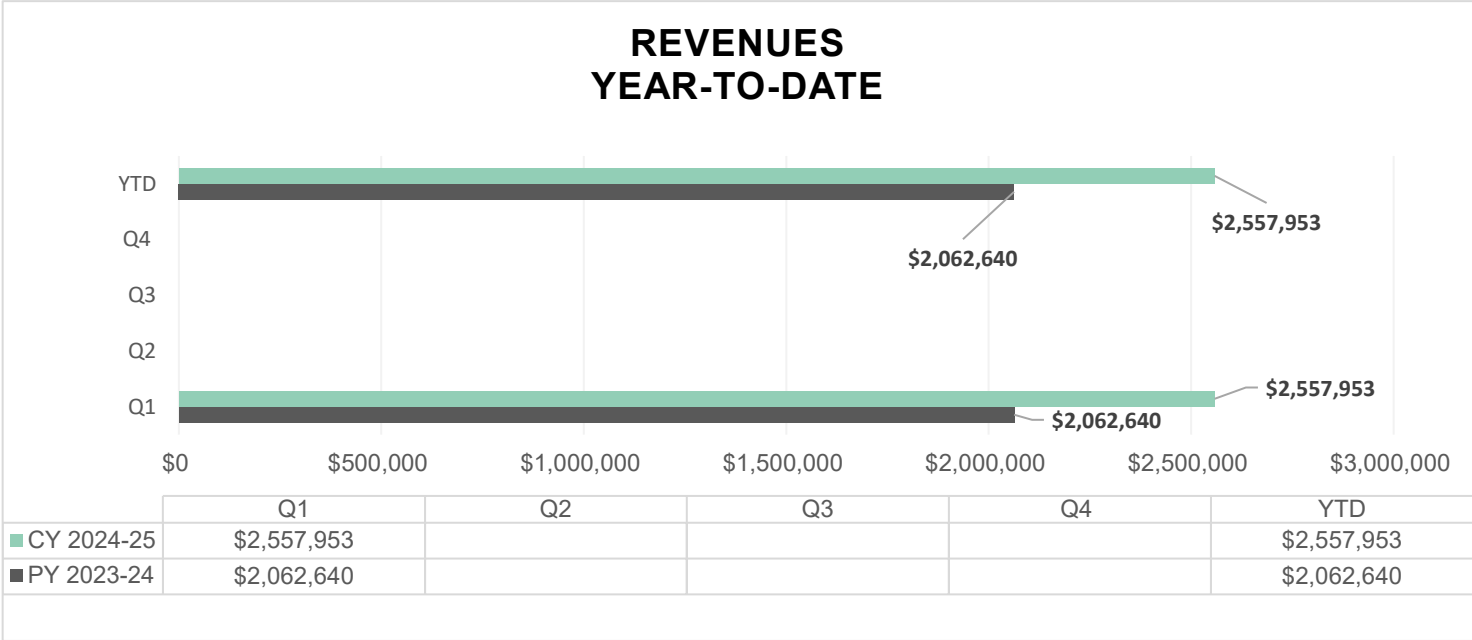


Chart reveals a increase of \$495,313 or 24.01% in revenues over previous fiscal year year-to-date revenues.



Briefing Report

Agenda Item 18

Date: November 1, 2024

Prepared for: PTBC Members

Prepared by: Valerie Kearney

Subject: Licensing Services Report

Purpose:

To provide an update on the most recent activities and the state of the Licensing Services program.

Attachments:

- [Initial License Application Statistics](#)
- [Application Processing Times](#)
- [Examination Statistics](#)
- [License Maintenance Statistics](#)
- [Continuing Competency Statistics](#)
- [Approval Agency Termination Request](#)

Data Format:

The format of the reports displays year-to-date comparisons of the current fiscal year and the previous fiscal year as well as data for each quarter of the current fiscal year.

Licensing Services Update:

Andrew Caton joined the Applications Unit October 14, 2024, as an Applications Analyst processing U.S. new graduate Physical Therapist (PT) applications sharing the workload with the current PT new graduate Applications Analyst.

Application Services initial license applications received increased by 14% from FY 2023/24 Q1 to FY 2024/25 Q1, with Physical Therapist Assistant (PTA) applications received up 28% overall from Q1 the previous fiscal year. U.S. Educated PTA applications received increased 34%. This was an anticipated increase due to the addition of new PTA programs over the last several years.

Of the 830 initial applications received Q1, 94% were U.S. educated with 73% Exam applicants and 27% were by Endorsement; Foreign-educated and Military applications were 6% and 3% respectively. Initial license application processing times – application receipt to

license issued or application closed – for U.S. graduates averaged 30 days while foreign educated applications processing times averaged 54 days. Military applications averaged seven days. This data is for applications completed during this timeframe. The target turnaround time to license issuance for U.S. graduate complete applications is 45 days for applications by endorsement and 90 days for new graduate applications.

License Maintenance received and completed 18 Retired Status requests in Q1 for FY 2024/25 with an average processing time of less than 1 day. The 18 Retired Status requests received is down 42% from the 31 Retired Status Request received in Q1 of FY 2023/24.

Continuing Competency audited 67 Physical Therapist (PT) licensees in Q1 of FY 2024/25 with a pass rate of 94% which is an increase in pass rate of 3% over Q1 FY 2023/24. PTA licensee audits resulted in an 85% pass rate for 20 PTAs and a 39% increase from FY 2023/24.

Application Services Data Summary:

Endorsement	27%
Exam	73%
U.S. Educated	94%
Foreign Educated	6%
Military	3%

License Maintenance Data Summary:

Current Licensees	56%
Inactive	2%
Delinquent	10%
Retired	1%

** 31% includes non-renewable license statuses such as cancelled, revoked, deceased, etc.*

Action Requested:

None.

Application Services Statistics Report

Licenses Issued

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	665	785				785	18%
Physical Therapist Assistant (PTA)	229	267				267	17%
Total	894	1,052				1,052	18%

Total Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	562	622				622	11%
Physical Therapist Assistant (PTA)	163	208				208	28%
Total	725	830				830	14%

U.S. Educated Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	519	587				587	13%
Physical Therapist Assistant (PTA)	146	196				196	34%
Total	665	783				783	18%

Foreign Educated Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	43	35				35	-19%
Physical Therapist Assistant (PTA)	17	12				12	-29%
Total	60	47				47	-22%

Endorsement Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	186	189				189	2%
Physical Therapist Assistant (PTA)	24	33				33	38%
Total	210	222				222	6%

Military Applications Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	13	14				14	8%
Physical Therapist Assistant (PTA)	8	12				12	50%
Total	21	26				26	24%

Total Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	33	28	0	0	0	28	-15%
Physical Therapist Assistant (PTA)	35	40	0	0	0	40	15%
Total	33	31	0	0	0	31	-6%

* Processing Times are provided in the average number of days. Values of 0 are shown for any averages less than 1 day.

U.S. Educated Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	32	26	0	0	0	26	-17%
Physical Therapist Assistant (PTA)	34	40	0	0	0	40	15%
Total	33	30	0	0	0	30	-7%

Foreign Educated Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	51	56	0	0	0	56	10%
Physical Therapist Assistant (PTA)	40	43	0	0	0	43	7%
Total	49	54	0	0	0	54	10%

Endorsement Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	13	12	0	0	0	12	-11%
Physical Therapist Assistant (PTA)	11	10	0	0	0	10	-9%
Total	13	12	0	0	0	12	-11%

Military Applications Processing Times							
	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	8	3	0	0	0	3	-63%
Physical Therapist Assistant (PTA)	8	11	0	0	0	11	33%
Total	8	7	0	0	0	7	-14%

Application Services Report - Examination Statistics

National PT and PTA Examination - California Statistics

Accredited PT Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	476				476	510				510	↑ 7%
Fail	106				106	98				98	↓ -8%
Total	582				582	608				608	↑ 4%
Pass Rate	82%				82%	84%				84%	↑ 2%

Non-Accredited PT Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	8				8	10				10	↑ 25%
Fail	15				15	16				16	↑ 7%
Total	23				23	26				26	↑ 13%
Pass Rate	35%				35%	38%				38%	↑ 8%

Accredited PTA Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	199				199	227				227	↑ 14%
Fail	71				71	106				106	↑ 49%
Total	270				270	333				333	↑ 23%
Pass Rate	74%				74%	68%				68%	↑ 8%

Non-Accredited PTA Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	5				5	5				5	⇒ 0%
Fail	3				3	8				8	↑ 167%
Total	8				8	13				13	↑ 63%
Pass Rate	63%				63%	38%				38%	↓ -50%

CA Law Exam (CLE) / CA Jurisprudence Assessment Module (CAL-JAM)

Accredited Program

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	752				752	1,162				1,162	↑ 55%
Fail	210				210	21				21	↓ -90%
Total	962				962	1,183				1,183	↑ 23%
Pass Rate	78%				78%	98%				98%	↑ 22%

Non-Accredited Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	41				41	72				72	↑ 76%
Fail	27				27	4				4	↓ -85%
Total	68				68	76				76	↑ 12%
Pass Rate	60%				60%	95%				95%	↑ 45%

National PT and PTA Examination - National Statistics											
Accredited PT Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	4,934				4,934	5,123				5,123	↑ 4%
Fail	1,214				1,214	921				921	↓ -24%
Total	6,148				6,148	6,044				6,044	↓ -2%
Pass Rate	80%				80%	85%				85%	↑ 6%

Non-Accredited PT Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	223				223	293				293	↑ 31%
Fail	498				498	473				473	↓ -5%
Total	721				721	766				766	↑ 6%
Pass Rate	31%				31%	38%				38%	↑ 20%

Accredited PTA Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	2,429				2,429	2,056				2,056	↓ -15%
Fail	767				767	930				930	↑ 21%
Total	3,196				3,196	2,986				2,986	↓ -7%
Pass Rate	76%				76%	69%				69%	↓ -10%

Non-Accredited PTA Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	89				89	87				87	↓ -2%
Fail	37				37	66				66	↑ 78%
Total	126				126	153				153	↑ 21%
Pass Rate	71%				71%	57%				57%	↓ -22%

Jurisprudence Exam (LAW) - National Statistics											
Accredited Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	1,796				1,796	994				994	↓ -45%
Fail	443				443	200				200	↓ -55%
Total	2,239				2,239	1,194				1,194	↓ -47%
Pass Rate	80%				80%	83%				83%	↑ 4%

Non-Accredited Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	69				69	46				46	↓ -33%
Fail	40				40	11				11	↓ -73%
Total	109				109	57				57	↓ -48%
Pass Rate	63%				63%	81%				81%	↑ 25%

Jurisprudence Assessment Module (JAM) - National Statistics											
Accredited Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	5,764				5,764	6,623				6,623	↑ 15%
Fail	46				46	97				97	↑ 111%
Total	5,810				5,810	6,720				6,720	↑ 16%
Pass Rate	99%				99%	99%				99%	⇒ 0%

Non-Accredited Program											
	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	
Pass	635				635	594				594	↓ -6%
Fail	8				8	10				10	↑ 25%
Total	643				643	604				604	↓ -6%
Pass Rate	99%				99%	98%				98%	↓ -1%

License Maintenance Statistics Report

License Status Count

	Fiscal Year 2024/25				
	Current	Inactive	Delinquent	Retired	Cancelled
Physical Therapist (PT)	30530	1244	5615	421	16407
Physical Therapist Assistant (PTA)	8980	317	1694	101	4325
Total	39*510	1561	7309	522	20732

Renewals Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Physical Therapist (PT)	3,750	3,755				3,755	0%
Physical Therapist Assistant (PTA)	1,101	1,140				1,140	4%
Total	4,851	4,895				4,895	1%

Other License Maintenance Requests Received

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Address Changes	898	902				902	0%
Duplicates <i>(PT Wall Certificates)</i>	74	62				62	-16%
License Verifications	273	251				251	-8%
Name Changes	125	103				103	-18%
Retired	31	18				18	-42%

License Maintenance Requests Processing Times

	FY 2023/24	Fiscal Year 2024/25					Year to Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Address Changes	0	0				0	-100%
Duplicates <i>(PT Wall Certificates)</i>	0	0				0	209%
License Verifications	6	6				6	-13%
Name Changes	3	4				4	32%
Renewals	2	2				2	5%
Retired	1	0				0	-90%

* Processing Times are provided in the average number of days. Values of 0 are shown for any averages less than 1 day.

Continuing Competency Audit Statistics

Physical Therapist

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD through Q4	Q1	Q2	Q3	Q4	YTD through Q4	
Pass	40				40	63				63	↑ 63%
Fail	4				4	4				4	⇒ 0%
Pending	0				0	0				0	⇒ 0%
Total	44				44	67				67	↑ 66%
Pass Rate	91%				91%	94%				94%	↑ 3%

Physical Therapist Assistant

	Fiscal Year 2023/24					Fiscal Year 2024/25					Year → Year Change
	Q1	Q2	Q3	Q4	YTD through Q4	Q1	Q2	Q3	Q4	YTD through Q4	
Pass	11				11	17				17	↑ 65%
Fail	7				7	3				3	↓ -37%
Pending	0				0	0				0	⇒ 0%
Total	18				18	20				20	↑ 11%
Pass Rate	61%				61%	85%				85%	↑ 39%

Approval Agencies and Courses

Approval Agencies	128



Issue Paper

Date: November 1, 2024

Prepared for: PTBC Board Members

Prepared by: Continuing Competency Services (CCS) Staff

Subject: Termination of Cynergy Education Seminars, LLC Approval Agency

Location: PO Box 6435, Beverly Hills, CA 90212

Purpose:

To advise the Board that Cynergy Education Seminars, LLC has failed to comply with the PTBC's request for information.

Background:

Cynergy Education Seminars, LLC received PTBC Approval Agency recognition on February 11, 2011. March 22, 2024, staff identified Cynergy Education Seminars' website was no longer active. Despite multiple attempts to contact the Approval Agency via phone, mail, and email, we were unsuccessful. Pursuant to California Code of Regulations (CCR) Section 1399.95, subdivisions (i) and (j), a recognized Approval Agency is obligated to respond to requests for information from the PTBC. Cynergy Education Seminars, LLC failed to respond to PTBC's requests for information, and did not provide a status update. Based on this information, it appears Cynergy Education Seminars, LLC is no longer in business.

Below, is a list of the communication attempts made with Cynergy Education Seminars, LLC.

Date Sent	Delivery Method	Result
March 22, 2024	Performed Website Search	Error: "This site can't be reached"
March 22, 2024	Called and left voicemail	No response
March 22, 2024	Sent Email	No response
April 16, 2024	Sent Letter via United States Postal Service (USPS) Certified Mail	Pending response from Agency
May 06, 2024	Received returned mail from USPS	Received undeliverable mail back from USPS marked: "UNABLE TO FORWARD, RETURN TO SENDER"

Action Requested:

Staff recommends termination of Cynergy Education Seminars, LLC. Approval Agency recognition.



Briefing Paper

Agenda Item 19

Date: October 28, 2024

Prepared for: PTBC Members

Prepared by: Carole Phelps, Enforcement Manager

Subject: Consumer Protection Services (CPS) Program

Purpose: Update on Consumer Protection Services Program
FY 2024/2025, Quarter 1

Attachments: [A. CPS Statistics Report for FY 24/25, Q1](#)
[B. Disciplinary Summary for FY 24/25, Q1](#)

Update:

In this quarter, as mentioned at the last meeting, PTBC held two major trainings, the first of which was for Division of Investigation (DOI) investigators. Attendees included DOI Investigators and supervisors as well as PTBC Enforcement staff. The training covered specific aspects of investigating complaints for the PTBC. Staff also coordinated a training for our Physical Therapist Expert Consultant Program. In addition to eleven new experts who attended the training, fourteen current experts also attended to refresh their knowledge and understanding of the program requirements, and PTBC Enforcement Staff attended as well. Deputy Attorney General John Gatschet provided both trainings on behalf of the PTBC.

The PTBC is already working with DOI and the AG's Office on planning the next Investigator Training for 2025 and is also planning to continue to conduct the Expert Consultant training on at least an annual basis.

In September and October, the two newest enforcement analysts completed the National Certified Investigator & Inspector Basic Training course, which is provided by the Council on Licensure, Enforcement and Regulation (CLEAR). All CPS staff have now completed this course, which provide a great overview of complaint investigation law, procedures, techniques, and considerations.

The CPS Unit currently has one vacant analyst position, but the recruitment process is moving forward. Caseload per-analyst is unusually high because of the vacancy, but staff are prioritizing the most serious cases, and keeping all cases moving as quickly as possible.

Attachment A: CPS Statistics Report for FY 2024/2025, Quarter 1

Performance Measure 1 (Complaint Intake) shows that the PTBC received a total of 158 cases this quarter, including 103 consumer complaints, and 56 reports of arrest or conviction.

Performance Measure 2 (Complaint Intake) measures the average number of days after receipt until the PTBC initiates a case and sends an acknowledgement letter to the Complainant. This quarter's average is 2 days, well under the target of 9 days.

Performance Measures 3 shows the average case age in days for all cases that did not result in a referral to the Attorney General's Office for formal discipline. The average case age was 168 days, which is 38% higher compared to last fiscal year. These numbers are known to fluctuate greatly, as they reflect the average of all cases, and encompass entire investigative process that involves the timelines, workloads, and response times of not only Enforcement staff, but of all involved parties/agencies. PTBC's target for this performance measure is 180 days, so this target is being met.

Performance Measure 4 captures the average case age in days for cases that were referred to the Attorney General's Office for formal discipline. Ten cases were finalized at the AG's office this quarter, and they took an average of 632 days from receipt of complaint to final outcome. The target for this performance measure is 540 days.

In summary, this fiscal year so far, staff initiated 158 new cases, issued 8 citations, completed 122 desk investigations, referred 14 cases to the Attorney General's Office, received one Interim Suspension Order and one PC 23 Order, and closed 10 cases after referral to the AG's Office.

Attachment B: Disciplinary Summary

Disciplinary Summary of all formal discipline issued for Quarter 1 of FY 2024-25. In this quarter, two Public Letters of Reprimand and two Public Reprovals were issued, three licensees were placed on probation, and three licensees lost their privileges to practice physical therapy, one by stipulated surrender order, and two by revocation order. Disciplinary actions are public record and are available through the DCA License Search. <https://search.dca.ca.gov/>

Action Requested: No Action Required

Consumer Protection Services Statistics Report

Complaint Intake

	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
PM1: Complaints Received	106	102				102	↓ -4%
PM1: Convictions/Arrest Received	54	56				56	↑ 4%
PM1: Total Received	160	158				158	↓ -1%

Intake

Target: 9 Days	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
PM2: Intake/Avg. Days	3	2				2	↓ -33%

Investigations

Target: 180 Days	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
PM3: Cycle Time-Investigation	122	168				168	↑ 38%
PM3a: Intake Only	4	3				3	↓ -25%
PM3b: Investigation Only	116	164				164	↑ 41%
PM3c: Post Investigation Only	2	2				2	→ 0%

	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Up to 90 Days	57%	69				57%	↓ 0%
91 - 180 Days	24%	14				11%	↓ -13%
181 Days - 1 Year (364)	8%	18				15%	↑ 7%
1 to 2 Years (365-730)	9%	17				14%	↑ 5%
2 to 3 Years (731- 1092)	1%	3				2%	↑ 1%
Over 3 Years (1093 +)	1%	1				1%	↓ 0%

Citations

	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Final Citations	10	8				8	↓ -20%
Average Days to Close	166	468				468	↑ 182%

Transmittals to Attorney General (AG)

Target: 540 Days	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
PM4: AG Cases	552	635				635	↑ 15%
PM4a: Intake Only	1	5				5	↑ 400%
PM4b: Investigation Only	300	326				326	↑ 9%
PM4c: Pre-AG Transmittal	1	3				3	↑ 200%
PM4d: Post-AG Transmittal	249	302				302	↑ 21%

	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
AG Cases Initiated	7	14				14	↑ 100%
AG Cases Pending	41	46				46	↑ 12%
SOIs Filed	0	0				0	#DIV/0!
Accusations Filed	3	5				5	↑ 67%

AG Transmittals							
	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Total Closed After Transmission	11	10				10	↓ -9%
Total Average Days to Complete	551	632				632	↑ 15%

Total Orders Aging/Final Decision							
	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Up to 90 Days	0%	0				0%	⇒ 0%
91 - 180 Days	0%	0				0%	⇒ 0%
181 Days - 1 Year (364)	36%	4				40%	↑ 4%
1 to 2 Years (365-730)	45%	3				30%	↓ -15%
2 to 3 Years (731- 1092)	9%	1				10%	↑ 1%
Over 3 Years (1093 +)	9%	2				20%	↑ 11%

Other Legal Actions							
	FY 23/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Interim Suspension or PC 23 Ordered	0	2				2	↑ 2

1 Interim Suspension & 1 PC 23 ordered

PM2: Cycle Time - Intake - Average number of days from the date the complaint was received to the date the complaint was closed or assigned for investigation (assigned to staff).

PM3: Cycle Time - Investigations - Average number of days to complete the entire enforcement process for complaints not transmitted to the AG for formal discipline. (includes intake and investigation days)

PM3a: Intake Only - Of the cases included in PM3, the average number of days from the date the complaint was received to the date the complaint was assigned for investigation.

PM3b: Investigation Only - Of the cases included in PM3, the average number of days from the date the complaint was assigned for investigation to the date the investigation was completed. (without intake)

PM3c: Post Investigation Only - Of the cases included in PM3, the average number of days from the date the investigation was completed to the date of the case outcome or non-AG formal discipline effective date.

PM4: Cycle Time-AG Transmittal - Average number of days to complete the enforcement process for cases investigated and transmitted to the AG for formal discipline. (includes intake & investigation to final outcome of cases transmitted to the AG - includes withdrawals, dismissals, etc.)

PM4a: AG Transmittal - Intake Only - Of the cases included in PM4, the average number of days from the date the complaint was received to the date the complaint was assigned for investigation.

PM4b: AT Transmittal - Investigation Only - Of the cases in PM4, the average number of days from the date the complaint was assigned for investigation to the date the investigation was completed.

PM4c: AG Transmittal - Pre AG Transmittal - Of the cases in PM4, the average number of days from the date the investigation was completed to the date the case was transmitted to the AG.

PM4d: AG Transmittal - Post AG Transmittal - Of the cases in PM4, the average number of days from the date the case is transmitted to the AG to the date of the case outcome or formal discipline effective date. (AG days only)

**Disciplinary Summary
Fiscal Year 2024-2025 / Quarter 1**

The following is a list of disciplinary actions taken by the Physical Therapy Board of California for the months of April 2024 through June 2024. Except for situations where the licensee has obtained a court ordered stay, Decisions become operative on the Effective Date. Stay orders do not occur in stipulated decisions, which are negotiated settlements waiving court appeals.

Copies of Accusations, Decisions, or Citations may be obtained by visiting our website at www.ptbc.ca.gov. In addition to obtaining this information from our website, you may also request by telephone, fax, or mail. Please address written request to:

Physical Therapy Board of California
Consumer Protection Services
2005 Evergreen Street, Suite 2600
Sacramento, CA 95815
(916) 561-8200 / FAX (916) 263-2560

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July 2024

HELMS, HENRY ALLEN PT 12267

Violations: Patient record documentation requirements, Unprofessional Conduct, Failure to maintain adequate and accurate patient records, Aiding or abetting any person to engage in the unlawful practice of physical therapy, Commission of fraudulent, dishonest, or corrupt act, Aide, Applicant and Student identification requirements, Requirements for use of aides. Effective 7/3/2024, Public Letter of Reprimand

DE CASTRO, MARK CHRISTOPHER PT 298331

Violations: Conviction of a crime; Violating the PT Practice Act or Medical Practice Act. Order Effective 07/15/2024, Public Reproval

GAGLANI, PAYAL VINOD PT 42253

Violations: Patient record documentation requirements; Requirement to provide Notice to Consumer. Order Effective 07/26/2024, Public Reproval

JURADO, YOXY PTA 8840

Violations: Violating the PT Practice Act or Medical Practice Act; Commission of fraudulent, dishonest, or corrupt act; Misrepresenting documentation of patient care or deliberately falsifying patient records; Patient record documentation requirements; Gross negligence or repeated acts of negligence; Failure to maintain adequate and accurate patient records; Failure to cooperate and participate in board investigation. Order Effective 07/26/2024, Revocation

GRAY, RONALD RODGER PTA 5744

Violations: Violating the PT Practice Act or Medical Practice Act; Prescribing or administering to self, use of dangerous drugs or alcohol; Conviction of a crime. Order Effective 07/29/2024, Stipulated Disciplinary Surrender

August 2024

SIKORA, AMANDA PT 297384

Violations: Conviction of a crime; Violating the PT Practice Act or Medical Practice Act; Unprofessional Conduct; Prescribing or administering to self, use of dangerous drugs or alcohol. Order Effective 08/07/2024, 3 Years Probation

IBARRA, MA. THERESA AREVALO PT 39748

Violations: Patient record documentation, Unprofessional conduct, Failure to maintain adequate and accurate records, Charging a fee for services not performed, Commission of fraudulent, dishonest, or corrupt act, Misrepresenting documentation of patient care or deliberately falsifying patient records. Effective 8/29/2024
Public Letter of Reprimand

September 2024

LONGORIA, SANTIAGO M. PTA 10298

Violations: Conviction of a crime; Failure to provide requested documents to the board; Violating the PT Practice Act or Medical Practice Act; Failure to report disciplinary or criminal action to the board; Failure to cooperate and participate in board investigation. Order Effective 09/11/2024, Revocation

ABOYTES, TERRI LYN PT 21052

Violations: Prescribing or administering to self, use of dangerous drugs or alcohol; Conviction of a crime; Violating the PT Practice Act or Medical Practice Act; Failure to report disciplinary or criminal action to the board; Unprofessional Conduct. Order Effective 09/20/2024, 3 Years Probation

STRICKLER, QUINN PTA 52856

Violations: Unprofessional Conduct; Violating the PT Practice Act or Medical Practice Act; Conviction of a crime. Order Effective 09/27/2024, 5 years' Probation

Glossary of Disciplinary Terms

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B & P Code – California Business and Professions Code
CCR – California Code of Regulations, Title 16

Accusation: Charges filed against a licensee alleging violation(s) of the Physical Therapy Practice Act.

Decision: The Order issued by the Board in a disciplinary action.

Interim Suspension Order: An Order issued upon petition, suspending a licensee from all or specified part of their practice of, or assisting in the provision of, physical therapy.

Petition to Revoke Probation: Charges filed against a probationer seeking revocation of their physical therapy or physical therapy assistant license based upon violation(s) of probation.

Probationary License: Where good cause exists to deny a license, the licensing agency has the option to issue a conditional license subject to probationary terms and conditions.

Public Letter of Reprimand: In lieu of filing a formal accusation, the Board may, pursuant to B & P Code section 2660.3, upon stipulation or agreement by the licensee, issue a public letter of reprimand. If the licensee does not agree to the issuance of the letter, the Board shall not issue the letter and may proceed to file a formal accusation. A public letter of reprimand is considered disciplinary action.

Public Reproval: A formal public reproval, pursuant to B&P Code, section 495, may be issued for an act constituting grounds for suspension or revocation of a license. This requires filing of a formal accusation. A public reproval is considered disciplinary action.

Revoked: The license is revoked as a result of disciplinary action rendered by the Board, and the licensee is prohibited from engaging in the practice, or assisting in the provision, of physical therapy.

Revoked, Stayed, Probation: "Stayed" means the revocation is postponed, put off. Professional practice may continue so long as the licensee complies with specific probationary terms and conditions. Violation of probation may result in the revocation that was postponed.

Statement of Issues: Charges filed against an applicant due to alleged violation(s) of the Physical Therapy Practice Act. If found to be true, the charges may result in discipline.

Surrender of License: The licensee surrenders their license to the Board, subject to acceptance of the surrendered license by the Board, and the licensee is prohibited from engaging in the practice, or assisting in the provision, of physical therapy.

Stipulated Decision: Negotiated settlements waiving court appeals.



Briefing Paper

Agenda Item 20

Date: October 30, 2024
Prepared for: PTBC Members
Prepared by: Monny Martin, PTBC Probation Monitor
Subject: Probation Monitoring Program

Purpose: Update on Probation Monitoring Program for Quarter 1, FY 2024-2025

Attachments: [B. Statistical Report](#)

Background:

This is a report on the Board's Probation Monitoring Program for the first quarter of FY 2024-2025. Please refer to attachment (A) which contains the probation statistics for FY 2024-2025.

Analysis:

During the first quarter of FY 2024-2025 there was a high of seventy-one (71) licensees on probation at one time or another for various causes. Besides the fifty (50) licensees on probation and actively working in the state of California, there were an additional seven (7) out of state probationers tolling (not receiving credit toward completion of probation), and fourteen (14) in-state probationers tolling due to unemployment or underemployment. Three (3) licensees were placed on probation in the quarter, and four (4) licensees completed probation in the quarter. One probationer was revoked in the quarter.

Of the fifty (50) licensees that are not tolling, nine (9) are enrolled and participating in the Board's Substance Abuse Rehabilitation Program (Maximus), equaling about 18% of all licensees on probation that weren't tolling. Two (2) licensees enrolled in Maximus in the quarter and one (1) licensee completed the program.

There were eight (8) instances of Non-Compliance with probation in the quarter. Most instances of non-compliance were minor violations for not being available for quarterly interviews with the probation monitor or not submitting quarterly paperwork as required.

Action Requested: No Action Required.

Probation Report - Q1

Fiscal Year 2024/2025

Probation Statistics Report

Probation							
	FY 2023/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Entered Probationer	1	3				3	↑ 200%
Completed Probation/Ended (Writ)	1	4				4	↑ 300%
Probation Terminated (Revocation/Stip Su	1	1				1	→ 0%
Non-Compliant w/Probation	4	8				8	↑ 100%
Tolling (Out of State)	9	7				7	↓ -22%
Tolling (In State) (Previously N/A)	9	14				14	↑ 56%
Surrenders (Voluntary)	0	0				0	→ 0%
Total Probationers	77	71				71	↓ -8%

Maximus							
	FY 2023/24	Fiscal Year 2024/2025					Year → Year Change
	YTD	Q1	Q2	Q3	Q4	YTD	
Entered Maximus	1	1				1	→ 0%
Completed Maximus	0	1				1	↑ 100%
Total Maximus Participants	9	9				9	→ 0%
Determined To Be Clinically Inappropriate	0	1				1	↑ 100%
Terminated - Public Risk	0	0				0	→ 0%
Terminated - Failure to Receive Benefit	0	0				0	↑ 100%
Withdrawn (Expense) - Post-Dec	0	0				0	→ 0%
Withdrawn (Left State) - Post-Dec	0	0				0	→ 0%
Withdrawn - Pre-Dec	0	0				0	→ 0%
Withdrawn - Voluntary	0	0				0	→ 0%