



Physical Therapy Board of California

Physical Therapy Board of California Policy and Procedures



SUBJECT:	Per Diem Reimbursement	SUPERSEDES:	New	POLICY:	TRV 07-11
TITLE:	Board Member Per Diem Reimbursement Claims	EFFECTIVE:	Upon Board Adoption	PAGE:	1 of 2
DISTRIBUTE TO:	Board Members and Staff	APPROVED BY:			
ISSUE DATE:					

Background:

In 1959, the Legislature added Section 103 to the Business and Professions Code addressing compensation and reimbursement for expenses for board, commission, or committee members. The statute has been amended numerous times to update the allotted reimbursement dollar amount, and to clarify that members who are publically employed shall not receive compensation for service on a board, commission, or committee in addition to regular wages for days of service.

Though the authority and dollar amount for per diem reimbursement is provided by statute, the manner in which it is claimed is not. The statute currently reads:

“Each such member shall receive a per diem of one hundred dollars (\$100) for each day actually spent in the discharge of official duties, and shall be reimbursed for traveling and other expenses necessarily incurred in the performance of official duties.”

The Board’s interpretation of the statute has been that *any* time worked within a day (24 hour period) would constitute cause for reimbursement. Though this interpretation is the basis for current per diem reimbursement practices, the Board has not adopted an official policy regarding per diem reimbursement.

Purpose:

To establish a policy regarding the manner in which Board members claim per diem reimbursement.

Applicability:

This policy would apply to all individuals serving as members on the Physical Therapy Board of California.

Policy: It is the Board's policy that Board members shall claim reimbursement at the rate of \$100 per day for any time worked within a day (24 hour period).

Authority: Business and Professions Code section 103

Revisions: Revisions of this policy are the responsibility of the Board and may be rendered at any time.