

**PHYSICAL THERAPY BOARD OF CALIFORNIA**

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**MEETING MINUTES  
PHYSICAL THERAPY BOARD OF CALIFORNIA  
CONTINUING COMPETENCY TASK FORCE  
MEETING MINUTES  
November 8, 2007**

Department of Consumer Affairs  
1418 Howe Ave., Suite 14  
Structural Pest Control Board Conference Room  
Sacramento, California 95825

*Thursday, November 8, 2007*

**1. Call to Order and Roll Call**

Marty Jewell, PT – Chairperson  
Debra Alviso, PT  
Don Chu, PT  
Rick Katz, PT  
Adele Levine  
Brad Stockert, PT  
Luis Williams, PTA

Chairperson Jewell called the meeting to order at 9:15 a.m. All members, except Ms. Levine, were present and a quorum was established.

**2. Approval of October 4, 2007 Meeting Minutes**

The task force agreed that the last line of the second paragraph on page two, agenda item #3 should be corrected as follows: “Mr. Hartzell explained that to require CPR ~~has~~ as a condition of renewal in addition to CEU’s would require a legislative change”; and, page two, agenda item #3, fourth paragraph, last line, should be corrected as follows: “The discussion resulted in an agreement that a clinical instructor should be given credit for ~~4 weeks~~ full time clinical instruction of four weeks or greater in duration”. Lastly, in the fifth paragraph of page two, the reference to ~~Ms.~~ Stockert was corrected to read Mr. Stockert.

Moved by Mr. Katz, seconded by Mr. Williams to approve the October 4, 2007 meeting minutes as amended. Vote: 6-0 Motion carried.

- 3. Discussion of the Components of the Continuing Competency Program.**
- a. Establish standards for course providers
  - b. Life support/CPR course approval
  - c. Contact hour definition

Ms. Freedman presented the task force with a draft regulatory proposal making specific continuing competency requirements. The task force initially focused on the standards for course providers, life support/CPR course approval and contact hour definition.

It was determined by the task force that a definition for life support would be added to the "Definitions"; that the reference to "contact" needed to be eliminated; and, that an "hour" be defined as 50 minutes.

#### **4. Consideration of Regulatory Proposal to Make Specific Continuing Competency Requirements**

The task force then reviewed the entire regulatory proposal which was separated into the following categories: section 1399.CC1 Definitions; section 1399.CC2 Continuing Competency Required; section 1399.CC3 Standards for Continuing Competency Credits; section 1399.CC4 Continuing Competency Subject Matter Requirements and Other Limitations; section 1399.CC5 Approval Agencies and Approved Providers; section 399.CC6 Record Keeping; 1399.CC7 Inactive Status; and 1399.CC8 Exemption from Continued Competency Requirements. Ms. Freedman explained that the section numbers would change once noticed with the Office of Administrative Law.

After an extensive review of the section titled Standards for Continuing Competency Credits the task force agreed to eliminate the reference to successful passing of a specialty examination as an alternate pathway for meeting the requirement. The task force determined that it would be difficult to ensure that all specialty certification options were recognized for credit.

Moved by Mr. Stockert, seconded by Mr. Williams to eliminate successfully pass the CSCS or CHT examination from the alternate pathways for satisfying the CEU requirements.  
Vote: 6 – 0. Motion carried.

The task force made various edits to both the traditional and alternate pathways within this section and then adopted it as amended.

Moved by Mr. Williams, seconded by Ms. Alviso to adopt the section titled Standards for Continuing Competency Credits, as amended. Vote: 6-0. Motion carried.

Ms. Freedman captured the edits by the task force and will redraft the proposed regulation for consideration by the board at their meeting in January, 2008.

Moved by Mr. Williams, seconded by Mr. Chu to present the proposal with the edits made by the task force to the board at their meeting in January, 2008. Vote: 6-0. Motion carried.

#### **5. Public Comment**

There was no public comment.

Ms. Jewell thanked the task force for their time and commitment.

#### **6. Adjournment**

Ms. Jewell adjourned the meeting at 3:57 p.m.